

# CITY OF HARRISONBURG

Building Inspection Division  
409 S Main St, PO Box 20031  
Harrisonburg, VA 22801-7531  
Telephone: 540-432-7700 Fax: 540-432-7777

## BUILDING PERMIT APPLICATION

### SHADED AREAS ARE FOR OFFICE USE ONLY

**Owner:** Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ Tele No. \_\_\_\_\_

**Work:** \_\_\_ Contracted By \_\_\_ Performed By \_\_\_ Supervised By

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ Tele No. \_\_\_\_\_

**Plans Filed With Application:** \_\_\_ Site \_\_\_ Foundation \_\_\_ Floor

\_\_\_ Elevations \_\_\_ Structural \_\_\_ Specs \_\_\_ Truss \_\_\_ Insulation

\_\_\_ RESCheck \_\_\_ COMCheck \_\_\_ Mech \_\_\_ Plbg \_\_\_ Elec

**Plans Prepared/Furnished By:** \_\_\_ Plan Service \_\_\_ Owner

\_\_\_ Licensed Architect \_\_\_ Licensed Engineer

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ Tele No. \_\_\_\_\_

**Building Information:** **Fire Zone** \_\_\_\_\_ No. of Stories \_\_\_\_\_

Use Group \_\_\_\_\_ Const Class \_\_\_\_\_ **DOC Code** \_\_\_\_\_

\_\_\_ Frame \_\_\_ Masonry \_\_\_ Steel Frame \_\_\_ Concrete

\_\_\_ Pre-Engineered Metal Clad \_\_\_ Interior Only

\_\_\_ Other \_\_\_\_\_

**Location:** House Number(s) \_\_\_\_\_

Street Name \_\_\_\_\_

**Sheet** \_\_\_\_\_ **Block** \_\_\_\_\_ **Lot(s)** \_\_\_\_\_

**Zoning District** \_\_\_\_\_ **Substantial Improvement** \_\_\_ Yes \_\_\_ No

**In Flood Plain** \_\_\_ Yes \_\_\_ No **BFE** \_\_\_\_\_

**Section Ref** \_\_\_\_\_ **Zoning Inspection Required** \_\_\_ Yes \_\_\_ No

**Other Permits Required** \_\_\_ Elec \_\_\_ Plbg \_\_\_ Mech \_\_\_ Fire Sup

**Building Permit Number** \_\_\_\_\_

**Supplement to Building Permit No.** \_\_\_\_\_

\_\_\_ VCC Class "A" No. \_\_\_\_\_

\_\_\_ VRC Class "B" No. \_\_\_\_\_

\_\_\_ VREHABC Class "C" No. \_\_\_\_\_

Code Cycle \_\_\_\_\_ H'Burg Business License No. \_\_\_\_\_

Present Use \_\_\_\_\_

Proposed Use \_\_\_\_\_

Brief Description and Remarks

Estimated Total Value of Construction \$ \_\_\_\_\_

**Fee \$** \_\_\_\_\_ **State Levy \$** \_\_\_\_\_

**Total Fee \$** \_\_\_\_\_ **Paid** \_\_\_ **Yes** \_\_\_ **No** \_\_\_ **N/A**

I hereby certify that this proposed work will be done with the owner's consent and I acknowledge that I have read this application and the statements hereon and agree that the work will be done as stated.

Owner/Lessee \_\_\_\_\_

Agent \_\_\_\_\_

IF OWNER IS PERFORMING WORK PLEASE SIGN THE FOLLOWING STATEMENT

The undersigned owner acknowledges that he is to perform the work and that he will personally purchase materials. The owner further states that the work shall be in accordance with the signed affidavit.

AFFIDAVIT FILED ON \_\_\_\_\_

Owner's Signature \_\_\_\_\_

**Application Received** \_\_\_\_\_ **By** \_\_\_\_\_

**Zoning:** \_\_\_ **Approved** \_\_\_ **Denied** \_\_\_ **Date** \_\_\_\_\_

**Zoning Signature** \_\_\_\_\_

**Engineering:** \_\_\_ **Approved** \_\_\_ **Denied** \_\_\_ **Date** \_\_\_\_\_

**Engineering Signature** \_\_\_\_\_

**Building Inspection:** \_\_\_ **Approved** \_\_\_ **Denied** \_\_\_ **Date** \_\_\_\_\_

**Building Inspection Signature** \_\_\_\_\_