



ADDENDUM #1
ITB/RFP NUMBER: 2016025-PW-B
Main Street Streetscape Project Phase 3 ITB

DATE: March 3, 2016

TO: All Potential Bidders/Offerors

City of Harrisonburg's Main Street Streetscape Project Phase 3 ITB, is modified as follows:

On March 1, 2016 at 2:00pm local time the City held a non-mandatory pre-bid solicitation for the above-mentioned solicitation. Attached to this addendum are the sign-in sheet, agenda, handouts, meeting minutes and questions and answers from the pre-bid meeting. In addition the City has attached an updated drawing sheet 2A.

Per a request received, the Bid Form for this solicitation will be posted as part of this addendum #1. The document will be posted as a separate MS Excel document from this addendum document.

All other requirements, terms and conditions of the ITB/RFP remain unchanged.

Addendum page must be signed and returned with your bid/proposal to acknowledge receipt of this addendum.

Authorized Signature

By: Pat Hilliard, CPPB
Procurement Manager

Main Street Streetscape – Phase 3

March 1, 2016 at 2:00 PM City Hall

NON-MANDATORY PRE-BID MEETING

- I. Introductions
 - Kim Cameron – Project Manager
 - Danielle Morris – Project Coordinator
 - Pat Hilliard - Procurement Manager
 - Danny DeLong - Design Engineer, McCormick Taylor
 - Doug Adams - Chief Engineer (inspector for project to be named later)
 - Shawn Adams – signal and electrical work coordination (not present)

- II. Scope – Phase 3 Streetscape – VDOT & FHWA funded - Elizabeth to Wolfe St. – sidewalk improvements (pavers, curb and gutter), traffic and pedestrian signal work, many incidental items
 - Key issues – MOT – pedestrians, incident management, etc. – downtown events (Sheet 5(1) shows when lane restrictions are restricted)
 - Existing utilities – Miss Utility
 - Communication – with city, business owners – church, public safety, federal bldg., etc.
 - VDOT specs & Supp Specs – Sign req., LED lighted sign hanger assembly (submittal required – include in line item 29) , ex. brick sidewalks – remove and palletize for the City to pick up
 - Concrete is to be pebble dyed from Superior or equivalent to match existing phases of Streetscape projects

- III. Bid Submittal Requirements (Danielle presentation – see attachments)

- IV. Last Day for questions – March 8th at noon – email Pat
Bid Opening – March 15th at 3:00 PM – deliver to Pat – 3rd floor & open in Room 11 (lower level) shortly thereafter
NTP – anticipated April 4, 2016
Construction Schedule – completed by November 30, 2016 (LD in accordance with VDOT manual)

- V. Questions/Comments
 - How many light poles are to be removed? TWO – Light poles are noted on the plan as “To Be Removed”. Removal of light poles is not a pay item and shall be incidental to other contract items.
 - HEC will provide the anchor bolts for the light poles to be placed.

- There are two french drains in front of the federal building that shall remain in place with sidewalk bricks surrounding it. See detail on plan sheet 2B.
- Stripping, milling & resurfacing, paving and street print work shall be performed by the City.
- Accessible Pedestrian Actuation PA-2 with push buttons – it is TWO complete systems. Includes: correct amount of buttons, control unit, etc. for one intersection.
- Subcontractor pre-qualification – do all subs have to be pre-qualified? Under “Instructions to Bidders” 2A – all subcontractors shall be pre-qualified for all pre-qualifiable trades. EX: A “brick paver” contractor or a carpenter would not need to be VDOT prequalified.
- A detail has been added to sheet 2A to address brick pavers when not placed adjacent to buildings.
- Clamshells – are they short or tall? They are the short ones. You can visit the previous stages of Streetscape (Bruce – Court Square) to see examples of these.
- Elizabeth St. Signal shall be installed while existing signal remains operational.
- Wolfe Street signal – this signal will have to be taken down before the new one goes up. This will be a STOP controlled intersection during construction.
- There are 2 pedestrian signals that connect to a junction box outside the project area/disturbed area just south of Elizabeth Street. These shall be installed and the bricks restored appropriately via incidental work.
- Detection of signals? The two signals will be interconnected through a 2” conduit being installed as part of the utility duct bank. No video detection will be installed.
- Note 32 on Sheet 4(1) was questioned regarding the condition of the existing conduit used for the interconnect cable to be pulled to the 2 intersections. It was clarified that City would work with the contractor to repair the existing conduit either through City forces (Shawn Adams) or a change order to the contract, if necessary.

