



**Parks & Recreation Advisory Commission
Meeting Minutes – June 15, 2020
GoTo Meeting**

A meeting of Harrisonburg Parks & Recreation Advisory Commission was held on Monday, June 15, 2020 at 7 p.m. via GoToMeeting. Kevin Gibson called the meeting to order with the following commission members present: Sandra Bopp, MuAwia DaMes, Kevin Gibson, Obie Hill, James Logan, Daniel Martonik and Mayor Deanna Reed. Present from Parks and Recreation: Gin Chandler, Erik Dart and Luanne Santangelo.

- I. Welcome – Kevin Gibson welcomed everyone and called the meeting to order at 7:00 p.m.
- II. May Meeting Minutes – MuAwia DaMes made a motion to approve the minutes from May 18, 2020. James Logan seconded the motion. All members voted in favor of approving the May 18, 2020 minutes.
- III. Parks & Recreation Advisory Commission Role – Chris Brown, City Attorney, discussed the role of the Advisory Commission. Chris Brown provided the history of establishing the commission and the appointment of members. The role is more of an advisory and less of a day-to-day operation. Luanne Santangelo brought the redrafted ordinance to the City Manager's Office, and City Council approved the ordinance. The Advisory Commission is a volunteer advisory group. The chain of command for Parks and Recreation is the Director answers to the City Manager, and the City Manager answers to the City Council. The Director submits the department's budget to the City Manager, and the City Manager submits the budget to City Council. The budget is considered a working budget and is not made public until it is presented to City Council. It is the role of the Advisory Commission to share needs and future, long-range plans for the budget, but the Advisory Commission is not involved in the decisions of line-by-line budgeting. A meeting is considered public when two or more members meet to discuss an item. PRAC does not have to publish an announcement for a public hearing.
- IV. Director's Report –
 - a. Heritage Oaks Golf Course has reopened from being closed due to COVID-19. The course is open from 8 a.m. – 7 p.m. with carts being due back at 7 p.m. The golf course is open to the community for walking and biking before 8 a.m. and after 8 p.m.

- b. Westover Pool has reopened from being closed due to COVID-19. The hours of operation are M-F 7 a.m. – 4 p.m. Lane reservations are required.
 - c. Pickleball courts will be ready in 1-2 weeks and a virtual ribbon cutting ceremony will be held.
 - d. Smithland field renovations are completed. The renovations consisted of leveling the fields, irrigation and seeding.
 - e. Virtual programming is available. Please see the Parks and Recreation Facebook for available virtual programming.
 - f. Rivenrock is still closed due to maintenance staffing shortage and lack of handwashing stations.
 - g. Capital Improvement Plan – memo will be sent out in July and requests are due back in September.
- V. Event Attendance/Advocacy Opportunities –
- a. All events have been cancelled at this time.
 - b. Breast Cancer Run is scheduled for October.
- VI. There is no PRAC meeting in July. The August meeting will be held on the 17th and will aim for in-person.
- VII. Adjourn – The meeting was adjourned at 8:29 p.m.

Respectively submitted,
Gin Chandler
Parks and Recreation Administrative Services Manger