

SPECIAL MEETING

REGULAR MEETING

NOVEMBER 11, 2003

At a regular meeting of Council held this evening at 7:30 p.m., there were present: Mayor Joseph Gus Fitzgerald; City Manager Roger Baker; Assistant City Manager Kurt Hodgen; City Attorney Thomas H. Miller, Jr., Vice-Mayor Larry M. Rogers; Council Members Carolyn W. Frank, Dorn W. Peterson, and Hugh J. Lantz; and City Clerk Yvonne Bonnie Ryan, CMC/MMCA and Chief of Police Donald Harper

Council Member Frank gave the invocation and Mayor Fitzgerald led everyone in the Pledge of Allegiance.

Council Member Peterson offered a motion to approve the minutes of the consent agenda and to dispense with the reading of the minutes from the previous meeting. The recorded roll call vote was taken as follows:

Vote: Yes - Council Member Lantz

Vice-Mayor Rogers

Council Member Peterson

Council Member Frank

Mayor Fitzgerald

Absent None

At 7:37 p.m. Mayor Fitzgerald closed the regular session temporarily and called the evening's public hearing to order. The following notice appeared in the Daily News-Record on Saturday, November 1, 2003.

NOTICE OF PUBLIC HEARING

## SPECIAL MEETING

The Harrisonburg City Council will hold a public hearing on Tuesday, November 11, 2003, at 7:30 p.m., in the City Council Chambers, Municipal Building, 345 South Main Street, Harrisonburg, Virginia, to consider the following:

### **CITY CHARTER AMENDMENT**

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**IT IS HEREBY REQUESTED** by the Council of the City of Harrisonburg, pursuant to Section 15.2-200, *et seq.* of the Code of Virginia (1950), as amended, a public hearing having been held after no less than ten days notice, which notice included the text or an informative summary of this requested amendment, and the Council of the City of Harrisonburg voting in favor of requesting this amendment by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed, that the General Assembly of Virginia amend the Charter of the City of Harrisonburg, in its Section 7, as follows:

#### **Section 7. Mayor; Vice-Mayor**

Label the existing paragraph as paragraph (a).

Add new paragraphs (b), (c) and (d) as follows:

- (b) The Mayor may resign the office of mayor without giving up his or her membership on council.
- (c) The Council may, by a unanimous vote of the Council members other than mayor, remove the mayor from the office of mayor.
- (d) In the case of either (b) or (c) a replacement shall immediately be elected by a majority vote of Council and serve for the remainder of the term.

A copy of the existing City Charter, including the existing referenced section is available for review in the City Manager's Office, 345 South Main Street, Monday through Friday, 8:00 a.m. to 5:00 p.m.

All persons interested will have an opportunity to express their views at this public hearing. Any individual requiring auxiliary aids, including signers, in connection with the public hearing shall notify the City Manager at least five (5) days prior to the date of the meeting.

SPECIAL MEETING

CITY OF HARRISONBURG

Roger D. Baker

City Manager

Mayor Fitzgerald called on anyone desiring to speak for or against the City Charter Amendment. There being no one desiring to be heard, the public hearing was declared closed at 7:38 p.m., and the regular session reconvened.

Some discussion and comments by Council Members included concern about how many times the removal of the Mayor could be invoked in a two-year period; whether it could cycle throughout the entire Council; if a cause needed to be stated for removing the Mayor; whether decision should be unanimous; existing section in City Code states how all vacancies occurring from any cause are filled; why doesn't this section apply?

Following further discussion and comments, Council Member Frank offered a motion to make a recommendation to the General Assembly to amend Section 7 of the Charter of the City of Harrisonburg. The recorded roll call vote was taken as follows:

Vote: Yes - Council Member Lantz

Vice-Mayor Rogers

Council Member Peterson

Council Member Frank

No - Mayor Fitzgerald

Absent None

Mayor Fitzgerald announced that presentation of the City's CAFR, Comprehensive Annual Audit Report, for the year ended June 30, 2003 will be postponed until the November 25<sup>th</sup> Council meeting.