Main Street Streetscape Project EN15-115-106; UPC 103587
FHWA: TAP-5115(204)

PRE-BID ORIENTATION

REQUIRED RESPONSIVE BID FORMS

- × Signed Cover Sheet
- × Bid Form
- × Bid Security
- × Contractor Eligibility & Registration
- × State Corporation Commission Registration
- × Non-Collusion Affidavit
- × Form C-111 Minimum DBE Requirements – *The DBE Goal is: 5%*
- × Form(s) C-49 DBE Good Faith Efforts
- × Form C-48 Subcontractor/Supplier Solicitation & Utilization
- × Form C104 Bidder Statement
- × Form C105 Bidder Certification
- × Copy of VDOT Certification of Qualifications
- × Insurance Requirements for the City of Harrisonburg
- × Signed Addenda, if applicable

Failure to provide ALL forms/sign forms will make the bid unresponsive.

****All subcontractors shall be pre-qualified by VDOT for all prequalifiable trades.**

FORM C-111 MINIMUM DBE REQUIREMENTS

- ✘ This form is used to submit the names of DBE's that will be utilized on the project.
- ✘ You will need to indicate whether they are a: Supplier, Subcontractor, Hauler or Manufacturer.
- ✘ Note the type of work they will do from the bid tab (description and item number).
- ✘ Note the ALLOWABLE credit per item (see note on the form).

Form C-111
Rev. 2-15-11

**0309 COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION
MINIMUM DBE REQUIREMENTS**

PROJECT NO. 0033-150-229

FHWA NO. HSIP-5115 (124)

*** INSTRUCTIONS ***

THIS FORM CAN BE USED BY THE CONTRACTOR TO SUBMIT THE NAMES OF DBE FIRMS TO BE UTILIZED ON THE PROJECT. THE CONTRACTOR SHALL INDICATE THE DESCRIPTION OF THE CATEGORY (S, M, SP or H) AND THE TYPE OF WORK THAT EACH DBE WILL PERFORM AND THE ALLOWABLE CREDIT PER ITEM(S). ADDITIONAL SHEETS TO SHOW THE ALLOWABLE CREDIT PER ITEM MAY BE ATTACHED IF NECESSARY. PLEASE NOTE: THE AMOUNT OF ALLOWABLE CREDIT FOR A DBE SUPPLIER IS 60% OF THE TOTAL COST OF THE MATERIALS OR SUPPLIES OBTAINED AND 100% FOR A DBE MANUFACTURER OF THE MATERIALS AND SUPPLIES OBTAINED. A CONTRACTOR MAY COUNT 100% OF THE FEES PAID TO A DBE HAULER FOR THE DELIVERY OF MATERIALS AND SUPPLIES TO THE PROJECT SITE, BUT NOT FOR THE COST OF THE MATERIALS AND SUPPLIES THEMSELVES.

DBE REQUIREMENT 2 %

PERCENT ATTAINED BY BIDDER 2.9 %

NAME(S) AND CERTIFICATION NO. OF DBE(S) TO BE USED	USED AS SUBCONTR. (S) MFG. (M) SUPPLIER (SP) HAULER (H)	TYPE OF WORK AND ITEM NO(S)	\$ AMOUNT OF ALLOWABLE CREDIT PER ITEM
XYZ Company	S	12600 CG-6	\$9720.00
XYZ Company	S	12920 CG-9B	\$1701.00
TOTAL			\$ 11,421.00

TOTAL CONTRACT VALUE \$399,485.00 x REQUIRED DBE 2 % = \$ 7989.70

I HEREBY CERTIFY THAT THE PROPOSED DBE(S) SUBMITTED WILL BE USED ON THIS CONTRACT AS STATED HEREON AND ASSURE THAT DURING THE LIFE OF THIS CONTRACT I WILL MEET OR EXCEED THE PARTICIPATION STANDARD(S) HEREON BY THE DEPARTMENT.

