



ADDENDUM #1
ITB/RFP NUMBER: 2016045-FD-B
Harrisonburg Fire Station #1 Renovations ITB

DATE: May 31, 2016

TO: All Potential Bidders/Offerors

City of Harrisonburg's Fire Station #1 Renovations ITB, is modified as follows:

On May 27, 2016 at 11:00am the non-mandatory pre-bid meeting was held for this solicitation. Attached and made part of this addendum are the pre-bid meeting sign-in sheet, agenda and also any questions and answers from the meeting.

Notes from Pre-Bid Meeting

- Note that two bays must remain operational at all times during construction because two tower trucks do not fit in the temporary structures. In addition, access must be left open from the two bays to the street (Maryland Avenue).
- Windows will not be replaced in the building
- In regards to the new Type I fire suppression hood, a City permit will be required
- The existing roof is not sloped but the new roof will be sloped to gutters. We will not be reusing the existing drains that are on the roof currently.
- Acknowledgement of receipt of addenda means that each addendum must be signed and returned with bid submission. There is a line at the bottom of each addendum for an acknowledgement signature. It was clarified during the meeting that not every page of the addendum must be returned, but rather only the signature page of each addendum.
- For the opening of bids, please note that all bids must be submitted to the Purchasing Office, located on the third floor of City Hall. Once the time has passed for the bids to close, the Purchasing Office representative(s) will bring all bids submitted downstairs to City Hall rooms #011 & #012 to be publicly opened.
- Note that no modifications on the outside of the bid package will be accepted. All documents must be contained within the sealed bid package and submitted to the Purchasing Office by the date and time noted.
- Clarification about on-site phones (agenda item IV. E. 4.) – Bidders are welcome to use their personal or work cell phones on-site prior to bid opening, however no City phones will be available on-site for Bidders to use.
- Bidders may choose to conduct their own Hazardous Material Study on-site at their own cost. This work would need to be coordinated with Chief Shifflett.
- Fees will be waived for the building permits on this project, as this is a City project.
- Reminder to submit your questions on the form provided in the ITB document. Questions shall be sent to Ms. Pat Hilliard in Purchasing. All relevant questions will be responded to in writing via addendum.
- It is anticipated that the City will hold another on-site visit at the facility. **All interested Bidders are invited back to tour the facility on June 6, 2016 at 11:00am at Fire Station #1, 80 Maryland Avenue, Harrisonburg, VA 22801.**

- Note that none of the three rooms off of the large bays will be included in the renovation project, however they will need to remain accessible during the entire renovation project. These three rooms include the storage room, the air pack shop and the compressor room. Note that work will be done in the compressor room as part of this project.

Questions & Answers from Pre-Bid Meeting

1. Question: Do you have an estimated date that this project will be awarded? It appeared that the award could happen any time between the closing date and September 15, 2016 – if something happens to delay this or the award is not made and therefore Notice to Proceed is not issued until September, will you consider changing the Substantial Completion date listed in the ITB?

Answer: The City does not anticipate delay in issuing a Notice of Award or Notice to Proceed document, however if that occurs, then that is something that we would consider amending at that time.

2. Question: Will there be storage space or construction parking designated?

Answer: There is no storage space or construction parking for the Contractors designated on the drawings. Contractors are welcome to use the space that is not blocking the two bays that must remain open, as well as the space identified in the parking lot for City use (i.e. housing trailer, etc).

3. Question: Will the station be manned during the construction process?

Answer: No. Personnel will be housed in the double-wide housing trailer in the parking lot.

4. Question: Do you have a list of the documents that must be returned with the bid submission?

Answer: Here is the list per your request:

- City's ITB Cover Page
- Bid Form
- Bid Bond/Bid Security
- Contractor's Qualification Statement
- Notice of Exceptions
- Non-Collusion Affidavit
- Proprietary/Confidential Information Identification
- State Corporation Commission Form
- Insurance Requirements Form
- Addenda, if any
- Contractor's proposed list of subcontractors

5. Question: What are the monthly calls that are run out of this station?

Answer: This station and Station #4 are the busiest of the City's fire stations. This station in particular runs approximately 3,000 calls each year. The call volume varies daily.

