

SOLE SOURCE PROCUREMENT

Department: Police

Date: 9/29/2014

Vendor: Common Wealth Rescue, 615 Pleasant Valley Road, Harrisonburg, VA 22801

It is the policy of the City of Harrisonburg that contracts/products be awarded on a competitive basis and that the use of a sole source procurement must be limited to those instances where only one source is practicably available.

Common Wealth Rescue is the local dealer for the Police Department Body Armor manufacture, PT Armor. PT Armor is the only vendor that will manufacture a custom, zippered overlap front closure vest, designed to be compatible with the Police Departments current inventory of body armor.

1. Explain why this is the only product or service that can meet the needs of the department making the purchase.

The department has approximately \$77,000.00 invested in the current concealed body armor inventory. CRS/PT Armor is a local company that can provide instant on site service for taking officer's body measurements to insure a proper fit. CRS has been the primary source for external for vest in the past and maintains measurements for about 70 percent of the city Police Officers. Using CRS to fit external carriers to the current inventory saves the Police Department funds and man hours that can be put to use on other department needs.

2. Explain why this vendor is the only practicably available source from which to obtain this product or service.

Custom made vest carriers normally cost \$285.00 each. CRS/PT Armor is providing the custom vest for a cost of \$184.00 each, a cost savings of \$101.00 per vest. The CRS/PT Armor vest is manufactured using a heavy Cordora material. Testing of the CRS/PT Armor vest has shown that they will last 4 to 5 years before requiring replacement due to wear. A vest from Galls Quartermaster was tested in 2013 and lasted 6 months before requiring replacement due to excess wear.

3. Explain why the price is considered reasonable.

Custom made vest carriers normally cost \$285.00 each. CRS/PT Armor is providing the custom vest for a cost of \$184.00 each, a cost savings of \$101.00 per vest.

4. Describe the efforts that were made to conduct a noncompetitive negotiation to get the best possible price for the taxpayers.

The Police Department has contacted and obtained external vest from Blauer, G.H. Armor, Elbeco, PACA, PT Armor and Point Blank. Vest carriers from all listed companies were tested and evaluated

Pt Armor had the only vest that could be customized to meet the needs of the department at a reasonable cost.

Please attach this form to the Requisition and forward to Purchasing.

Signature:

Wynne E. Westfall Sr.

Date

10/31/2014