Mayor Fitzgerald presented the following resolution for Council's consideration of approval:

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Resolution of the City Council of the

City of Harrisonburg, Virginia Regarding Financing for the Simms Continuing Education Center and the City's Assumption of the Architect Contract

WHEREAS, the City Council of the City of Harrisonburg, Virginia (the Council ), has determined that the City of Harrisonburg, Virginia (the City ), has an immediate need for funds with which to finance certain construction, capital improvement and renovation costs to be undertaken for the benefit of the Simms Community Center facility currently owned by the City and located at 620 Simms Avenue, Harrisonburg, Virginia 22802, together with related expenses (the Project ); and

WHEREAS, the Council desires to take and authorize certain actions with respect to the proposed financing and with regard to the City's assumption of an Architectural Contract with respect to the Project at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HARRISONBURG, VIRGINIA:

**1. It is determined to be necessary and expedient for the City to finance the costs of the Project, to borrow money for such purpose and to issue the City's general obligation public improvement bonds and/or notes therefor.**

**2. Pursuant to the Public Finance Act of 1991 (the Act ), there are authorized to be issued one or more series of general obligation public improvement bonds and/or notes of the City in a principal amount not to exceed \$6,500,000 (collectively, the Bonds ), to provide funds, together with other available funds, to finance the costs of the Project.**

2. Pursuant to the Public Finance Act of 1991 (the Act ), there are authorized to be issued one or more se

## SPECIAL MEETING

3. The Bonds shall bear such date or dates, mature at such time or times not exceeding 40 years from their date or dates, bear interest at such rate or rates, be in such denominations and form, be executed in such manner and be sold at such time or times and in such manner as the Council of the City may hereafter provide by appropriate resolution or resolutions. The Bonds will be issued only after the Council, with advice and assistance from the City's counsel and bond counsel, has approved the financing documents in substantially final form and has received, among other things, the approving opinion of bond counsel as to the qualification of the Bonds under applicable law.

**4. The Bonds shall be general obligations of the City for the payment of principal of and premium, if any, and interest on which its full faith and credit shall be irrevocably pledged.**

5. The Council hereby agrees to the appointment of LeClair Ryan, A Professional Corporation, as bond counsel in connection with the issuance of the Bonds and the financing of the Project.

6. To the extent applicable and necessary, in adopting this resolution the Council intends to evidence its official intent to reimburse Project expenditures with proceeds from the issuance of the Bonds within the meaning of Treasury Regulations Section 1.150-2 promulgated by the Internal Revenue Service pursuant to the Internal Revenue Code of 1986, as amended.

7. The City Manager, the Mayor, the Vice Mayor, and such officers, employees and agents of the City as they may designate, are authorized and directed to take such further actions and to execute and deliver any and all instruments, certificates and other documents required to carry out the purposes of this Resolution.

8. All prior acts of the City Manager, the Mayor, the Vice Mayor and other officers, agents or representatives of the City that are in conformity with the purposes and intent of this Resolution and in furtherance of the completion of the Project, the plan of financing for the Project, and the issuance and sale of the Bonds are hereby approved and ratified.

4. The Bonds shall be general obligations of the City for the payment of principal of and premium, if any, and

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**9. The City's counsel is authorized and directed to see to the prompt filing of a certified copy of this resolution in the Circuit Court having jurisdiction over the City in accordance with Sections 15.2-2607 and 15.2-2627 of the Act.**

10. The Council previously authorized the signing of a construction contract with a properly chosen contractor. The Council now authorizes Roger D. Baker, City Manager, and Joseph G. Fitzgerald, Mayor, either of whom may act, to sign an agreement on behalf of the City to assume the responsibilities and rights of the Harrisonburg Redevelopment and Housing Authority with respect to an architectural contract concerning architectural services that have been and continue to be provided by The Troyer Group, Inc. with respect to the Project.

