

**FOR CITY USE ONLY**



Date Received: \_\_\_\_\_

Original Fee: \_\_\_\_\_

Credit Amount: \_\_\_\_\_

Revised with Credit Applied: \_\_\_\_\_

Percentage of Credit: \_\_\_\_\_

City of Harrisonburg, Virginia  
Department of Public Works  
320 East Mosby Road  
Harrisonburg, VA 22801  
540-434-5928  
stormwater@harrisonburgva.gov

## Stormwater Utility Fee Credit Application

**For Residential: *May Submit ONE Application for Multiple BMPs***

Please refer to the credit manual for further information about each stormwater best management practice (BMP) and fill out this application to the best of your ability. **Due July 1 to Public Works Department**

### General Information:

#### Parcel Information

Tax map parcel number(s): \_\_\_\_\_

(See Web-GIS site and measure polygon tool at <http://www.harrisonburgva.gov/stormwater-utility> to find Tax Map #)

Parcel street address: \_\_\_\_\_

#### Owner Information

Owner name (Last, First, M.I.): \_\_\_\_\_

Owner mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ zip code: \_\_\_\_\_

Phone number (w/area code): (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

### Type of Stormwater Best Management Practice (BMP) Installed:

**Roof Drain Disconnection** (10-20% Credit Available. See Section 8.A. in Credit Manual.)

Number of disconnected downspouts: \_\_\_\_\_ out of \_\_\_\_\_ total downspouts.

Roof area draining to the disconnected downspouts: \_\_\_\_\_ sq. ft.

Total roof area: \_\_\_\_\_ sq. ft.

What percentage of the roof is disconnected? \_\_\_\_\_ %

(See Web-GIS site and measure polygon tool at <http://www.harrisonburgva.gov/stormwater-utility> to find roof area)

**Rain Barrel/Cistern** (20% Credit Available. See Section 8.D. in Credit Manual.)

Total volume of barrel(s)/cistern(s): \_\_\_\_\_ gallons

Total roof area draining to the barrel(s)/cistern(s): \_\_\_\_\_ sq. ft.

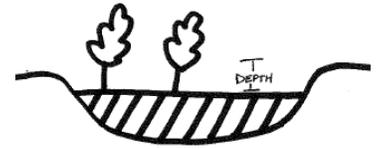
An overflow control mechanism and mosquito prevention device included? Yes  No

**Rain Garden** (25-50% Credit Available. See Section 8.B. in Credit Manual.)

Area of the rain garden (length x width): \_\_\_\_\_ sq. ft.

Depth of the rain garden: \_\_\_\_\_ inches

Impervious surface area draining to the rain garden: \_\_\_\_\_ sq. ft.



Type and Quantity of Plants (Native Vegetation Recommended) (Attach additional sheets if necessary)

Type: \_\_\_\_\_

Quantity: \_\_\_\_\_

Type: \_\_\_\_\_

Quantity: \_\_\_\_\_

Type: \_\_\_\_\_

Quantity: \_\_\_\_\_

Type: \_\_\_\_\_

Quantity: \_\_\_\_\_

**Conservation Landscaping** (10% Credit Available. See Section 8.G. in Credit Manual.)

What type/quantity of plants are in the homeowner's current or planned conservation landscaping? (Native vegetation is recommended) (Attach additional sheets if necessary)

Type: \_\_\_\_\_

Quantity: \_\_\_\_\_

Type: \_\_\_\_\_

Quantity: \_\_\_\_\_

Type: \_\_\_\_\_

Quantity: \_\_\_\_\_

Will the homeowner mulch and fertilize the conservation landscaping area? Yes  No

**Urban Tree Planting** (10% Credit Available. See Section 8.F. in Credit Manual.)

Chose one:

- Lot size 2.5 acres or less → tree canopy 20% or more
- Lot size 2.5 to 5.0 acres → tree canopy 10% or more
- Lot size greater than 5.0 → tree canopy 5% or more

Existing Trees:

Is the canopy cover determined by:

- Existing trees on property
- New plantings

New Tree Plantings:

Complete the following for new plantings on the homeowner's property:

Type:	Quantity:	Year Planted:	Caliper Size: OR Height at planting: (Circle One)	Projected canopy cover at 10 year growth:
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

A 2" caliper minimum sapling is required for utility fee credits. Caliper size is measured at 6" above the soil surface. If the type of tree planted is not included in the referenced tree canopy chart, the applicant must provide canopy cover information.