_____ BY _____ SIGNATURE
TITLE DATE

DBE GOOD FAITH EFFORT GUIDELINES

Good faith efforts may be determined through the use of various types of actions the bidder may make to obtain DBE participation. This is not to be a mandatory list, nor is it intended to be exclusive or exhaustive.

Please refer to City Modified Special Provision 107.15 for the above mentioned list and other important information.

Make sure you use DBEs (Federal Funded) NOT SWAMs (State Funded).

Form C-11
7-7-11
Sheet 1 of 11

0306 COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION
DBE GOOD FAITH EFFORTS DOCUMENTATION

--DO NOT DETACH--

**THIS INFORMATION MUST BE SUBMITTED
WITH YOUR BID PROPOSAL IF YOUR BID DOES
NOT MEET THE PROJECT DBE REQUIREMENTS,
OR
WHEN REQUESTED BY VDOT**

CONTRACT I.D. NUMBER _____
 PROJECT NUMBER 0633-150-229 _____
 FHWA NUMBER JISIP-5115 (124) _____
 DISTRICT Staunton _____
 DATE BID SUBMITTED 1/28/14 _____
 BIDDER'S NAME Danielle's Company _____
 SIGNATURE _____
 TITLE Project Manager _____
 VENDOR NUMBER _____
 DBE GOAL FROM BID PROPOSAL 2% _____

CONTRACT I.D. NO. _____ DATE SUBMITTED _____

IF THE DBE GOAL ESTABLISHED FOR THIS CONTRACT HAS NOT BEEN MET OR VDOT REQUESTS THE SUBMITTAL THEREOF, THE BIDDER IS REQUIRED TO SUBMIT GOOD FAITH EFFORTS AS OBTAINED IN THIS DOCUMENT.

THE BIDDER ACKNOWLEDGES AND CERTIFIES THAT THIS FORM ACCURATELY REPRESENTS THE INFORMATION CONTAINED HEREIN.

BIDDER _____ SIGNATURE _____

TITLE _____

NAMES OF CERTIFIED DBEs AND THE DATES ON WHICH THEY WERE SOLICITED TO BID ON THIS PROJECT

INCLUDE THE ITEMS OF WORK OFFERED AND THE DATES AND METHODS USED FOR FOLLOWING UP INITIAL SOLICITATIONS TO DETERMINE WHETHER OR NOT DBEs WERE INTERESTED.

NAME AND VENDOR NUMBER OF DBEs SOLICITED	DATE OF INITIAL SOLICITATION	ITEM(S) OF WORK	FOLLOW-UP METHODS AND DATES
XYZ Company	1/4/14	12600, 12920	Voicemail 1/5/14 Email 1/6/14 Faxed 1/7/14
Reyes Concrete	1/9/14	12600, 12920	Faxed 1/11/14 Telephone 1/12/14 Voicemail 1/13/14

NOTE: ATTACH ADDITIONAL PAGES IF NECESSARY
ATTACH COPIES OF SOLICITATIONS, TELEPHONE RECORDS, FAX CONFIRMATIONS, ELECTRONIC INFORMATION, ETC.

C-48 SUBCONTRACTOR/SUPPLIER SOLICITATION & UTILIZATION

- ✘ ALL bidders shall complete this form.
- ✘ This form represents utilization/non-utilization of the firms solicited for work on the project.
- ✘ Please list the subcontractor/supplier, telephone number and whether they are DBE or not.
- ✘ Please indicated whether they are being utilized or not for this project.
- ✘ This form should be a complete list of suppliers/subcontractors.

Form C-48
Rev. 2-23-11
City Rev. 12-20-12

0305 COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION
SUBCONTRACTOR/SUPPLIER SOLICITATION
AND UTILIZATION FORM (ALL BIDDERS)

PROJECT NO. 0033-150-229 CONTRACT I.D. NO. _____
FHWA NO. HSP-5115(194) DATE SUBMITTED _____

All bidders, including DBEs bidding as Prime Contractors, shall complete and submit the following information as requested as part of the bid submittal.

