



ADDENDUM #1
ITB/RFP NUMBER: 2015051-PT-P
Electrical Outlets RFP

DATE: June 30, 2015

TO: All Potential Bidders/Offerors

City of Harrisonburg's Electrical Outlets RFP, is modified as follows:

As part of this addendum, the sign-in sheet from the Mandatory Pre-Proposal Meeting, held on June 29, 2015, is attached. Additional questions and answers, as well as other notes from the meeting may be found below.

Questions & Answers

1. Question: How long will it take to award this project?

Answer: We anticipate an award fairly soon after the proposals are opened, as there is a tight timeline for this project and there will only be three (3) proposals accepted (from those at the mandatory pre-proposal meeting) so there will be fewer to evaluate. There is no board that must approve this project prior to award. All funding is in place for this project.

2. Question: Who will we submit an altered proposal record to?

Answer: Submit any alterations as a bid alternative as part of the proposal. The Contract Administrator will take it to the City's engineer at Valley Engineering for his opinion and guidance on the alteration. Valley Engineering will be the City's Engineer of Record for the project.

3. Question: Should we submit our cost for the project as it is designed?

Answer: Yes. Any proposed cost savings or changes can be noted separately as a bid alternative in your proposal submission.

4. Question: What is the expected height of the wires to be placed in the Old Reservoir?

Answer: The wires must be high enough so you can push snow, so no lower than 10-12 feet off the ground.

Additional Notes

- Please note this project includes federal funds, including provisions from the Davis Bacon Wage Act.
- Timeframe of the job – completion of the conduit and excavation is expected by 8/21/15 and completion of the entire job by 10/2/15. These dates are flexible. The intention for the first date (8/21/15) is because traffic in the Old Reservoir space will be at its peak after this date due to school buses. Being in the space after this time may cause delays or safety concerns. The intention of the second date (10/2/15) is because the heaters must be ready to use the first day that cold weather sets in.
- The expected work hours are 7:00am to 5:00pm, but the Contract Administrator will work with the successful Contractor to make arrangements if the Contractor wishes to start earlier.
- Opportunities for cost savings are welcomed.
- The specifications were from the design of the Public Transportation building. The reference to any other section that is not included in the RFP document is not applicable.
- Electrical permits must be obtained before beginning the project. These can be obtained through the City's Community Development Department.
- After the Contract, all submittals shall be sent to the Contract Administrator for approval of the product. If an RFI is needed please send to the Contract Administrator and it will be answered accordingly. The Contract Administrator may seek answers from the engineer, depending on the type of question(s).
- Payment terms may be found in Section X. (page 19) of the RFP document. The terms may be flexible and the City is willing to come to a compromise with the Contractor if these terms do not work for the Contractor.
- The City's engineer for this project is Valley Engineering.
- The contact information for Harrisonburg Electric Commission (HEC) will be provided to the Contractor to work with HEC on moving over the electric line from Tower Street.
- The City has some plugs in the Old Reservoir currently (approximately 10), but the breakers are not heavy enough to handle all of the plugs.
- HEC will bring in the power from the transformer on Tower Street about 20-30 feet. The Contractor will have the pole set first before HEC will install the power. The Contractor can then set another pole by the distribution panel or trench the conduits over to the wall and distribution panels. The wire can be run on top of the wall or along the wall as it is already. The Contractor then will have outlet mounts along the walls. Where the rock is located is more difficult. The area between the fence and the concrete wall is all dirt, so it is expected that the wiring will be buried in this area. The fenced area will require the Contractor to transition the wire behind the fencing and place pedestals for the outlets on the back side with anchors into the concrete.

- The Contract Administrator will provide a key to the gate to get in to the Old Reservoir for the Contractor to use during this project.
- Offerors are welcome to come back to the Old Reservoir site any time during normal business hours to view the site again. The gate will be locked after hours. If the Offeror chooses to return to the site prior to submitting a proposal, any questions an Offeror has must be submitted in writing as stated in the RFP document in Section VII. (page 17).

All other requirements, terms and conditions of the ITB/RFP remain unchanged.

Addendum page must be signed and returned with your bid/proposal to acknowledge receipt of this addendum.

Authorized Signature

By: Pat Hilliard, CPPB
Procurement Manager

