



**ADDENDUM #1**  
**ITB/RFP NUMBER: 2016012-HR-P**  
**Performance Management Software RFP**

DATE: January 19, 2016

TO: All Potential Bidders/Offerors

City of Harrisonburg's Performance Management Software RFP, is modified as follows:

1. Question: What software/solution does the Public Works department currently use to track citizen service requests? Does the City want the performance management solution to be able to track these service requests in relation to employee performance?

Answer: Currently, Public Works does not use a software for tracking citizen service requests. Public Works is working towards an asset management solution that will be able to track citizen service request. We don't see a need at this time to be able to track these requests at the employee performance level.

2. Question: What does the Public Works department use for timekeeping and scheduling software?

Answer: Public Works currently utilizes the Softtime Diamond software.

3. Question: What is the name of the City's Payroll software?

Answer: Sunguard Pentamation

All other requirements, terms and conditions of the ITB/RFP remain unchanged.

Addendum page must be signed and returned with your bid/proposal to acknowledge receipt of this addendum.

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Authorized Signature

By: Pat Hilliard, CPPB  
Procurement Manager