11. This Resolution shall take effect immediately.

The undersigned Clerk of the City Council hereby certifies that the foregoing is a true, correct and complete copy of a resolution duly adopted by a majority of the members of the Council present and voting during the meeting duly called and held on November 11, 2003, and that such resolution has not been repealed, revoked, rescinded or amended, but is in full force and effect on the date hereof. A summary of the members present or absent at such meeting, and the recorded vote with respect to the foregoing resolution, is set forth below:

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Joseph Fitzgerald	X			
Larry M. Rogers	X			
Carolyn Frank	X			
Dorn Peterson	X			
Hugh J. Lantz	X			

**WITNESS my hand and the seal of the City this November 11, 2003.**

\_\_\_\_\_  
**Clerk, City Council of the City of**

9. The City's counsel is authorized and directed to see to the prompt filing of a certified copy of this resolution

SPECIAL MEETING

**Harrisonburg, Virginia**

Harrisonburg Redevelopment and Housing Authority Director Michael Wong said adopting this resolution is necessary in order to proceed with the financing for the Lucy F. Simms Continuing Education Center (Simms Project) and assumption of the architect contract. Council Member Peterson offered a motion to adopt the resolution. The recorded roll call vote was taken as follows:

Vote: Yes - Council Member Lantz

Vice-Mayor Rogers

Council Member Peterson

Council Member Frank

Mayor Fitzgerald

Absent None

Mayor Fitzgerald presented the following resolution for Council's consideration of approval:

**RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A CONTINUING DISCLOSURE AGREEMENT IN CONNECTION WITH THE ISSUANCE BY THE VIRGINIA PUBLIC SCHOOL AUTHORITY OF ITS SCHOOL REFUNDING BONDS (1997 RESOLUTION) SERIES 2003 B, A PORTION OF THE PROCEEDS OF WHICH REFUNDED THE CITY OF HARRISONBURG GENERAL OBLIGATION SCHOOL BONDS, SERIES 1994 A; AND AUTHORIZING ANY OTHER ACTIONS NECESSARY TO ACHIEVE THE OBJECTIVES CONTEMPLATED HEREBY**

WHEREAS, the Virginia Public School Authority (the "Authority") pursuant to a resolution duly adopted on June 26, 1991, as amended, restated and supplemented (the "1991 Resolution") issued bonds ("1991 Resolution Bonds") for the purpose of purchasing general obligation school bonds of certain cities and counties within the Commonwealth of Virginia;

WHEREAS, the Authority has issued under the 1991 Resolution a certain series of 1991 Resolution Bonds designated as "Virginia Public School Authority School Financing Bonds (1991 Resolution) Series 1994 A" (the "Series 1994 A Bonds");

WHEREAS, the Authority used a portion of the proceeds of the Series 1994 A Bonds to purchase certain duly authorized and issued general obligation school bonds of the City of Harrisonburg, Virginia (the "City")

9. The City's counsel is authorized and directed to see to the prompt filing of a certified copy of this resolution.

## SPECIAL MEETING

designated the City of Harrisonburg General Obligation School Bonds, Series 1994 A ("Local School Bonds");

WHEREAS, the Authority refunded its Series 1994 A Bonds (the "Refunded Bonds") from a portion of the proceeds of its Virginia Public School Authority School Financing and Refunding Bonds (1997 Resolution) Series 2003 B (the "Refunding Bonds") issued pursuant to a resolution duly adopted by the Authority on October 23, 1997 (the "1997 Resolution");

WHEREAS, the Authority in refunding the Refunded Bonds has pledged the Local School Bonds for the benefit of the holders of bonds issued under its 1997 Resolution;

WHEREAS; the Authority is required to assist the underwriters (the "Underwriters") of the Refunding Bonds with their duty to comply with Securities and Exchange Commission ("SEC") Rule 15c2-12 (the "Rule");

WHEREAS, the Authority has requested the City to execute a Continuing Disclosure Agreement in order for the Authority to assist the Underwriters in complying with the Rule, and;

WHEREAS, the City Council of the City of Harrisonburg, Virginia considers it to be advisable for the City to fulfill the request of the Authority to execute a Continuing Disclosure Agreement;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARRISONBURG, VIRGINIA:

1. Continuing Disclosure Agreement.

The City Manager of the City Council and such officer or officers as he may designate are hereby authorized to enter into a Continuing Disclosure Agreement in the form attached as Appendix A hereto, containing such covenants as may be necessary in order for compliance with the provisions of the Rule, and any other documents the Authority deems necessary to comply with the SEC rules and any Internal Revenue Service rules and regulations regarding maintaining the tax -exempt status of the bonds.

