



ADDENDUM #1
ITB/RFP NUMBER: 2016015-PU-B
New Roof Installation ITB

DATE: June 9, 2016

TO: All Potential Bidders/Offerors

City of Harrisonburg's New Roof Installation ITB, is modified as follows:

On June 6, 2016 at 3:00pm a mandatory pre-bid meeting was held for the above-mentioned solicitation. Attached and made part of this addendum is the pre-bid meeting sign-in sheet. Below are questions and answers from the pre-bid meeting.

It was noted that the addition to the back of the building (last bay), which was added in 2005, will not be included in this ITB. In addition, the space that is included in this ITB is two (2) different elevations.

1. Question: Is there a vendor registration required for this solicitation?

Answer: No, the City does not have a vendor registration program at this time. All documents related to this solicitation are posted on the City's website and also on eVA. Check back to these locations frequently for any new addenda released. Once a contractor is chosen and a contract is awarded for this work, the City will need the Contractor's W-9 form in order to set them up as a vendor in our system to remit payment.

2. Question: There is an internal/hidden gutter along the front of the building below the vertical wall that over time will leak (no way to keep water tight), so it is recommend to convert this into a drain valley, add scupper overflow and add sheathing and encapsulating front wall with 5/8" OSB. Where low roof ties to high roof, it is recommended to cover with insulation on 2 drainage ends to fill in the hidden gutters. Is this an acceptable change to the specifications to add in?

Answer: Yes, the City finds this inclusion to be acceptable. Bidders shall take this change to the specifications into account when compiling and submitting their bid.

3. Question: Do you want to amend the specs to include 1" or 1.5" ISO? Coverboard is needed over polystyrene insulation fill (not included in specs) and an R value is needed for ISO. The code has increased. Is there insulation in the ceilings?

Answer: 1.5" poly ISO over flute filler will be acceptable. The R-value to be installed is required to be a minimum of R-25ci. Bidders shall take this change to the specifications into account when compiling and submitting their bid.

4. Question: Is the TPO to be mechanically fastened or adhered?

Answer: Per the ITB document section 3.1 it should be mechanically fastened.

5. Question: Is there a bid bond or performance and payment bond for this project?

Answer: These bonds were not included in the original ITB request, however now with the modifications made above the City wishes to add in this requirement, but only for bids that are over \$100,000. A bid bond of 5% of the bid amount (in the form of a bid bond, cashier's check, or certified check) and a 100% performance and payment bond will be required for any bids over \$100,000. Any bid bonds shall be submitted with the Bidder's bid submission documents. Any associated costs of these bonds shall be figured in to the bid submission.

6. Question: What City permits will be required?

Answer: Per the ITB document Section 3.1 only a City roofing permit will be required for this project. All fees associated with the roofing permit will be waived, as this is a City project. The dollar figure of the project will be required to be reported along with this permit.

7. Question: Are there any liquidated damages associated with this project?

Answer: No.

8. Question: What is the estimated length of this project?

Answer: That is up to the Bidder to establish. The anticipated start date and anticipated completion date of the project shall be filled in on Attachment G. by the Bidder and submitted with their bid.

9. Question: Will there be a problem with noise while we are working during business hours?

Answer: No. We can also be flexible on times the contractor is on-site for the work. Generally there is someone on-site from the City between the hours of 6:30am and 5:00pm (when gates close & lock). This would allow the contractor to start earlier in the day if needed.

10. Question: Are we able to come back and visit the site again?

Answer: Yes, as long as it is done before the last day and time for questions (June 9, 2016 at 12:00pm noon local time). Please keep in mind no questions will be able to be answered on-site and any questions related to your return visit will need to be submitted via email to Purchasing@harrisonburgva.gov or via fax to 540-432-7779. On-site visits prior to this date and time can be coordinated with the Contract Administrator, Ed Roach, by calling 540-434-9959. If the individual going up on the roof during this return visit is not the same individual that signed a liability waiver at the pre-bid meeting on June 6, 2016 then that individual will first need to visit the Purchasing Office (409 South Main Street, Harrisonburg, VA 22801) to complete a liability waiver prior to going up on the roof.

11. Question: Is there any chance that the due date for bids will be moved back?

Answer: No. Due to this ITB being done at the end of the fiscal year, and the need for the department to encumber the funds for this project prior to the end of the fiscal year, moving the due date back will not be possible.

All other requirements, terms and conditions of the ITB/RFP remain unchanged.

Addendum page must be signed and returned with your bid/proposal to acknowledge receipt of this addendum.

Authorized Signature

By: Pat Hilliard, CPPB
Procurement Manager



PRE-BID MEETING SIGN-IN SHEET
 City of Harrisonburg, Virginia
New Roof Installation ITB (2016015-PU-B)
 June 6, 2016 at 3:00pm

PLEASE PRINT LEGIBLY. *IF YOU HAVE A BUSINESS CARD HANDY, PLEASE ALSO LEAVE ONE WITH US.

✓ Company Name: Don Largent Roofing General Contractor () Subcontractor (✓) Supplier ()
 Address: 1740 Erickson Ave, Hyburg Va 22803
 Telephone Number: 540-434-0868 Fax Number: 540-433-2334
 Attendee Name: Bill Reid Email: breid@donlargentroofing.com

✓ Company Name: UNITED ROOFING CONTRACTORS General Contractor () Subcontractor () Supplier ()
 Address: 4700 LONG MEADOW RD MIDDLETOWN VA 22645
 Telephone Number: 540-869-2999 Fax Number: 540-869-5999
 Attendee Name: SOE DIARIZZO Email: urci@visuallink.com

✓ Company Name: Baker Roofing General Contractor () Subcontractor (✓) Supplier ()
 Address: 39 Pond View Ln. Weyers Cave, VA 24486
 Telephone Number: (540) 246-2046 Fax Number: (540) 234-0380
 Attendee Name: Darrell Bailey Email: dbailey@bakerroofing.com

✓ Company Name: USA Construction Services Inc General Contractor (x) Subcontractor (x) Supplier ()
 Address: 11210 Old Baltimore Pike Beltsville MD 20705
 Telephone Number: 301 333 3020 Fax Number: _____
 Attendee Name: Drake Morgan Email: usaconstructionservicesinc@comcast.net

Company Name: _____ General Contractor () Subcontractor () Supplier ()
 Address: _____
 Telephone Number: _____ Fax Number: _____
 Attendee Name: _____ Email: _____

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 Attendee Name: _____ Email: _____