



ADDENDUM #2

RFP NUMBER: 2014026-PT-P

Office Furniture RFP

DATE: February 4, 2014

TO: All Potential Proposers

City of Harrisonburg's Office Furniture RFP (2014026-PT-P), is modified as follows:

1. Question: Is the project on track for mid-March?
Answer: Yes, plans to move to the Maintenance Facility week of March 10th, Administration week of March 24th
2. Question: Does the furniture in the RFP need to match existing furniture?
Answer: No.
3. Question: Questions about the excel sheet not listing model numbers.
Answer: Please take note there are two tabs to the sheet.
4. Question: What is the series of HON for the office area?
Answer: 10700 Series Laminate.
5. Question: Is any furniture included for the Maintenance Building?
Answer: Only chairs for the lunchroom.
6. Question: Will you be using state contracts?
Answer: No, Federal Transit Administration funds are involved, therefore we are competitively bidding this project to include Federal Transit contract clauses, including Buy America.
7. Question: Have you had experience with Steelcase and how was your experience?
Answer: Yes, good.
8. Question: How will you determine approved equal?
Answer: Comparison, recommendations, reviews.
9. Question: Is there electrical and data access at the workstation location [area 108]?
Answer: Electrical will come from the ceiling, HDPT responsibility
10. Question: Is a furniture layout available?

Answer: AutoCad without furniture is available for you to present your ideas. Please reference Addendum #1, posted February 3, 2014.

11. Question: Would you consider used/remanufactured workstations in the training area [area 108]?

Answer: Yes.

12. Question: Would you consider comparable to HON, but higher quality and higher cost?

Answer: No.

13. Question: What type of seating for public areas?

Answer: All vinyl or comparable and durable.

14. Question: Can the guest chairs in the office area be fabric?

Answer: Yes

15. Question: Do you prefer metal frame over wood frame for chairs?

Answer: Yes, we want durable furniture.

16. Question: Can you verify if material such as vinyl, fabric, etc. to be used should be mid-grade for all companies?

Answer: Yes, these materials should be mid-grade for all companies. They should be durable and long-lasting materials, but not be of the highest grade.

17. Question: Is there an elevator available for use for the 2nd story furniture installation?

Answer: Yes.

18. Question: Is there a layout for room 108 Dispatch/Training area?

Answer: Area 108 is the open area between Dispatch [102] and offices [101,103,105,106 & 104]

All other requirements, terms and conditions of the RFP remain unchanged.

Addendum page must be signed and returned with your proposal to acknowledge receipt of this addendum.

Authorized Signature

By: Pat Hilliard, CPPB
Purchasing Agent