The bidder certifies this form accurately represents its solicitation and utilization or non-utilization, as indicated, of the firms listed below for performance of work on this contract. The bidder also certifies he/she has had direct contact with the named firms regarding participation on this project.

BIDDER _____ SIGNATURE _____
TITLE _____

SUBCONTRACTOR/SUPPLIER SOLICITATION AND UTILIZATION (ALL)

VENDOR NUMBER	NAME OF SUBCONTRACTOR/SUPPLIER	TELEPHONE NUMBER	DBE OR NON-DBE	UTILIZED (Y/N)
	Superior Concrete		Non	Y
	Frazier Quarry		non	Y
	XYZ Company		DBE	Y

NOTE: Attach additional pages, if needed. Bidder must sign each sheet to certify content and completion of form.

AFTER BID AWARD

- ✘ Form C112 Certificate of Binding Agreement – due within 2 business days after the lowest responsive bidder is notified
- ✘ DBE Subcontract(s) due within 14 days after the executed contract so they can be reviewed
- ✘ Designate a DBE Liaison
- ✘ DBE Narrative – due within 30 days of NTP and before first pay estimate. Must be at least a paragraph.
- ✘ Pre-construction Training Session – materials & civil rights. C25 Forms will be needed for this project at least 7 days prior to performing ANY work and must be approved.

RESOURCES

- × LAP Manual – Ch. 17 Civil Rights
http://www.virginiadot.org/business/locally_administered_projects_manual.asp
- × The Department of Minority Business Enterprise
<http://www.dmb.e.virginia.gov>
- × Metropolitan Washington Airports Authority <http://www.mwaa.com>
- × VDOT Forms <http://vdotforms.vdot.virginia.gov/>
- × VDOT Pre-Qualified List
<http://www.virginiadot.org/business/const/prequal.asp>

CONTACTS

Danielle Morris, Project Coordinator
Ofc.: 540-434-5928, Cell: 540-820-2483
Email: Danielle.Morris@harrisonburgva.gov

Kim Cameron, Project Manager
Ofc.: 540-434-5928, Cell: 540-820-5585
Email: Kimberly.Cameron@harrisonburgva.gov

BIDDERS' DBE OBLIGATIONS
Main Street Streetscape
EN15-115-106, C501; UPC103587
FHWA: TAP-5115(204)

All bidders must submit the following *completed* forms with their bid packages:

Form C-111, Minimum DBE Requirements. This form identifies all DBEs to participate in the project, regardless of their percent of participation. There is a **5% goal** for this contract.

Please confirm the DBE status before using for credit. The subcontractor **MUST** have completed all the paperwork and received approval **prior** to being listed on the C-111. Being **approved after submission of bids is not accepted** and can result in the bid being disqualified.

Using the website below please verify that the subcontractor is a DBE and not SWAM. DBE is a Federal designation and SWAM is State. If the subcontractor has SWAM designation **only**, they **may not** be used for DBE credit.

<http://www.dmb.e.virginia.gov/DBESearchSub.html>

Form C-112, Certification of Binding Agreement. The successful bidder on a construction contract is required to submit this form **within two (2) business days after the bids have been opened** and the determination of apparent lowest bidder.

Form C-48, Subcontractors/Supplier Solicitation and Utilization (City modified). It is a requirement that all vendors, both primes and DBEs who intend to submit a bid as a prime, submit this form in detail. ***This form must be submitted at bid opening.***

Good Faith Efforts must be demonstrated. Submission of a C-49 with no backup documentation to show that contact/effort was made is not acceptable. Effort must be documented that DBEs were contacted, the method of contact and the responses or lack thereof.

