



ADDENDUM #1

RFP Number: RFP-PW-OCD-CSS-2013

On-Call Design and Construction Support Services

DATE: 3-21-13

TO: All Potential Proposers City of Harrisonburg's RFP for On-Call Design and Construction Support Services is clarified and modified as follows:

Question: What activities do you consider for "Transportation Analysis"? The regional MPO has an open end contract with similar language. How do these transportation analyses interact with any studies being done by the PDC?

Answer: This would involve traffic counts, traffic modeling etc. We are unaware of any specific studies being undertaken by the PDC that overlap with this requirement at this time.

Question: The PDC/MPO also has transportation planning in their contract. What "transportation plans" are being considered by the City and how do these plans relate to work being done by the PDC/MPO? Does the City have any specific objectives?

Answer: The City has numerous projects that it is responsible for included in the Comprehensive Plan and CIP.

Question: Is the City of Harrisonburg considering selection of more than one consultant?

Answer: The city is open to selection of multiple firms based on qualifications.

Question: Who is the incumbent for this contract? If the contract is with a team, who are the members of the team?

Answer: McCormick Taylor currently is the contract incumbent.

Question: We are assuming you want each submittal to cover all of the listed scope, meaning, if we offer all but 1 services you want us to submit our qualifications with a sub-consultant to provide those services?

Answer: Yes.

Question: In Section III, Item #1, page 5, regarding the organization of the proposal response, does the Scope of Work have a page limit?

Answer: No.

Question: Per page 11 of the RFP, it is noted that one hard copy and one digital copy is requested, but page 5, Item 2, states to “Furnish three copies of current GSA Forms 254 for each firm involved and three copies of one combined GSA Form 255 for the project team.”

Answer: Please only provide one hard copy and one digital copy per the instructions on Page 11. Three copies are not required, it is an oversight from a previous advertisement.

All other requirements, terms and conditions of the RFP remain unchanged. Addendum page must be signed and returned with your proposal to acknowledge receipt of this addendum.

Authorized Signature

By: Pat Hilliard, CPPB Purchasing Agent