

Sole Source Procurement Instructions

Department: Police

Date: 7/17/2015

Vendor: Taser, International

It is the policy of the City of Harrisonburg that contracts/products be awarded on a competitive basis and that the use of a sole source procurement must be limited to those instances where only one source is practicably available.

1. Explain why this is the only product or service that can meet the needs of the department making the purchase.

Law enforcement approved TASER equipment has a limited availability. Taser International is the manufacture and distributor for taser equipment used by the Harrisonburg Police Department.

2. Explain why this vendor is the only practicably available source from which to obtain this product or service.

Taser International is the manufacture and distributor for taser equipment. Taser does not use vendors to distribute their products. They changed their distribution policy in late 2014.

3. Explain why the price is considered reasonable.

Taser International provides law enforcement pricing. Switching manufactures would greatly increase HPD training cost. Having multiple types of tasers on the street would also increase maintenance cost and could be a safety issue.

4. Describe the efforts that were made to conduct a noncompetitive negotiation to get the best possible price for the taxpayers.

Taser International is the manufacture and distributor. Other products do not meet the departments requirements.

Please attach this form to the Requisition and forward to Purchasing.

Signature: _____

W. E. Winters, Jr.

Date: _____

7/30/2015