

Harrisonburg Transportation Safety & Advisory Commission's Bicycle & Pedestrian Subcommittee

- The Bicycle & Pedestrian Subcommittee is an advisory committee with the following duties:
 - To advise city staff and Transportation Safety & Advisory Commission on bicycle and pedestrian related matters,
 - To assist in implementation and achieving the goals of the City Bicycle & Pedestrian Plan,
 - To work with the City to achieve safe bicycle and pedestrian connectivity for all citizens,
 - To solicit input and feedback from community members and local advocates on bicycling and pedestrian matters,* and
 - To serve as the body through which the update of the City Bicycle & Pedestrian Plan takes place (approximately every five years as the Comprehensive Plan is updated).

*Note: The Bicycle & Pedestrian Subcommittee is advisory and not an advocacy group

- Membership:
 - 5 citizen members, at-large.
 - Members selected by TSAC by application and will be invited by the TSAC Chairperson.
 - Members to represent a diverse cross-section of the bicycling, pedestrian, and non-motorized transportation community.
 - The Chairperson will be selected by the Subcommittee members at the beginning of each term.
- Terms
 - Members shall have three-year terms. These terms will be staggered in a 2-2-1 format, so that two positions will expire one year, another two positions the next year, and the fifth position on the year after that.
 - Terms shall be from January 1st to December 31st. Persons appointed to fill unexpired terms or partial terms shall serve from the date of appointment until December 31st of that term. Members shall serve until their replacement is appointed.
 - Members whose term is expiring may reapply.
 - Applications for expiring terms shall be available on/around October 1, applications due on/around November 1, TSAC to review applications at December meeting and may vote at their December or January meeting.
- Meetings
 - Meetings every two months, starting with January.
 - Meetings will be open to the public and public attendance will be encouraged. Encourage Parks & Recreation, Planning & Community Development, Harrisonburg Police, James Madison University, Eastern Mennonite University, and Rockingham Co. representatives to attend meetings.

- A quorum shall be a majority of the voting members. A quorum must be present before any vote is taken.
- Meeting agendas and summaries will be submitted to TSAC and emailed to the City Bike-Ped email group.
- Meeting summaries will be posted also online at <http://www.harrisonburgva.gov/bicycle-pedestrian-summaries>

Approved by Transportation Safety & Advisory Commission on November 14, 2012.