



**CITY OF HARRISONBURG, VA**  
**NOTICE OF EMERGENCY AWARD**

Date: May 13, 2016

Department: Public Utilities

Commodity/Service: Equipment Repair

Contractor/Vendor: Carter Machinery Company, Inc.

This Contractor/Vendor was selected because:

The ability to repair rock hammer immediately

Nature of the Emergency:

Equipment was being used to work on a project with a July 1, 2016 deadline and plays a critical role in meeting this deadline.

**Please attach this form to the Requisition and forward to Purchasing.**

Signature: Mike Diggs Date: 6-1-16