

**Harrisonburg City Electoral Board  
Minutes  
Monday – August 24, 2020  
10:00 a.m.  
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**Call to Order**

Meeting was called to order by Chair, Price-Stroble at 10:00 a.m.

**In Attendance**

**Electoral Board Members; Sandra Price- Stroble, Chair, William Ney, V. Chair, Jane Grant Burner, Secretary. Also, Mark Finks, Director of Elections.  
Visitors; Dr. Carah Whaley and Pat Haden.**

**No Public Comment**

**Ney made a motion to approve the agenda and the motion was seconded by Grant Burner. All board members voted in favor.**

**Ney made a motion to approve the minutes from August 10th and was seconded by Price-Stroble.  
All board members voted in favor.**

**Director of Elections Report**

- Registrar's lock in private office has been changed.
- On going discussion with Print-Elect as to the ballot size for November 3<sup>rd</sup> Election.
- Registrar suggested that possibly 120% of registered voters in Harrisonburg due to amount of interest in the November Election and the new voters that will be registered to vote. A motion was made by Ney and seconded by Grant Burner to change the ballot order to 110% of the Harrisonburg City registered voters.  
All members voted in favor.
- Training of Precinct workers for the election will be scheduled early due to extra training needed with new workers and to include extra COVID 19 review.
- Assistant Registrar hiring process should be finalized by within a week.
- Per JMU( 2000) absentee ballot request have been submitted.
- The Electoral Board will still be needed to assist in the Registrar's Office until the new Assistant Registrar's are hired and start their employment.
- New Poll Books/Laptops might be needed for the November Election.  
Registrar's Budget will be reviewed for extra expense.
- City Hall locations for in person Absentee Balloting, starting September 18<sup>th</sup> , are being determined. Possible voter long lines will need to be accommodated.
- Lindsay Funeral Home will give the City of Harrisonburg usage of their parking lot for overflow parking, if needed, for in person absentee voting.

### **Dr. Whaley from JMU Center for Civic Engagement Report**

- **Classes start the last week of August (Virtual)**
- **Students are being encouraged to vote in person starting September 18<sup>th</sup>.**
- **Students are being given their options were voting is concerned and are being taught the voting process.**
- **Ryan Ritter on campus is responsible for recruiting possible poll workers for City Precincts on Nov. 3<sup>rd</sup>.**
- **Question and clarification to possible ballot pick up on campus was discussed.**
- **Students registered to vote in Harrisonburg, that possibly might be sent home due to COVID, will still be permitted to vote in Harrisonburg.**
- **Previously, the Department of Elections website had issues due to the amount of voters accessing the website.**
- **JMU will be scheduling town hall meetings on campus with Candidates Gade and Cline, dates to be determined.**
- **Third Party Groups are working on campus and have contacted the Registrar's Office.**

### **Unfinished Business**

- **The possible use of Drop Boxes in the City was discussed ...  
City Hall Treasurers drop box (can not) legally be used.**
- **Notifications to precinct workers for training will be mailed immediately.**
- **Four workers will be needed at City Hall starting September 18<sup>th</sup> for in person absentee voting (to include curb site voting). Electoral Board members will assist.**

### **Closed Session**

**Price Stroble made a motion and motion was seconded by Grant Burner that the Board enter into executive session at 11:20 a.m. for the purpose of (i) reviewing security plans and assessing risks relating to our election process and procedures, including discussion of any necessary actions to mitigate those risks, as provided by Section 2.2-3711.A.35 and 24.2-625.L.B of the Code of Virginia, and (ii) discussion and consideration of personnel, the appointment of one or more current and prospective City of Harrisonburg Officers of Election.**

### **Return to Public Session**

**Ney made a motion to return to Public Session at 11:56 a.m. and motion was seconded by Grant Burner.**

**Certified Closed Session actions with Roll Call Vote.**

**Price-Stroble; yes, Ney; yes and Grant Burner; yes**

**RESOLVED**, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—.

Ney made motion to approve the new Officers of Election and motion was seconded by Grant Burner.

Roll Call Vote: Price-Stroble, yes; Ney, yes and Grant Burner, yes.

**Final Business**

- Price-Stroble will follow up with the Harrisonburg School Board as to school facilities being used on November 3<sup>rd</sup>.
- Grant Burner will follow up with the Harrisonburg Police Department as to speaking at training sessions for poll workers.

Next Electoral Board Meeting is scheduled for 10:00 a.m. on Monday - August 31st

\* Electoral Board Meeting will be televised from Harrisonburg City Council Chambers.

**Adjournment**

The motion was made by Ney and seconded by Grant Burner to adjourn the meeting at 12:08 p.m. All voted in favor.

Respectively submitted,  
Jane Grant Burner, Secretary

