

City of Harrisonburg Electoral Board

Minutes from February 12, 2024

9:00 a.m.

1. Call to Order: 9:00 a.m.
2. Welcome and Introduction of Guests: Ms. Pat Haden Republican Party Chair and Dr. Kara Dillard who is with the Madison Center for Civic Engagement. She is currently an Assistant Professor in the School of Communication Studies, is a Co-Director at the Institute for Constructive Advocacy and Dialogue and holds a Research Associate appointment in digital deliberation with the Charles F. Kettering Foundation.
3. Agenda: All voted in favor
4. Minutes: An amendment to the January 8, 2024 minutes was made, by the Secretary Ramona N. Sanders, to correct the spelling of Marach to March. The Chair and Vice Chair voted in favor. A corrected copy of those minutes were emailed to the General Registrar.
5. Report from Director of Elections: Detailed Report Attached
 1. Presidential Primary: Early voting for the primaries has been slow. Of the 135 in person voters 98 were checked for the Republican primary and 37 were checked in for the Democratic primary. A total of 406 Democratic ballots and 158 Republican ballots have been mailed. Received by mail, 34 Republican ballots and 74 Democratic ballots. As of Friday a total of 243 absentee ballots have been cast.
 2. 2024 LESS: Locality Election Security Standards or ELECT is due by March 1, 2024. A meeting for 02/20/24 has been scheduled at 9:00 am.
 3. Officer of Election reappointment:
 4. Officer Training
 5. June Primary: Democratic Committee will be asking for a primary for the City Council races in 2024. This could mean that we will have another dual primary in June. If Republican Party asks for a primary for Senate or Congress, this could be confusing for voters.
 6. Local Offices: Deanna Reed has filed a Statement of Organization for City Council.
 7. Budget: The budget has been submitted. Meeting with City Manager scheduled for later this week.

8. General Assembly: GR has helped draft a few impact memos in relation to proposed bills that were in front of the Privileges and Elections Committee in the House of Delegates.
9. Election Day: General Registrar has sent the use of facilities requests to the city schools, Simms, and JMU.
10. Important Dates Addressed: 02/20/24 Board to Approve Officers of Elections; 02/21/24, Chief Training 5:30 pm – 7:30 pm, 02/22/24, Pollbook Training 5:30 pm – 7:00 pm, 02/24/24 Officer Training 10 am – 11 am, Info Officer Training 2:00 pm – 3:00 pm, 02/26/24 Bud Ritche from Harrisonburg IT to complete this year's LESS Standards training. We will also have the HCPD attend this session.
11. New Business-A copy of the 2024 Officers Of Election Appointment List, dated 2/12/2024 was included in the GR's packet. These are to be given to the Party Chairs. Bill Call, Chair, handed his copy to the Republican Party Chair, Ms. Pat Haden who was in attendance, and Ramona Sanders will deliver her copy to Alleyn Harned, Democrat Party Chair at the meeting of the Democratic Committee scheduled for 7:00 pm 2/12/24.
12. Unfinished Business: The General Registrar, Mark Finks, mentioned that an Agenda Item for reporting on the Bootcamp was over-looked. This Bootcamp was attended by new member and Secretary Ramona Sanders, and also Co-Chair, Jane Grant Burner in Milford, Virginia on February 3, 2024. Ramona reported that the meeting was very well attended, very informative, and that she had been following up by successfully completing the LESS Curriculum training on-line. She will try to get her Certification ASAP.
13. Adjournment – All voted in favor of adjournment.
14. No next meeting date was provided.

Submitted by Ramona N. Sanders, Secretary of City of Harrisonburg
Electoral Board
Monday, February 12, 2024