

Date Received: _____

Credit Application ID: _____



City of Harrisonburg, Virginia
Department of Public Works
320 East Mosby Road
Harrisonburg, VA 22801
540-434-5928
stormwater@harrisonburgva.gov

Stormwater Utility Fee Petition for Adjustment Form

General Information:

Parcel Information

Tax Map Parcel Number: _____

Parcel Street Address: _____

Owner Information

Owner Name (Last, First, M.I. or Business): _____

Owner Mailing Address: _____

City: _____ State: _____ Zip Code: _____

If Business, Contact Name (Last, First, M.I.): _____

Phone Number(w/Area Code): (_____) _____ Email: _____

Type of Property

- Residential
 Non-Residential

Reason for Petition (Check Applicable)

- A. Error made regarding square footage of the impervious area of the property
 B. Property is eligible to be "fee waived" under provisions of City Code Section 6-5-4(g)
 C. Mathematical error in calculating the stormwater utility fee
 D. The party invoiced is not the owner of the property
 E. An approved credit was incorrectly applied
 F. Stormwater Utility Fee Credit Application that was denied by City staff

Application Checklist

- For Item A. Provide a plot, plan, or map showing dimensions of all impervious areas and identifying areas believed to be incorrect. If the areas are shown on city maps as impervious and the applicant believes these areas do not meet the impervious area definition, photo-documentation shall be provided.
- For Item F. If appropriate, applicants are encouraged to provide photo documentation, and plot, plan or map showing the dimensions of the practice you believe should be considered for credits.

Appeal Description and Statement (For items A-E: Provide detailed information as to why you believe your Stormwater Utility Fee is in error. Include requested value, in the applicant's opinion, for the correct Stormwater Utility Fee associated with the property. For item F: Provide detailed information as to why you believe a practice on your property should be considered for credits, and if appropriate, provide suggestions for modifying the City's Stormwater Utility Fee Credit Manuals for Residential and Non-Residential. Attach additional sheets if necessary.)

Signature of Agreement

I hereby certify the above information to be true and correct to the best of my knowledge.

Owner Printed Name

Owner Signature

Date

FOR CITY USE ONLY

Application administratively complete Yes No
Reviewed by: _____ Date: _____

Petition for Adjustment Determination Granted Denied
Reviewed by: _____ Date: _____

Property Owner Contacted Yes
Contacted by: _____ Date: _____

If approved, adjustment applied? Yes No
Entered By: _____ Date: _____