



**ADDENDUM #2**  
**ITB/RFP NUMBER: 2016026-FN-P**  
**Group Health Insurance Coverage RFP**

DATE: January 6, 2016

TO: All Potential Bidders/Offerors

City of Harrisonburg's Group Health Insurance Coverage RFP, is modified as follows:

1. Question: Please provide a copy of the current Administrative Service Agreement with the City of Harrisonburg, specifically the language detailing the level funding agreement and settlement process.

Answer: Refer to Section II. of the RFP which states "The City does not pay actual claims each month. Each month the current carrier bills each entity based on a level funded arrangement. If the City is in a deficit position at the end of a month, it transfers funds to the carrier to offset the deficit; if there is a credit it carries over until a year-end settlement."

2. Question: Please provide the monthly accounting statements for the most current 24 months.

Answer: Contact BB&T Insurance Services for this information:  
Mr. Scot Chancy via email at [SChancy@BBandT.com](mailto:SChancy@BBandT.com) or via phone at 540-946-6107  
Ms. Renee Yates via email at [Renee.Yates@BBandT.com](mailto:Renee.Yates@BBandT.com) or via phone at 540-946-6129

3. Question: Please provide the current administrative rate, specific stop loss rate, and conventional funding rates.

Answer: Contact BB&T Insurance Services for this information (see answer to #2 above for contact information).

4. Question: Please provide claims data broken out for the Pre-65 retirees and Post-65 retirees.

Answer: Contact BB&T Insurance Services for this information (see answer to #2 above for contact information).

5. Question: The # of lives on the census file is approximately 20% higher than the summary table that was provided on page 17 of the RFP. Please confirm which is correct.

Contracts: RFP states 1,711, census count is 2,072

Members: RFP states 3,287, census count is 3,941

Answer: Contact BB&T Insurance Services for this information (see answer to #2 above for contact information).

6. Question: Please confirm by "allowable charge" you are referring to our network pricing information, correct?

Answer: Yes.

7. Question: Please provide additional information in order to accurately reprice the City's top 25 pharmacy drugs. Specifically, we need the attached data to reprice the pharmacy claims through our vendor, OptumRx. Also, please confirm the NDC data provided is for NDC-11 and an indicator as to the specialty flag.

Answer: Contact BB&T Insurance Services for this information (see answer to #2 above for contact information).

8. Question: In order to conduct a true repricing of medical claims, please provide the following a) the DRG type on the Inpatient claims and b) the specialty crosswalk for the proprietary codes in order to appropriately apply the professional discounts. If possible, please send the CPT/HCPCS procedure codes for ER and OP visits.

Answer: The City is not able to provide additional data for the repricing. Please make best efforts to complete the repricing request based on the information provided. Contact BB&T Insurance Services for crosswalk or additional information on any proprietary coding contained in the repricing file.

All other requirements, terms and conditions of the ITB/RFP remain unchanged.

Addendum page must be signed and returned with your bid/proposal to acknowledge receipt of this addendum.

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Authorized Signature

By: Pat Hilliard, CPPB  
Procurement Manager