**Homeowner Nutrient Management and Lawn Care Agreement** (10% Credit Available. See Section 8.H. in Credit Manual.)

Do you fertilize your lawn?

→ YES: Fill out the separate **Homeowner Nutrient Management and Lawn Care Agreement**

Owner has signed and agreed to the provisions set forth in the Homeowner Nutrient Management and Lawn Care Agreement? Yes  No

NO: Check both requirements below, both are mandatory.

Do not fertilize at all. **\*Mandatory**

- This strategy is suitable for lawns that are relatively flat and mature and have a dense grass cover. Property owners should rely on soil mineralization, lawn clippings and atmospheric deposition to supply the nutrients needed for growth.

Maintain a dense cover of grass or conservation landscaping to reduce runoff, prevent erosion, and retain nutrients **\*Mandatory**

- Dense grass or plant cover helps to reduce surface runoff which can be responsible for significant nutrient loss from the lawn. Lawns with poor turf cover have a high risk for nutrient loss, especially if soils are compacted or slopes are steep. Any bare spots or eroding areas should be reseeded, and may require some soil amendments, or in extreme cases, stabilization with a biodegradable erosion control cover.

**Impervious Cover Removal/Pervious Paver and/or Vegetated Roof Installation** (See Section 8.I. in Credit Manual for more information.)

Impervious Cover Removed: \_\_\_\_\_ Sq. Ft.

If a permeable hardscape will replace the impervious cover, explain the type of material installed and the underdrain system (provide a drawn plan, if available):

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What is the depth of the stone reservoir? \_\_\_\_\_ Inches

If a vegetated roof(s) will replace the impervious cover, explain the type of system installed (provide a drawn plan, if available):

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**Regional BMP** (50% Credit Available. See Section 8.E. in Credit Manual.)

Type of regional BMP: \_\_\_\_\_

Has an agreement been made between property owners in the contributing drainage area? Yes  No

A completed Regional Stormwater BMP Agreement (Appendix H.) must be included with the application.

**Required Attachments:**

**Signed Stormwater Utility Fee Maintenance Agreement**

**Photographs** of downspout disconnections and rain barrels/cisterns, if applicable

Date Photos were taken: \_\_\_\_\_ (must be no more than 60 days old)

If submitting photos of more than one stormwater BMP, label each photo with the "type of BMP installed".

**BMP and Property Sketch**, if needed

Give a general sketch of the stormwater management BMP(s) installed on your property. You may provide a sketch on an aerial map. Include the following if applicable: location of rain barrels, outline of deck/shed/driveway, outline of tree canopy; square footage of rain gardens, conservation landscaping, and vegetated filter strips. Include square footage and drainage path(s) to the BMP(s) as well as the intended overflow drainage path away from the BMP(s). If multiple BMPs are being installed, please sketch each BMP installed. (See Web-GIS site and measure polygon tool on <http://www.harrisonburgva.gov/stormwater-utility>)

**Homeowner Nutrient Management and Lawn Care Agreement**, if applicable

**For Regional BMPs only:**

**Stormwater Utility Fee Regional BMP Agreement**, if applicable

**Construction Plans and Record Drawings**, if available

**BMP and Property Sketch**

**Signature of Agreement**

**I hereby certify the above information to be true and correct to the best of my knowledge. I agree that pollutant credits approved by the City of Harrisonburg as Stormwater Utility Fee Credits will no longer be available for any other use, including Virginia Stormwater Management Program requirements.**

\_\_\_\_\_  
Owner Printed Name

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

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Application administratively complete and credit applied  Yes  No

Application Credit denied based on the following: \_\_\_\_\_

Reviewed and Applied by: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner Letter Mailed:  Yes Date: \_\_\_\_\_