



### ADDENDUM #3

**ITB/RFP NUMBER: 2022030-PW-P**

**Inspection, Testing, Maintenance & Repair Services for Fire Sprinkler Systems,  
Backflow Preventer & Fire Pump RFP**

DATE: June 23, 2022

TO: All Potential Bidders/Offerors

City of Harrisonburg's RFP, is modified as follows:

On June 21, 2022, at 2:00pm local time a non-mandatory pre-proposal meeting was held for the above-referenced solicitation. Attached and made part of this addendum is the sign-in sheet from this meeting. Below are questions and answers from the pre-bid meeting and those received thereafter.

1. Question: What are the normal business hours to schedule inspections, testing, maintenance, and repairs?

Answer: Ideal timeframe is 7am to 3:30pm. Upon award of contract, the City will work with the vendor to determine a scheduling process.

2. Question: When will the next quarterly inspection need to be?

Answer: As soon as a contract is awarded. July of 2022.

3. Question: Would you consider allowing a 4-hour arrival time on emergency calls? Section 3.1.2 says arrive within 3 hours. We are in Richmond and if we need to pull someone off a project to respond to an emergency at one of your facilities it may take a couple of hours to restore a system to service before a crew can depart and head to the facility.

Answer: This is acceptable; we will amend 3.1.2 to within 4 hours arrival time.

4. Question: Would you consider a 7/7/22 on or before 3:00 pm bid proposal closing? There is a lot of information that needs to be pulled together and assimilated into the requested package and to make sure we can get that done, published, and copied; the extra time would help make sure we can get it done in the manner you desire.

**Answer: The City will change the closing date of this RFP to July 12, 2022 on or before 3:00pm local time. The new last day for questions will be July 5, 2022 on or before 12:00pm (noon) local time. An updated cover page is attached to this addendum to be completed with proposal response.**

All other requirements, terms and conditions of the ITB/RFP remain unchanged.

Addendum page must be signed and returned with your bid/proposal to acknowledge receipt of this addendum.

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Authorized Signature

By: Shane B. Smith  
Procurement Manager



# NON-MANDATORY PRE-PROPOSAL MEETING SIGN-IN SHEET

City of Harrisonburg, Virginia

Inspection, Testing, Maintenance & Repair Services for  
Fire Sprinkler Systems, Backflow Preventer & Fire Pump (2022030-PW-P)

June 21, 2022 at 2:00pm

**NOTE: EACH PERSON PRESENT FROM A COMPANY SHOULD SIGN IN SEPARATELY.**

Company Name: Cavalier Fire General Contractor ( ) Subcontractor ( ) Supplier ( )  
Address: 17865 Faley Blvd Dumfries, Va  
Telephone Number: 540-498-3538 Fax Number: \_\_\_\_\_  
Attendee Name: Dan Siemon Email: dsimon@cavalierfire.com

Company Name: Eagle Fire Inc General Contractor ( ) Subcontractor (X) Supplier ( )  
Address: 7459 White Pine Road  
Telephone Number: (804)-743-2500 Fax Number: (804)-743-2504  
Attendee Name: Anthony Shultz Email: anthony.shultz@eaglefire.com

Company Name: Fire Solutions Inc General Contractor ( ) Subcontractor ( ) Supplier ( )  
Address: 205 Haley Rd Ashland, VA  
Telephone Number: 804-499-0193 Fax Number: \_\_\_\_\_  
Attendee Name: Alex Trafecante Email: atrafecante@firesolutionsinc.com

Company Name: ADT Commercial General Contractor (X) Subcontractor ( ) Supplier ( )  
Address: 8580 CINDERBED RD Lorton VA  
Telephone Number: 8703-666-3007 Fax Number: \_\_\_\_\_  
Attendee Name: Rob Spivosa Email: RSPIVOSA@ADT.COM

Company Name: ADT Commercial General Contractor (X) Subcontractor ( ) Supplier ( )  
Address: 8580 CINDERBED RD LORTON VA  
Telephone Number: 301 957 4090 Fax Number: \_\_\_\_\_  
Attendee Name: Jeremy Kubeza Email: JEREMYKUBEZA@ADT.COM

Company Name: CITY OF HARRISONBURG General Contractor ( ) Subcontractor ( ) Supplier ( )  
Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Attendee Name: AARON RHONEY Email: Aaron.Rhoney@harrisonburgva.gov





# NON-MANDATORY PRE-PROPOSAL MEETING SIGN-IN SHEET

City of Harrisonburg, Virginia

Inspection, Testing, Maintenance & Repair Services for  
Fire Sprinkler Systems, Backflow Preventer & Fire Pump (2022030-PW-P)