6. Question: What is the size of the generator that's to have a pad built and be installed?

Answer: 150 kW

All other requirements, terms and conditions of the ITB/RFP remain unchanged.

Addendum page must be signed and returned with your bid/proposal to acknowledge receipt of this addendum.

Authorized Signature

By: Pat Hilliard, CPPB
Procurement Manager



PRE-BID MEETING SIGN-IN SHEET

City of Harrisonburg, Virginia
Harrisonburg Fire Station#1 Renovation
Friday, May 27, 2016, 11:00AM

Company Name: CONSTRUCTURE INC. General Contractor (x) Subcontractor () Supplier ()
Address: 13869, REMBRANDT WAY, CHANTILLY, VA-20151
Telephone Number: 571-284-9607 Fax Number: 703-435-1110
Attendee Name: Mohit Kohli Email: estimating@cc-gc.com

Company Name: KENBRIDGE General Contractor (x) Subcontractor () Supplier ()
Address: P.O. BOX 480 KENBRIDGE VA 23944
Telephone Number: 434-676-8221 Fax Number: 434-676-8815
Attendee Name: BILLY MARSHALL Email: ESTIMATING@Kenbridge.com

Company Name: WHARLEY MILLER CONTRACTORS General Contractor (x) Subcontractor () Supplier ()
Address: PO BOX 945 MARTINSBURG WV 25402
Telephone Number: 304-267-8959 Fax Number: 304-267-3847
Attendee Name: KEITH KAVE Email: KKAVE@WHM CONTRACTORS.COM

Company Name: Nielsen General Contractor () Subcontractor () Supplier ()
Address: 3588 Early Road Harrisonburg, VA 22801
Telephone Number: 540-434-7376 Fax Number: 540-434-6264
Attendee Name: Bruce Senn Email: bsenn@nielsen-inc.com

Company Name: Lantz Constinction General Contractor (x) Subcontractor () Supplier ()
Address: 539 South Main St. Broadway, VA 22815
Telephone Number: 540-896-8911 Fax Number: 540-896-6502
Attendee Name: Jeff Deavlis Email: jdeavlis@lantzll.com

Company Name: MATHERS CONSTRUCTION General Contractor (x) Subcontractor () Supplier ()
Address: 435 ESSEX AVE WAYNESBORO, VA 22980
Telephone Number: 540.932.2300 Fax Number: 540.932.2322
Attendee Name: CHRIS PUFFENBARGER Email: CPUFF@MATHERS-TEAM.COM

Company Name: General Contractor () Subcontractor () Supplier ()
Address:
Telephone Number: Fax Number:
Attendee Name: Email:

PRE-BID CONFERENCE AGENDA

HARRISONBURG FIRE STATION 1 RENOVATIONS

PROJECT LOCATION: 80 Maryland Avenue
Harrisonburg, VA 22801

ARCHITECT'S PROJECT NO.: 550358

DATE AND TIME: Friday, May 27, 2016 11:00AM

LOCATION: 80 Maryland Avenue
Harrisonburg, VA 22801

IMPORTANT: *The information contained in this agenda, including attachments and other information, is intended to provide an overview of the project and to summarize certain requirements for bidding and construction of the project.*

The Bidding Documents should be reviewed thoroughly in their entirety by all Bidders and Sub-bidders. In case of any discrepancy between this agenda and the Bidding Documents, the Bidding Documents shall take precedence. Please notify the Architect if any such discrepancies are discovered.

This pre-bid conference is optional for those contractors submitting bids. Bidding is open to responsive General Contractors that meet the bidding requirements indicated in the Bidding Documents.

Please be sure that all in attendance have signed in on the official sign-in sheet.

