



ADDENDUM #1

ITB/RFP NUMBER: 2016031-PR-P

Food Truck Services at Ramblewood Athletic Complex (Request for Contract)

DATE: February 12, 2016

TO: All Potential Vendors

City of Harrisonburg's Food Truck Services at Ramblewood Athletic Complex (Request for Contract), is modified as follows:

The City would like to amend the Request for Contract to note that the food truck should be self-contained, as no water and electric hook-ups will be available at the RAC site.

Questions & Answers

1. Question: Attachment B. Insurance Requirements Form, #2 requires workers' compensation coverage. I do not have other employees other than myself, and am not required by VA Code to hold workers' compensation coverage. Is this ok or will the City still require me to obtain workers' compensation coverage?

Answer: Virginia law requires that an employer who regularly employs more than two part-time or full-time employees carry workers' compensation. If a business hires subcontractors to perform the same trade, business or occupation, or to fulfill a contract, the subcontractor's employees are included when determining the total number of employees for coverage requirements. Executive officers also count as employees. If the total number of all employees is more than two, workers' compensation is required. Workers' compensation is mandatory for those employers who meet the requirements under the law.

All other requirements, terms and conditions of the solicitation remain unchanged.

Addendum page must be signed and returned with your proposal to acknowledge receipt of this addendum.

Authorized Signature

By: Pat Hilliard, CPPB
Procurement Manager