

City of Harrisonburg Electoral Board

Minutes from January 8, 2024

9:00 a.m.

Chaz W. Haywood, Clerk of Court swore Ramona Nida Sanders in as the Democratic member of the Electoral Board at 9:00 a.m.

1. Call to Order: 9:05 a.m.
2. Welcome and Introduction of Guests: Ms. Pat Haden Republican Party Chair and Mr. David Wiens, outgoing Democrat Electoral Board Member.
3. Agenda: All voted in favor
4. Minutes: All voted in favor
5. A Certification of Appreciation was presented to Mr. David Wiens, and an envelope containing Downtown Dollars for his use. Mr. Wiens thanked the Director of Elections, Mr. Call, and Ms. Burner for their support and willingness to work together for the greater good.
6. Mr. Finks temporarily chaired the Organization of Board for 2024 and Mr. William Call was elected as Chairman, Ms. Jane Burner was elected as Co-Chairperson, and Ramona Sanders was elected as Secretary.
7. Report from Director of Elections: Detailed Report Attached
 1. Presidential Primary: Confirmation on December 20, 2023 that City of Harrisonburg would have a dual primary.
 2. Ballot Order: The Director of Elections has ordered ballots, along with emergency ballots. More than 75% of active voter number of ballots were printed. Two EB members will need to check ballots during this week.
 3. Candidate Filing: As of Friday, January 5, 2023, no candidates have made filings.
 4. Officer of Election reappointment letters. Many letters sent to officers have been returned. A few have said that they would not be returning to work. Two meetings in February to reappoint our officers for the new three-year terms, will be required.
 5. Questionnaire/Evaluations: Need to put off until next month.
 6. Budget: Due to the City Manager by January 22 2024.
 7. Atrium/HVAC: Part is not installed as of yet. Room 012 downstairs has been reserved until Atrium has heat.
 8. Pollbooks: Vendor, DemTech, did a State Mandate Update on Friday, January 5, 2024.

IMPORTANT DATES:

02/23/24, 03/02/24 Open for Saturday voting was changed from 02/23/24 to 02/24/24, 03/02/24

Bootcamp for new members is scheduled in Milford, VA on 02/03/24 And the Annual Meeting at the Homestead is scheduled for 03/17/24 – 03/19/24. Mark, Ramona, and Jane will be attending.

Also included in the Registrar’s Report was a Sample Ballot for the Republican, Party Presidential Primary and for the Democratic Party Presidential Primary, to be held on Tuesday, March 5, 2024, a sheet with (va.Code 24.2-530) “No person shall vote for the candidates of more than one party.” This concerns dual primaries and the fact that dual primaries are two separate elections happening at the same time. Also included was Daily Early Voting Reconciliation Sheet, Voter Registration Statistics as of 1/1/2024 which shows Harrisonburg City at 25,475 registered voters. A letter from Art Gordon, a person who has had the privilege of being an election officer and working at the polls for nearly 20 years. A cheat sheet with Roberts Rules was also included, and a staffing list for Morning and Afternoon Staffing for the 2024 Primary Election Early Voting.

8. No New Business
9. No Unfinished Business
10. Public Comment-Pat Haden did ask about staffing at some locations and times and was informed that this was worked up according to availability of the persons working the polls.
11. Adjournment – All voted in favor of adjournment at 10:18 a.m.
12. No next meeting date was provided.

Submitted by Ramona N. Sanders, Secretary of City of Harrisonburg
Electoral Board
Monday, January 8, 2024