I. INTRODUCTIONS

A. Owner: City of Harrisonburg

Name	Title / Department	Phone	Email
Larry Shifflett	Fire Chief	(540)432-7703	Larry.Shifflett@harrisonburgva.gov
Ian Bennett	Deputy Fire Chief	(540)432-7703	ian.bennett@harrisonburgva.gov

B. Architect: Moseley Architects

Name	Title / Discipline	Phone	Email
Chris Roman	Project Manager	(804) 545-6021	croman@moseleyarchitects.com

II. COMMENTS

III. OVERVIEW OF PROJECT/DOCUMENTS

A. Summary of Work

The Harrisonburg Fire Station 1 is generally described as a two story building with exterior brick and concrete masonry unit bearing walls. Cast-in-place concrete caissons and columns support the first floor, second floor and roof. The second floor above the South Apparatus Bays is a 6” cast-in-place concrete floor. The centrally located dormitory spaces on the second floor are supported by steel bar-joists and a 5” composite concrete deck. Due to the sloping grade leading down to Blacks Run directly to the rear of the property, approximately fifty percent of the first floor is an elevated concrete slab supported by concrete columns and the balance is a concrete slab-on-grade. All roofs are steel bar joists and steel roof deck with a low slope membrane roof.

The existing-to-remain building is approximately 13,724 square feet in area and will be renovated in accordance with the 2012 Edition of the Virginia Rehabilitation Code (VRC) which is Part III of the Virginia Uniform Statewide Building Code (VUSBC). The existing primary use group is Residential (R2), but the facility also includes the following use groups: Business (B) in the first floor office areas, Assembly (A) in the second floor training room, and Storage (S-2) in the first floor apparatus bays. The existing-to-remain construction is equivalent to construction type IIB, non-combustible construction. The building is not currently protected by a fire suppression system and the addition of a fire suppression system will be required as part of the building’s renovation. The renovation will not seek certification in the Leadership in Energy and Environmental Design (LEED) Green Building Rating System as developed by the United States Green Building Council.

The renovated facility will house Harrisonburg Fire Station 1’s professional first responder staff and its supporting apparatus as well as the rooms and spaces indicated in the Construction Documents.

The existing-to-remain exterior bearing walls consist of 8" concrete masonry units, and 4" modular face brick. All existing-to-remain exterior walls are not insulated. Existing-to-remain exterior windows are single glazed units in extruded aluminum frames. Only the existing aluminum framed entrance door will be replaced in the renovation. The new entrance door and frame will be a thermally broken aluminum storefront framing system with 1" insulated, low-e, tempered glazing. All eight of the existing overhead doors and operators will be replaced in the renovation. Replacement overhead doors will be insulated steel doors with one row of vision panels. Overhead door operators will be side-mounted jack-shaft type mechanisms and will be activated by wall mounted push-buttons and hand-held remote control devices.

Interior partitions will primarily consist of 5/8" gypsum wall board on 3 5/8" galvanized steel studs with sound batt insulation, extending and terminating at the floor or roof deck above. Gypsum board walls around all sleeping and toilet rooms will include a minimum 45 Sound Transmission Coefficient (STC). Interior windows will consist of 1/4" tempered glazing in hollow metal frames.

Appliances including refrigerators, counter-mounted microwaves, and coffee pots will be provided by the owner outside of the construction contract. Appliances including ranges and cook tops, cabinet mounted microwaves, and dishwashers will be provided in the construction contract. Ranges and cook tops in the fire station's kitchen will require the addition of a new Type I fire suppression hood. The existing fire suppression hood is original to the 1971 construction and does not meet the requirements of current building code. Office equipment including, copiers, shredders, and postage machines will be provided by the owner outside of the construction contract. Furniture including workstations, chairs, open metal shelving, and file cabinets will be provided by a separate furniture contract.

The existing low slope roof will be replaced as part of the renovation. The replacement roof system will consist of a white TPO roof membrane over a 5/8" cover board over 4"min of tapered polyisocyanurate insulation on the existing-to-remain steel roof deck. The replacement roof system will also include replacement pipe penetration seals, flashing around all roof-top unit supports, and the entire perimeter edge termination coping system. The roof will drain into a continuous gutter system with downspouts. The roof system will have a high Solar Reflectance Index (SRI) to reduce the summer cooling load on the building's Heating, Ventilation, and Air-Conditioning (HVAC) systems. No other exterior renovation or improvements are included in the scope of renovation.

- B. Furniture and furnishings, not otherwise indicated, will be provided under separate contract by Owner.
- C. Contract Documents: 1 volume of drawings and 1 volume of specifications, dated March, 4, 2016; and addenda, if any.

