

Sole Source Procurement Instructions

TYR 20130

Department: Police

Date: 3 SEP 2013

Vendor: TYR Tactical Peoria, AZ

It is the policy of the City of Harrisonburg that contracts/products be awarded on a competitive basis and that the use of a sole source procurement must be limited to those instances where only one source is practicably available.

1. Explain why this is the only product or service that can meet the needs of the department making the purchase.

The Police Department's SWAT Team currently is in need of new armored, bullet-resistant vests. The Team has chosen the "Plate Carrier" style vest as best fitting its needs. The plate carrier has the benefits of both good protection and light weight/increased mobility. The Team has looked at a number of offerings in this style and one vendor has been identified as the only one that is able to meet our budget constraints and provide the quality, proper protection level and number of accessories needed by the Team.

2. Explain why this vendor is the only practicably available source from which to obtain this product or service.

TYR Tactical offers their PICO-MVW plate carrier with a variety of accessories like side, shoulder and groin ballistic protection. Other vendors with similar products do not offer the same range of accessories. The PICO-MVW was tested against other vendors' products and found to be more comfortable and it offers better protection from ballistic threats. TYR also offers a much greater range of accessory pouches than other vendors, simplifying and reducing costs.

3. Explain why the price is considered reasonable.

The PICO-MVW system offers the best package of protection, adaptability and scalability. Other vendors that we have examined offer similar products to the base TYR plate carrier but not the wide range of options. Buying a plate carrier from another vendor would require the Team to purchase individual accessories and pouches from multiple vendors, increasing costs. When compared to other vendors with similar products TYR offers a very reasonable price.

4. Describe the efforts that were made to conduct a noncompetitive negotiation to get the best possible price for the taxpayers.

A sales rep from TYR Tactical has worked with the team to identify our needs and create a PICO-MVW package customized to our needs. TYR has given the Team a discount of 20% for the order of 4 PICO-MVW systems. Additionally, TYR has made further adjustments to the latest quote to ensure that our purchase remains within our desired budget limits.

Please attach this form to the Requisition and forward to Purchasing.

Signature: _____

L. R. P. [Signature]

Date: _____

9-3-13