

DATE APPLICATION RECEIVED: _____

CASE NO. _____

Application for Variance

City of Harrisonburg, Virginia

Fee: \$275.00

Total Paid: \$ _____

Property Owner's Name: _____

Mailing Address: _____ Email: _____

City: _____ State: _____ Zip: _____

Telephone: Work _____ Fax _____ Mobile _____

DESCRIPTION OF PROPERTY AND REQUEST:

Location (Street Address): _____

Tax Map Number Sheet: _____ Block: _____ Lot: _____

Existing Zoning Classification: _____

Variance being requested: _____

THE APPLICANT SHALL PROVIDE THE FOLLOWING INFORMATION:

1. A letter from the applicant stating the scope of the project & nature of the variance. Also state why this variance is being requested & what hardship, as defined by the ORDINANCE, is claimed.
2. A plat of the property drawn to scale (1"=20') showing all dimensions and the relation of proposed improvement to existing conditions.
3. A list of all names and addresses of property owners adjacent to property requesting variance (to include property across a road, highway or railroad right-of-way).

Please list names and addresses as required from #3:

Certification: *I certify that the information contained herein is true and accurate.*

Signature: _____
Property Owner *Date*

FOR THE BOARD OF ZONING APPEALS USE ONLY!

Approved **Denied** **Conditions Attached** **Withdrew**

Recording Secretary _____ **Date:** _____

Chairman _____ **Date:** _____