IV. BIDDING DOCUMENTS AND PROCEDURES:

- A. Instructions to Bidders
 - 1. All Bidders shall review in its entirety and advise the Architect of any discrepancies
- B. Bidding Documents:

- C. Beginning on **Monday, May 23, 2016**, the Bidding documents are available for viewing on the internet at www.harrisonburgva.gov/bids-proposals and also on the eVA website at www.eva.virginia.gov. Bid documents are available for purchase at DTS Reprographics 4803 South Valley Pike, Harrisonburg VA, 22801, (540) 433-8373.
- D. Bid Form
1. Submit one copy
 2. Indicate Base Bid Prices in words and figures
 3. Allowances:
 - a. Lump Sum (Section 012100)
 4. Receipt of Addenda – Acknowledge and record receipt of all addenda
- E. Consideration of Bids
1. Opening of Bids: Sealed bids shall be received and opened:
 - a. **3:00 [PM]** local time
 - b. **Wednesday, June 15, 2016**
 2. City Hall, 409 South Main Street, Harrisonburg, Virginia 22801, Room #011 and #012
 3. Official Time
 - a. Receipt of bids will be determined by reference to the “official” clock as designated by the Owner’s designated representative.
 - b. The Owner’s designated representative will determine and announce when the Bid Receipt deadline has arrived and that no further bids or bid modifications will be accepted.
 - c. All bids and bid modifications in the possession of the Owner’s designated representative at the time the announcement is completed are deemed to be timely, whether or not the bid envelope has been physically date/time stamped or otherwise marked by the time the deadline announcement is made.
 4. On-site phones:
 - a. Will not be allowed prior to submission of bids.
 - b. Make whatever provisions are necessary for communications.

V. **PROJECT CONDITIONS**

A. Milestone Date(s):

1. Substantial Completion: No later than Thursday, April 27, 2017.
2. Final Completion: No later than Thirty (30) days after Substantial Completion

B. Hazardous Material Study (HAZ):

1. A copy of the report is included in the Project Manual for information only and is part of the Contract Documents.
2. If the Bidder deems the report to be inadequate or inaccurate, they may conduct their own investigation at their own expense.
3. Prior to bid opening, bidder must inform the Owner and the Architect in writing of their concern and obtain permission in writing from the Owner to conduct their investigation.
4. Hazardous material abatement and demolition are included as Work under this Contract.

VI. QUESTIONS DURING BIDDING

- A. During this Prebid Conference:
 - 1. The A/E will answer only those questions where the response is to direct the questioner's attention to a particular portion of the bid documents.
- B. During the Bidding and Negotiation Phase (outside this Prebid Conference):
 - 1. The A/E will answer only those questions where the response is a modification or interpretation as a result of an addition, deletion, clarification, or correction to the Documents – and only as part of a written Addendum.
 - 2. The A/E will not respond to questions submitted verbally, by email, via phone calls, or face-to-face – all such questions shall be submitted on the *Prebid Question Form* (a copy is included in this Agenda package).
 - 3. If the question does not result in a modification of the Documents as a result of an addition, deletion, clarification, or correction; or require an interpretation as a result of an addition, deletion, clarification, or correction – then the A/E will not respond to the question.
- C. All responses to qualifying and applicable questions that modify the Bidding Documents by additions, deletions, clarifications, or corrections, prior to receipt of bids, will be *in writing by Addendum* and sent to all Planholders.
- D. Do not rely on verbal information – only on written documentation.
- E. Responses *not* in writing and *not* included in Addendum shall not be binding.
 - c. Bidders or Sub-bidders requiring clarification or interpretation of the Bidding Documents shall make a written request submitted on the “*Prebid Question Form*” (copy can be obtained from the specification) which shall reach the Purchasing Office at least seven *calendar* days prior to the date for receipt of bids, which is **Wednesday, June 8, 2016**.

VII. SITE VISIT

- A. Attendees are encouraged to visit the site of the proposed project to familiarize themselves with the existing conditions. The site will be available following this conference.
- B. Please contact Chief Larry Shifflett at (540) 432-7703 or Larry.Shifflett@harrisonburgva.gov for access if you wish to visit the site at a later date.

END OF AGENDA