



# Stormwater Advisory Committee Bylaws

City of Harrisonburg, Virginia

---

## Article I: Name

The name of this organization shall be the Stormwater Advisory Committee (the “Committee”) of the City of Harrisonburg (the “City”).

## Article II: Purpose

State and federal regulatory changes and new mandates related to stormwater management, will impact city services and will result in new requirements and costs to public and private enterprises in the City.

The City will take a proactive approach for addressing issues related to stormwater management to ensure public health, and to protect properties and waterways from adverse affects that can result from stormwater runoff.

The purpose of this Committee is to provide guidance, oversight and recommendations to City Council and staff in the implementation of a Stormwater Management Program that will meet the requirements set forth by the Commonwealth of Virginia.

## Article III: Responsibilities

The Committee shall:

- a. Engage in matters pertaining to the Stormwater Management Program.
- b. Obtain a working knowledge, through educational opportunities provided at the meetings of the Municipal Separate Storm Sewer System (MS4) and Virginia Stormwater Management Program (VSMP) regulations.
- c. Monitor the formulation and implementation of the Program including master planning, infrastructure rehabilitation, repair and maintenance, and progress with respect to pollutant reduction requirements established via the MS4 general permit as well as achieving other goals as defined in the MS4 and VSMP permits.
- d. Conduct periodic assessments of program priorities and needs.
- e. Evaluate the viability and structure of a stormwater enterprise, based on information received from benchmark localities and recommendations provided by city staff.
- f. Participate in the development of public outreach and education efforts.
- g. Provide recommendations to and advise City Council accordingly relative to the program.



# Stormwater Advisory Committee Bylaws

City of Harrisonburg, Virginia

---

## Article IV: Membership

The Committee shall consist of between 7 and 11 members. One City Council representative shall serve as an ex-officio member. All Committee members are to be appointed by City Council. The groups represented should include, but are not limited to:

- a. Residents, civic leagues, homeowners associations.
- b. Institutional and tax exempt entities including colleges and churches.
- c. Business community including residential, commercial and industrial property owners, malls, and business groups.
- d. Professional engineers, real estate developers, and construction contractors.
- e. Special interest groups that represent economic development, environmental or outdoor recreation.

## Article V: Officers

1. Chairman
  - a. The Chairman shall preside over all meetings of the Committee.
  - b. When necessary, the Chairman shall represent the Committee at outside meetings, conferences, and other instances of a similar nature.
  - c. The Chairman shall serve as the primary liaison with city staff.
2. Vice-Chairman
  - a. The Vice-Chairman shall perform all duties of the Chairman during the absence of the Chairman, or at the request of the Chairman.

## Article VI: Meetings

1. All Committee meetings shall be open to the public.
2. Attendance by a majority of voting members shall constitute a quorum, and minutes shall be kept by city staff of each meeting.

## Article VII: Voting

1. All issues to be voted upon shall be stated in the form of a motion.
2. Each Committee member shall have one vote.
3. No absent member shall receive a vote.
4. No member shall abstain from vote unless member has a specific conflict of interest in the issue being voted upon.



# Stormwater Advisory Committee Bylaws

City of Harrisonburg, Virginia

---

## **Article VII: Amendments**

Any of the written bylaws may be amended by City Council. The Committee may recommend amendments to City Council after a regular meeting by a two-thirds vote of the members present, provided that notice of the amendment recommendation has been presented to each member at least thirty days prior to the meeting at which the amendment recommendation will be voted on.