

Sole Source Procurement Instructions

Department: Police

Date: 18 FEB 2015

Vendor: Town Police Supply Collinsville, VA

It is the policy of the City of Harrisonburg that contracts/products be awarded on a competitive basis and that the use of a sole source procurement must be limited to those instances where only one source is practicably available.

1. Explain why this is the only product or service that can meet the needs of the department making the purchase.

Glock USA is the only manufacturer of a Glock model pistol that allows the use of Simunition FX training ammunition. The department recently acquired a complete set of FX training gear and ammunition. The Glock Model 17T pistol is identical in form and function to new Glock live-ammunition pistols recently ordered by the department. This allows our officers to seamlessly transition between live and non-lethal training environments.

2. Explain why this vendor is the only practicably available source from which to obtain this product or service.

Town Police Supply is the only dealer in the mid-Atlantic region authorized by Glock USA to sell Glock pistols and accessories at special law enforcement "Blue Line" pricing.

3. Explain why the price is considered reasonable.

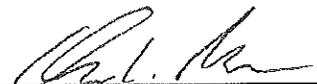
This price is the lowest available to our agency. No other dealer in this region is allowed by Glock USA to sell to us at or below this minimum price.

4. Describe the efforts that were made to conduct a noncompetitive negotiation to get the best possible price for the taxpayers.

The Blue Line pricing is set by Glock USA (the manufacturer) and is not negotiable. All other Law Enforcement agencies nationwide pay the same price for their products.

Please attach this form to the Requisition and forward to Purchasing.

Signature: _____



Date: _____

18 FEB 2015