Form C-49, DBE Good Faith Efforts. If, at the time of submitting the bid, the bidder knowingly cannot meet or exceed the required DBE contract goal, the bidder shall submit Form C-49 at ***the bid opening.***

Forms C-49, C-111, and C-112 may be printed from the VDOT website at <http://vdotforms.vdot.virginia.gov>

For additional information, contact:

Carole Bartges
Staunton Civil Rights Consultant Inspector
540-332-7724

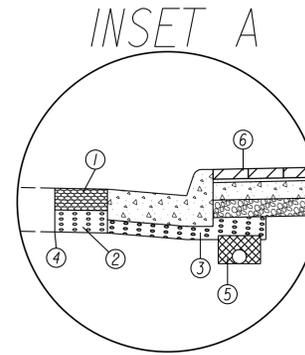
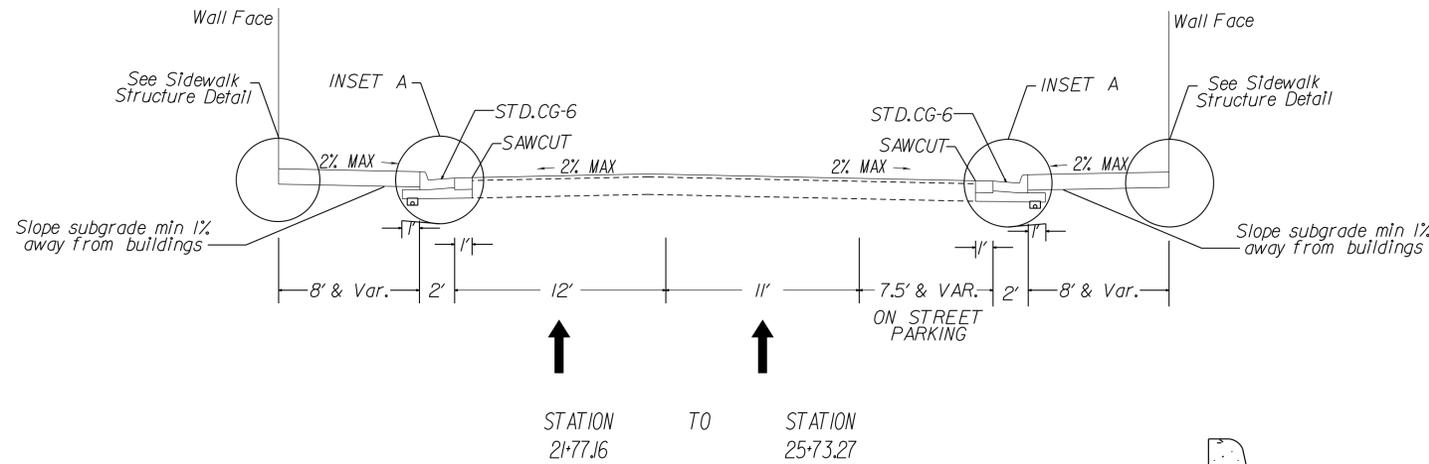
PRE-BID MEETING ATTENDANCE
 MAIN STREET STREETScape PH. 3
 Tuesday, March 1, 2016

NAME (Please Print)	COMPANY	PHONE/FAX	EMAIL
Danielle Morris	City of Harrisonburg	540-434-5928	Danielle.Morris@harrisonburgva.gov
Kim Cameron	City of Harrisonburg	540-434-5928	kimberly.cameron@harrisonburgva.gov
Danny DeLong	McCormick Taylor	804-762-5800	djdelong@mccormicktaylor.com
Guy WRIGHT	Lisco Inc	540-949-0320	
MINE HARRIS	DAVIS H ELLIOT	540-949-0653 FAX	LISCO INC @ COURTS. VA.
Matthew A. Lawson	DAVIS H ELLIOT	859-221-4416 PH	Mharris@dhec.com
CHRIS BERNIER	ALLIED CONCRETE	859-263-5149 EXT 2126	mlawson@dhec.com
Houston Sutherland	RW	540-447-0812	CBERNIER@ALLIEDCONCRETE.COM
Roni Aruen	RW	540-815-3809 540-777-1004 540-344-3244 x228 540-777-1204	hsutherland@rusec.com raaruen@rusec.com

