



**ADDENDUM #1**  
**ITB/RFP NUMBER: 2016016-EC-P**  
**Consultant Services RFP**

DATE: March 8, 2016

TO: All Potential Bidders/Offerors

City of Harrisonburg's Consulting Services RFP, is modified as follows:

1. Question: Besides the basic data needed to populate CAD related files (ie: Type Codes/Geofile/Radio ID's) does the County desire to save and/or convert any current Incident History or Unit History data?

Answer: Yes.

2. Question: Does the City / County intend to have a group meeting with their stakeholders and then conduct separate meetings (one-on-one) with the individual members identified in section 3.3 of the RFP?

Answer: Yes.

3. Question: Do you anticipate conducting regular stakeholder meetings throughout the duration of the project?

Answer: Yes.

4. Question: Is the City / County anticipating any major changes to existing internal or external interfaces other than those anticipated related to the new NexGen 9-1-1 equipment?

Answer: No.

5. Question: Does the City / County have a secure wide area network or an established ESInet, which provides connectivity today for the identified stakeholders?

Answer: No.

6. Question: Does the City / County have any other projects in process or scheduled to begin during the lifecycle of the proposed CAD effort, example: CPE replacement, network upgrade or facilities (location changes or moves)?

Answer: No.

7. Question: How many copies are required for each draft and final deliverable?

Answer: Two (2) copies.

8. Question: How many copies of the monthly report are required?

Answer: One (1) copy to the Contract Administrator is fine, delivered electronically.

9. Question: Does the City / County have a backup center? If so, do you anticipate implementing a redundant CAD capability there, which mirrors the new primary CAD system to be implemented at the primary Emergency Communications Center?

Answer: HRECC uses a large "mobile communications/command" vehicle as a backup ECC that can remotely access the HRECC computer network located at the HRECC. HRECC is in the process of developing a backup data center that will mirror the existing HRECC data center and be accessed remotely from any ad-hoc or location. The backup data center will only house technology and not personnel.

10. Question: Does HRECC have a back-up facility that will require CAD system capabilities and will these capabilities be required to be able to operate independent of the primary system?

Answer: See response to question #9 above.

11. Question: Will HRECC consider not-to-exceed pricing for the project management/post implementation activities required for the project?

Answer: Yes. Since this an RFP, it is up to the Offeror to decide how to respond in their proposal. Additionally, the nature of an RFP allows for negotiation.

All other requirements, terms and conditions of the ITB/RFP remain unchanged.

Addendum page must be signed and returned with your bid/proposal to acknowledge receipt of this addendum.

---

Authorized Signature

By: Pat Hilliard, CPPB  
Procurement Manager