



Owner/Developer Affidavit

The Code of Virginia, Title 54.1, Chapter 11, requires an **owner/developer** (as defined below) to be licensed as a Virginia Class A, B, or C contractor unless the applicable exceptions are met. The code defines an **owner/developer** as any person who performs or supervises the construction, removal, repair or improvement of any building or structure permanently annexed to real property owned, controlled or leased when the total value of all such improvements to any single parcel of land is **\$1,000.00 or more**. I/We affirm that I/We understand that an **owner/developer** must be licensed as a **Class "C"** contractor for any project of **\$1,000.00** but less than **\$10,000.00** with the total value within any twelve-month period being no more than \$150,000.00; **Class "B"** contractor for any project of **\$10,000.00** but less than **\$120,000.00** with the total value within any twelve-month period being \$150,000.00 or more, but less than \$500,000; **Class "A"** contractor for any project of **\$120,000.00 or more** with the total value within any twelve-month period being \$500,000.00 or more. This affidavit must be completed, (unless the exceptions are met), by the property **owner/developer** doing the work listed on the application and must be submitted prior to permit issuance. If you have any questions, please call the Building Code Division at 540-432-7700, prior to signing this form. Our permit technicians can notarize the form in your presence at no charge. Copies of signed affidavits cannot be accepted.

The term **owner/developer** does not include a person who performs or supervises the construction, removal, repair or improvement for any of the following:

1. Not more than one primary residence owned by him and for his own use during any twenty-four month period.
2. A house on his property as a bona fide gift to a member of his immediate family provided such member lives in the house. "Immediate family" includes one's mother, father, son, daughter, brother, sister, grandchild, grandparent, mother-in-law and father-in-law.
3. An industrial, manufacturing facility, or a commercial or retail building, for his own use.

(Please Print)

I, _____, hereby swear under oath that, to the best of my knowledge, that I am the **owner/developer** of the property listed below and affirm that the owner is exempt from licensing requirements which pertain to an **owner/developer** as defined in the Code of Virginia.

Parcel Address: _____

Owner/Company Name: _____

Owner Mailing Address: _____

Signature: _____ Title: _____ Date: _____

(For Notary Use Only):

State/District of Virginia City/County of Harrisonburg I, _____, a Notary Public in and for the aforesaid State/District hereby certify that the following person: _____ appeared before me in the State/District and City/County aforesaid and executed this affidavit on the following date: (month, day, year. ____ / ____ / ____)

Notary Signature: _____

Registration Number: _____

My Commission Expires: _____