PRE-BID MEETING ATTENDANCE
 MAIN STREET STREETSCAPE PH. 3
 Tuesday, March 1, 2016

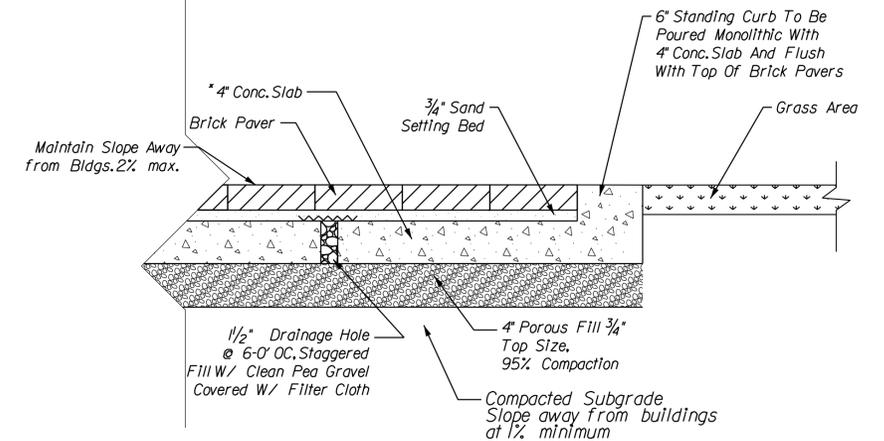
NAME (Please Print)	COMPANY	PHONE/FAX	EMAIL
Aaron Anthony	H-Base P.W.	540-282-1764	Aaron.Anthony@harrisonburgva.gov
TOM THREMAN	DPW	540-434-5928	Tom.Threman@harrisonburgva.gov
Stacy Farley	Fine Earth	540-607-0934	StacyFarley1@aol.com
Carole Bartges	VDOT Civil Rights	0332-7724 540-444-3362	Carole.Bartges@VDOT.virginia.gov

S. Main Street Typical Section Not To Scale



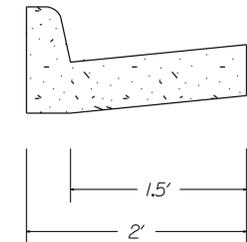
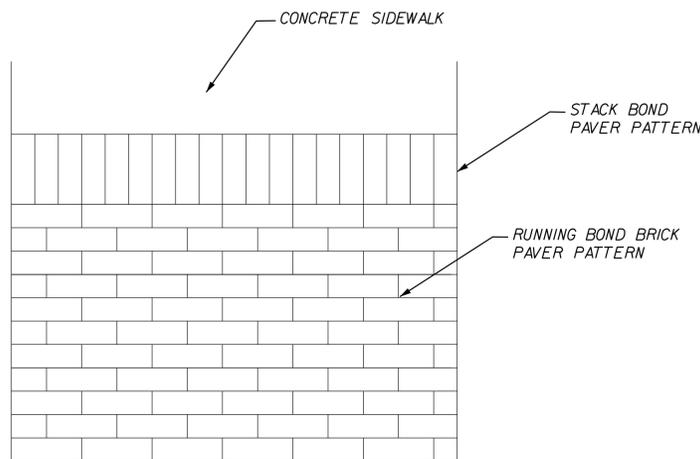
- ① 5.5" Asphalt Concrete Base Course Type BM-25.D
- ② 6" Aggregate Base Material Type I No.21-A
- ③ Variable Depth Aggregate Base Material Type I No.21-A (Beneath Curb & Gutter)
- ④ Sawcut (Cost shall be included with linear cost of curb)
- ⑤ MOD UD-4 Req'd (Unit cost shall include connection to drainage structures)
- ⑥ Brick Paver Sidewalk. See "Sidewalk Structure Detail" This Sheet

Std. Sidewalk Structure Detail Not Adjacent To Buildings Not To Scale



NOTE: Contractor Shall Install Expansion Joints In 4" Concrete Slab No Less Than Every 100'. In Between Expansion Joints Contractor Shall Install Construction Joints No Less Than Every 10 Feet. All visible concrete shall be Pebble Dyed.

