

CITY DEPARTMENT INFORMATION

Department	Main Functions	Contact Phone
Central Stores	Warehouse & inventory control	540-437-4400
City Manager's Office	Includes City Clerk, Economic Development, CDBG, Communications Director & City Attorney	540-432-7701
Commissioner of the Revenue's Office & Real Estate	Business licenses, personal property & special taxes; also real estate property records	540-432-7704 & 540-432-7795
Community Development	Building inspections, engineering, planning & zoning	540-432-7700
Harrisonburg-Rockingham Emergency Communication Center (HRECC)	Joint with Rockingham County; E-911 services	540-432-6190
Finance & Purchasing	AP/AR, financial reporting, budgets, procurement, insurance, risk management, etc.	540-432-7702 & 540-432-7794
Fire	Fire prevention & suppression; child safety seat technician; outreach & education; 4 Fire Stations	540-432-7703
General Properties	Facility maintenance for various City properties	540-432-0492
Human Resources	Attract, support, develop and retain diverse and productive workforce; manage benefits, service awards, etc.	540-432-8920
Information Technology (IT)	All technology in City including City website, PC support, etc.	540-432-7706

Department	Main Functions	Contact Phone
Parks & Recreation	Parks & facilities (i.e. skate park, dog park, pool, trails) & activities; also Heritage Oaks Golf Course	540-433-9168
Police	Property & evidence, school resource/DARE, animal control, criminal investigations, records, SWAT, Parking Services, etc.	540-437-2600
Public Transportation	City buses (school & transit), central garage & fleet management; includes print shop	540-432-0492
Public Utilities	Water & sewer services; Water Treatment Plant	540-434-9959
Public Works	Trash collection, recycling, maintain streets, traffic signals & signs, & transportation planning	540-434-5928
Registrar	Voter registration	540-432-7707
Tourism	Visitor services & gift shop	540-432-8935
Treasurer	Revenue & tax collection; dog tags	540-432-7705

PURCHASING OFFICE STAFF

Ms. Pat Hilliard, CPPB
Procurement Manager

Ms. Nicole Robertson, CPPB
Procurement Specialist



City of
Harrisonburg

Pocket Guide to Purchasing



For Vendors

Purchasing Office
Harrisonburg City Hall
409 South Main Street, 3rd Floor

Purchasing@harrisonburgva.gov

PH 540-432-7794

FAX 540-432-7779

