



**ADDENDUM #1**  
**ITB/RFP NUMBER: 2016026-FN-P**  
**Group Health Insurance Coverage RFP**

DATE: December 21, 2015

TO: All Potential Bidders/Offerors

City of Harrisonburg's Group Health Insurance Coverage RFP, is modified as follows:

Be advised that the City's intent is to receive direct carrier responses to the RFP. Information contained on *Attachment E. Additional Information* for re-pricing purposes may be obtained by completing *Attachment F. Confidentiality & Non-Disclosure Agreement* and returning to Ms. Pat Hilliard, Procurement Manager as instructed. The City has engaged BB&T Insurance Services (Scot Chancy and Renee Yates) as consultant on the RFP and from whom each carrier will receive the information contained in *Attachment E*.

All other requirements, terms and conditions of the ITB/RFP remain unchanged.

Addendum page must be signed and returned with your bid/proposal to acknowledge receipt of this addendum.

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Authorized Signature

By: Pat Hilliard, CPPB  
Procurement Manager