

Sole Source Procurement Instructions

Department: HRECC

Date: 7.7.2022

Vendor: Seculore

It is the policy of the City of Harrisonburg that contracts/products be awarded on a competitive basis and that the use of a sole source procurement must be limited to those instances where only one source is practicably available.

1. Explain why this is the only product or service that can meet the needs of the department making the purchase.

This is licensing, maintenance, and security monitoring for the year. The 3 Paladin hardware devices that monitors our ECC network and 2 branches of our CAD network are provided and serviced by Seculore. It is not possible to get these services from another organization without redoing the entire overwatch system.

2. Explain why this vendor is the only practicably available source from which to obtain this product or service.

It would be costly to replace vendors and equipment each year for this important network security monitoring.

3. Explain why the price is considered reasonable.

This is the same price agreed to when the service was implemented during our cyber attack in 2020, there has been no increase in the agreed upon price for the licensing, maintenance, and monitoring.

4. Describe the efforts that were made to conduct a noncompetitive negotiation to get the best possible price for the taxpayers.

Since there was no increase in price and this was the best negotiated price in 2021 no additional negotiations were attempted.

Please attach this form to the Requisition and forward to Purchasing.

Signature: _____

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