2. Further Actions.

The members of the City Council and all officers, employees and agents of the City are hereby authorized to take such action as they or anyone of them may consider necessary or desirable in connection with the execution and delivery of the Continuing Disclosure Agreement and maintaining the tax-exempt status of the bonds, and any such action previously taken is hereby ratified and confirmed.

3. Effective Date

This resolution shall take effect immediately.

\* \* \* \*

The undersigned City Clerk of the City Council of the City of Harrisonburg, Virginia hereby certifies that the foregoing constitutes a true and correct extract from the minutes of a meeting of the City Council held on November 11, 2003 and of the whole thereof so far as applicable to the matters referred to in such extract. I

9. The City's counsel is authorized and directed to see to the prompt filing of a certified copy of this resolution.



## SPECIAL MEETING

hereby further certify that such meeting was duly held and complied with all requirements of law.

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City Clerk of the City Council

City School Business and Finance Director Triplett said adopting this resolution allows the process to proceed with getting these funds into a SNAP account. The funds must be used for school capital projects. Council Member Frank offered a motion to approve this resolution. The recorded roll call vote was taken as follows:

Vote: Yes - Council Member Lantz

Vice-Mayor Rogers

Council Member Peterson

Council Member Frank

Mayor Fitzgerald

Absent None

Mayor Fitzgerald presented the following resolution for Council's consideration of approval:

### **RESOLUTION**

WHEREAS, the Federal Transportation Administrator has been delegated authority to award Federal financial assistance for a transportation project;

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon the Applicant, and may require the Applicant to provide the local share of the project cost;

WHEREAS, the Applicant has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project;

**NOW, THEREFORE, BE IT RESOLVED BY HARRISONBURG CITY COUNCIL**

1. That the Director of Public Transportation is authorized to execute and file an application for Federal assistance on behalf of City of Harrisonburg with the Federal Transit Administration for Federal assistance authorized by 49 U.S.C. chapter 53, Title 23, United States Code, or other Federal statutes authorizing a project administered by the Federal Transit Administration. The Applicant is the Designated Recipient to apply for Urbanized Area Formula Program assistance.

9. The City's counsel is authorized and directed to see to the prompt filing of a certified copy of this resolution.

**SPECIAL MEETING**

2. That the Director of Public Transportation is authorized to execute and file with its applications the annual certifications and assurances and other documents the Federal Transportation Administration requires before awarding a Federal assistance grant or cooperative agreement.

3. That the Director of Public Transportation is authorized to execute grant and cooperative agreements with the Federal Transit Administration on behalf of the City of Harrisonburg.

The undersigned Clerk of the City Council hereby certifies that the foregoing is a true, correct and complete copy of a resolution duly adopted by a majority of the members of the Council present and voting during the meeting duly called and held on November 11, 2003, and that such resolution has not been repealed, revoked, rescinded or amended, but is in full force and effect on the date hereof. A summary of the members present or absent at such meeting, and the recorded vote with respect to the foregoing resolution, is set forth below:

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Joseph Fitzgerald	X			
Larry M. Rogers	X			
Carolyn Frank	X			
Dorn Peterson	X			
Hugh J. Lantz	X			

**WITNESS my hand and the seal of the City this November 11, 2003.**

\_\_\_\_\_  
**Clerk, City Council of the City of Harrisonburg,**

**Virginia**

**(SEAL)**

City Manager Baker said adoption of this resolution authorizes filing the grant application with the Federal Transit Administration. It also authorizes the Director of Public Transportation to sign all documents and application. Council Member Peterson offered a motion to adopt this resolution. The recorded roll call vote was taken as follows:

Vote: Yes - Council Member Lantz

9. The City's counsel is authorized and directed to see to the prompt filing of a certified copy of this resolution.

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Vice-Mayor Rogers

Council Member Peterson

Council Member Frank

Mayor Fitzgerald

Absent - None

The next item of business was a brief overview of the First Tee Program at Heritage Oaks Golf Course. David Johns introduced Allison Graham, the First Tee Coordinator. Ms. Graham said the mission of the First Tee Program is essentially to introduce children to the game of golf without any monetary restrictions. Golf skills taught include basic putting, full swing, ethics of golf, rules of golf, and life skills. Children entered into the program have access to the driving range, 18-hole golf course, three hole short course or practice area. The children also receive a First Tee golf shirt. In 2002, 105 participants were registered in the program. In 2003, 268 participants were registered in the program. She also noted that the program has a waiting list. Hopefully next year the program will have more volunteers and more sessions will be added to accommodate for the growth in the program. Funding is provided through private and corporate donations, a grant from Weed and Seed Program, and a team of fundraisers. A \$30,000 grant was received from the United States Golf Association.

The next item of business was a request from Central Shenandoah Planning District Commission to appoint an individual to a Bicycling Advisory Committee. City Manager Baker said that a group of citizens throughout the region has formed Citizens for Safe Cycling. Funding may also be available through the recently formed Rockingham-Harrisonburg Metropolitan Planning Organization (MPO) for areas included in the MPO boundaries. Council Member Peterson offered a motion to nominate Thomas Jenkins to the Bicycle Advisory Committee. The motion was approved with a unanimous vote of Council.

The next item of business was distribution of Dog and Cat Sterilization Funds received from the Department of Motor Vehicles. Council Member Frank offered a motion to distribute the funds between Valley Cats and Cats Cradle. The recorded roll call vote was taken as follows:

Vote: Yes - Council Member Lantz

Vice-Mayor Rogers

Council Member Peterson

Council Member Frank

Mayor Fitzgerald

Absent - None

City Manager Baker presented a certified receipt of 2003 government election results provided by the Electoral Board.

9. The City's counsel is authorized and directed to see to the prompt filing of a certified copy of this resolution.

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Senate of Virginia 26<sup>th</sup> District

Mark D. Obenshain 2832

Rodney L. Eagle 2471

House of Delegates 26<sup>th</sup> District

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Glenn M. Weatherholtz 2732

Lowell L. Fulk 2740

Commonwealth's Attorney

Marsha L. Garst 4623

Sheriff

William W. Buddy Farris, Jr. 1808

Donald W. Farley 3569

Soil and Water Conservation Director

David G. Frackelton 2765

Scott W. Strickler 3252

Council accepted the election results and asked the City Clerk to enter the names into the official minutes.

The next item of business was amending Section 2-3-3 (City Council; Agenda Development) of the Harrisonburg City Code. Council Member Peterson said this ordinance adopts certain procedures for developing the agenda for Council meetings as well as the conduct of meetings.

9. The City's counsel is authorized and directed to see to the prompt filing of a certified copy of this resolution.

## SPECIAL MEETING

The following discussion by Council Members relative to the proposed procedures included: City Manager determines what items are placed on the agenda; providing another avenue if a request by a citizen is denied by the City Manager; clarifying language how a citizen can place an item on the agenda; whether it takes two or more Council Members to request that an item be placed on the agenda; or if a single Council Member or the Mayor can invite citizens to speak on an agenda item when no public hearing had been announced; avoid limiting citizens ability to speak to Council; discussing items in regular or closed session; and whether presentation of any single agenda item should be limited to fifteen minutes. Following further discussion and comments, Council Member Peterson offered a motion to delay taking any action on adopting Section 2-3-3 until the next Council meeting. The motion also included changing the wording in Section A1 as suggested by Council Members and requested that City Attorney Miller combine the current City Code Section 2-3-10 under Section 2-3-3 (C) of the City Code. The consensus was unanimous to delay this agenda item until the next Council meeting.

