

## Septic System Inspection Form

This form is to be completed once every 5 years at the time of the pump-out. NOTE: If the septic system has been pumped and inspected as recently as 2014, please provide documentation with inspection form and we may defer your requirement for compliance 5 years from the date of the most recent pump-out and inspection date.

**It is the property owner's responsibility to submit this completed inspection form to City of Harrisonburg Public Utilities Department; Engineering Division (2155 Beery Rd. Harrisonburg, VA 22801)**

### General Information

Name of Property Owner		Phone Number	
Address of System Inspected			
Size of Tank			

### Septic Pump Out *\*This section must be filled out and signed by the pump-out contractor.*

Tank has been pumped	Y / N	If no, Why?
Notes about Effluent Removed (if applicable)		

Pump-out Company & Contractor Name	Date of Pump-out
Pump-out Company Address	Pump-out Company Phone Number

*\*These sections can be filled out by the property owner, the pump-out contractor, or an inspector.*

### System Condition Report

Tank Components	Condition Assessment	(circle one)	Notes
Septic Tank, Lid and Baffles	Water level is observed to be at the same elevation of the invert of the outlet pipe	Y / N	
	Scum layer adequately protected from entering the outlet pipe	Y / N	
	Free of structural damage	Y / N	
Distribution Box and Inlet Piping	All inlet pipes are flowing clear and at the same elevation	Y / N	
Septic Drain Field	Leach field absent of excessive ground water and ponding	Y / N	

### Additional Notes & Recommendations

System Recommendation(s)	
Repair Needs (if applicable)	

\_\_\_\_\_  
Name of Individual Responsible for System Condition Report

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Homeowner Signature

\_\_\_\_\_  
Date of Inspection



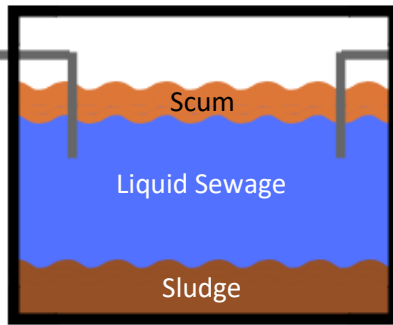
**Inlet Pipe from Building**

**Septic Tank**

Does your septic tank prevent scum from flowing into the distribution box?

Is your septic tank free of observed structural damage?

Does your septic tank hold water at the established outlet level?



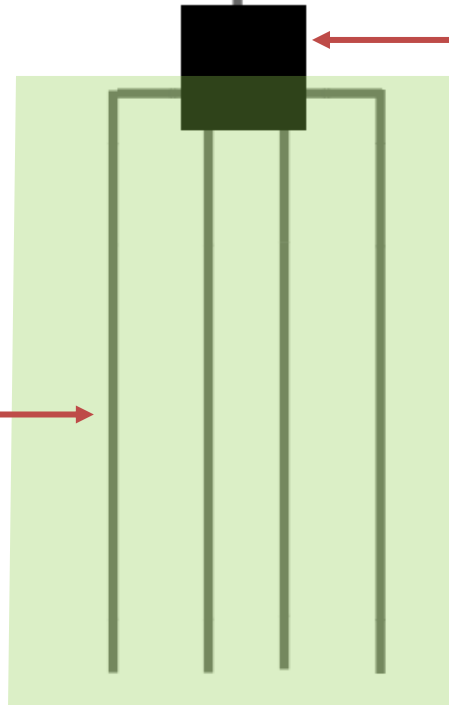
**Outlet Pipe to Distribution Box**

**Drainfield**

Is your drainfield/ leach field clear of excessive surface water?

**Drainfield Piping**

Are your pipes clean and flowing from the distribution box to the drainfield?



**Distribution Box**

Is your distribution box level as indicated by equal flow distribution?