



ADDENDUM #2
RFP NUMBER: 2014027-FN-P
Banking Services RFP

DATE: February 6, 2014

TO: All Potential Proposers

City of Harrisonburg's Banking Services RFP (2014027-FN-P), is modified as follows:

1. Question: My company processes lockbox payments and data for many state and local government agencies as well as many cities and towns in VA, MD, WV, and PA. I read the RFP and I do not see a lockbox component to the RFP but thought I would double check with you to see if I have missed it.

Answer: No lockbox services are being requested through this proposal, however, Offerors are free to provide information within their proposal for lockbox services as other or enhanced services that can be provided.

2. Question: Please provide the part numbers for the following equipment the City is using today: FD100Ti Terminals, FD50 Terminals.

Answer: No further information is available concerning the part numbers for these terminals. Information is readily available on the internet for this equipment.

3. Question: The Excel pricing page will be in PDF format in the response and on CD – is this acceptable?

Answer: Copies of the pricing sheet should be included within the paper copy versions of the proposal response and within the electronic version provided on the CD or thumb drive. The City also prefers to have a copy of the Excel spreadsheet saved separately to the CD or thumb drive version of the proposal as it is stated on page 23 of the RFP document: "Offerors should complete this attachment and return with their proposal submission in the same format."

All other requirements, terms and conditions of the RFP remain unchanged.

Addendum page must be signed and returned with your proposal to acknowledge receipt of this addendum.

Authorized Signature

By: Pat Hilliard, CPPB
Purchasing Agent