The next item of business was amending Section 2-3-4 (City Council; Council Administrative Procedure) of the Harrisonburg City Code. Council Member Peterson said this proposed memoranda provides guidance and states that at least once every two years during the meeting at which newly elected members are inducted, as prescribed in Section 42 of the Charter of the City of Harrisonburg, and more often as seen fit, the Council shall review previously approved memoranda of Council administrative procedures and shall reapprove such memoranda, with any amendments, deletions or additions agreed to by a majority of the Council. Council Member Peterson offered a motion to amend Section 2-3-4 of the City Code for a first reading. The recorded roll call vote was taken as follows:

Vote: Yes - Council Member Lantz

Vice-Mayor Rogers

Council Member Peterson

Council Member Frank

No - Mayor Fitzgerald

Absent None

The next item of business was amending Section 2-4-1 (City Council; Refusal/Reduction of Council Pay) of the Harrisonburg City Code. Council Member Peterson said that changing this ordinance would allow any City Council Member to refuse any pay or pay increase, in whole or in part, for any reason. Council voted to change the salaries of Council Members on October 14, 2003 increasing the Mayor's salary from \$3,000 per year to \$15,000. Council Member salaries will change from \$2,400 per year to \$12,000. This

9. The City's counsel is authorized and directed to see to the prompt filing of a certified copy of this resolution.

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change will be effective July 1, 2004. Council Member Peterson offered a motion to amend Section 2-4-1 of the City Code for a first reading. The recorded roll call vote was taken as follows:

Vote: Yes - Council Member Lantz

Vice-Mayor Rogers

Council Member Peterson

Council Member Frank

No - Mayor Fitzgerald

Absent None

The next item of business was amending Section 3-1-6 (City Administrator; Budget Submission) of the Harrisonburg City Code. Council Member Peterson said this ordinance changes the date for the first presentation of the budget for the upcoming fiscal year to no later than the second regular Council meeting in March. City Manager Baker said staff tries to present the budget to Council as early as possible. However, at times it is difficult because the General Assembly has not provided all of the information needed in preparing the City's budget. Council did not take any action on this agenda item.

The next item of business was whether to consider adopting Memoranda of Council Administrative procedures.

The following discussion by Council Members relative to the proposed procedures included: Section 39 of the City Charter contained information for communications between Council Members and City staff; speakers appearing before Council during public hearings; speakers only need to state name and locality; and travel and expenses incurred by Council Members exceeding \$300.00. City Attorney Miller will revise these procedures for consideration at the next Council meeting.

Police Chief Harper presented a request for a supplemental appropriation for the Police Department. He explained that these seized asset funds will be used to decal patrol vehicles, motorcycles and a DARE vehicle. Council Member Lantz offered a motion to approve this request for a first reading, and that:

\$11,100.00 chge. to: 1000-31010 State asset seizure

\$11,100.00 approp. to: 1000-310431-48151 Motor Vehicles & Equipment

The recorded roll call vote was taken as follows:

9. The City's counsel is authorized and directed to see to the prompt filing of a certified copy of this resolution.

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Vote: Yes - Council Member Lantz

Vice-Mayor Rogers

Council Member Peterson

Council Member Frank

Mayor Fitzgerald

Absent None

David Briggman, a resident of Keezletown, said the Harrisonburg City Council is very open in allowing citizens to speak. He said other localities only allow the public to speak at a public hearing. He suggested adding a public comment period after the consent agenda.

At 9:01 p.m., Council Member Peterson offered a motion that Council enter a closed session for the purpose of consultation with legal counsel and briefings by staff members pertaining to actual or probable litigation, where such consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the City. A closed session is permissible for this purpose pursuant to Section 2.2-3711.A.7 of the Code of Virginia (1950), as amended (the Code). Discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the City. A closed session is permissible for this purpose pursuant to Section 2.2-3711.A.3 of the Code of Virginia (1950), as amended (the Code). The recorded roll call vote was taken as follows:

Vote: Yes - Council Member Lantz

Vice-Mayor Rogers

Council Member Peterson

Council Member Frank

Mayor Fitzgerald

Absent None

At 11:00 p.m., the closed session ended and the regular session reconvened. City Clerk Ryan read the following statement which was agreed to with a unanimous recorded vote of Council: I certify to the best of my knowledge and belief that (1) only public business matters lawfully exempt from open meeting requirements pursuant to Chapter 21 of Title 2.1 of the Code of Virginia, 1950, as amended, and (2) only such

9. The City's counsel is authorized and directed to see to the prompt filing of a certified copy of this resolution.

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public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting by the City Council.

At 11:02 p.m., there being no further business and on motion adopted the meeting was adjourned.

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CITY CLERK

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MAYOR