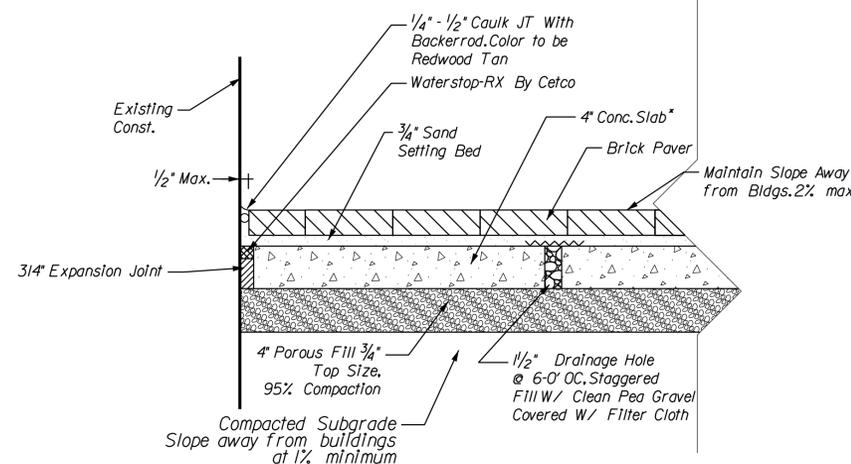
Brick Paver Detail Not To Scale



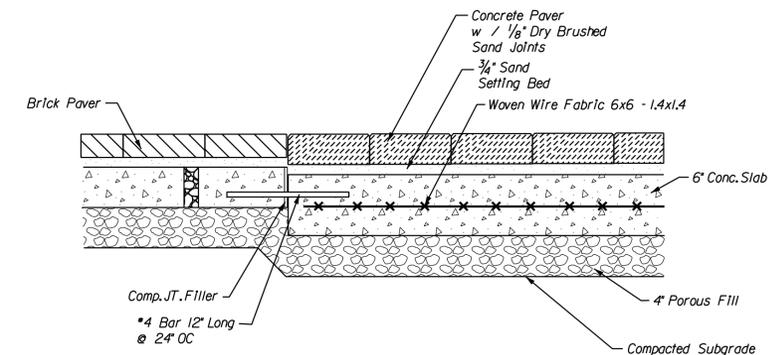
Modified CG-6 Not To Scale

FOR DETAILS NOT SHOWN SEE ST'D CG-6 VDOT ROAD AND BRIDGE STANDARDS. CONCRETE TO BE PEBBLE DYED

Std. Sidewalk Structure Detail Not To Scale



NOTE: Contractor Shall Install Expansion Joints In 4" Concrete Slab No Less Than Every 100'. In Between Expansion Joints Contractor Shall Install Construction Joints No Less Than Every 10 Feet. All visible concrete shall be Pebble Dyed.



CONCRETE PAVER FOR ENTRANCE DETAIL Not To Scale

Concrete Pavers - Architectural Prest Standard Concrete Brick Pavers, Quarry RedColor MFR. By Hanover Architectural Products of Hanover, PA. Size 3"x4"x8".

STREETSCAPE NOTES

- ① Sidewalk Brick Pavers - Pine Hall Standard 2 1/4"x4"x8" square edge paving brick. Mix Pine Hall Pathway Full range Bricks with Pine Hall Rosewood Full range bricks in a ratio of 3 Pathway to 1 Rosewood. Contractor shall not set 2 or more Rosewood style bricks together.
- ② Contractor responsible to restore existing brick pavers to previous condition where they are disturbed or removed for signal, ped, pole, and junction box installation.
- ③ Contractor shall return existing bricks that are removed back to the City of Harrisonburg.
- ④ Random pattern shall match previous phases. (Ex. West Side of Mainstreet From Bruce St. To Court Square)

<p>McCormick Taylor North Shore Commons A 4951 Lake Brook Drive Suite 275 Glen Allen, Virginia 23060 (804) 762-5800</p>	REV	DATE	DESCRIPTION	BY	SCALE: N.T.S.	MAIN STREET STREETSCAPE (PHASE 3) TYPICAL SECTIONS AND DETAILS DEPT. OF PUBLIC WORKS CITY OF HARRISONBURG 320 EAST MOSBY ROAD HARRISONBURG, VIRGINIA	SHEET 2 A
	1	3-2-16	Detail Added For Pavers Not Adjacent To Building	DJD	DATE		
				RJD	2-16-16		
				DJD	2-16-16		