June 21, 2022 at 2:00pm

**NOTE: EACH PERSON PRESENT FROM A COMPANY SHOULD SIGN IN SEPARATELY.**

Company Name: CITY OF HARRISONBURG General Contractor ( ) Subcontractor ( ) Supplier ( )

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Attendee Name: GLEN BALDWIN Email: Glen.Baldwin@harrisonburgva.gov

Company Name: CITY OF HARRISONBURG General Contractor ( ) Subcontractor ( ) Supplier ( )

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Attendee Name: SHANE SMITH Email: Shane.Smith@harrisonburgva.gov

Company Name: \_\_\_\_\_ General Contractor ( ) Subcontractor ( ) Supplier ( )

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Attendee Name: \_\_\_\_\_ Email: \_\_\_\_\_

Company Name: \_\_\_\_\_ General Contractor ( ) Subcontractor ( ) Supplier ( )

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Attendee Name: \_\_\_\_\_ Email: \_\_\_\_\_

Company Name: \_\_\_\_\_ General Contractor ( ) Subcontractor ( ) Supplier ( )

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Attendee Name: \_\_\_\_\_ Email: \_\_\_\_\_

Company Name: \_\_\_\_\_ General Contractor ( ) Subcontractor ( ) Supplier ( )

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Attendee Name: \_\_\_\_\_ Email: \_\_\_\_\_



CITY OF HARRISONBURG  
**FINANCE  
& PURCHASING**

409 SOUTH MAIN STREET, 3RD FLOOR  
HARRISONBURG, VA 22801  
FINANCE OFFICE (540) 432-7702 • FAX (540) 432-7779  
PURCHASING OFFICE (540) 432-7794 • FAX (540) 432-7779

**REQUEST FOR PROPOSAL (RFP) COVER PAGE - REVISED**

<b>ISSUE DATE:</b> June 6, 2022	<b>REQUEST FOR PROPOSAL NUMBER:</b> 2022030-PW-P	<b>FOR:</b> Inspection, Testing, Maintenance & Repair Services for Fire Sprinkler Systems, Backflow Preventer & Fire Pump
<b>DEPARTMENT:</b> Public Works	<b>DATE/TIME OF CLOSING:</b> <del>June 29, 2022 on or before 3:00pm local time</del> <b>July 12, 2022 on or before 3:00pm local time</b>	<b>CONTRACT ADMINISTRATOR:</b> Aaron Rhoney, Assistant Director of Public Works
<b>DATE/TIME LAST DAY FOR QUESTIONS:</b> <del>June 22, 2022 on or before 12:00pm (noon) local time</del> <b>July 5, 2022 on or before 12:00pm (noon) local time</b>	<b>DATE/TIME PRE-PROPOSAL MEETING &amp; OPTIONAL SITE TOUR:</b> June 21, 2022 at 2:00pm local time	<b>PRE-PROPOSAL MEETING MANDATORY:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A

**Proposals** - In accordance with the following and in compliance with all terms and conditions, unless otherwise noted, the undersigned offers and agrees, if the proposal is accepted, to furnish items or services for which prices are quoted, , delivered or furnished to designated points within the time specified. It is understood and agreed that with respect to all terms and conditions accepted by the City of Harrisonburg the items or services offered and accompanying attachments shall constitute a contract.

Sealed proposals, subject to terms and conditions of this Request for Proposal will be received by the City of Harrisonburg Purchasing Office, 409 South Main Street, Third Floor, Harrisonburg, Virginia 22801 until the date/ time specified above for furnishing items or services delivered or furnished to specified destinations within the time specified or stipulated by the vendor(s).

**The City does not discriminate against small and minority businesses or faith-based organizations.**

**VENDOR INFORMATION**

Name of Vendor: \_\_\_\_\_ Telephone #: \_\_\_\_\_  
Address: \_\_\_\_\_ Federal Employer Identification #: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Contact Email Address: \_\_\_\_\_

**By signing this proposal, Vendor(s) certifies, acknowledges, understands and agrees to be bound by the conditions set forth in this RFP.**

_____ <b>VENDOR'S LEGALLY AUTHORIZED SIGNATURE</b>	_____ <b>DATE</b>
_____ <b>PRINT NAME</b>	_____ <b>TITLE</b>

Please take a moment to let us know how you found out about this Request for Proposal (RFP) – Check one:

☐ eVA Website ☐ Bid Room (Please List) \_\_\_\_\_  
☐ The Daily News Record Newspaper ☐ Notified by City Directly ☐ Other (Please List) \_\_\_\_\_

***\*Complete & return this document with proposal submission.***