



CITY OF HARRISONBURG
**FINANCE
& PURCHASING**

409 SOUTH MAIN STREET, 3RD FLOOR
HARRISONBURG, VA 22801
FINANCE OFFICE (540) 432-7702 • FAX (540) 432-7779
PURCHASING OFFICE (540) 432-7794 • FAX (540) 432-7779

NOTICE OF EMERGENCY AWARD

Code of Virginia 2.2-4303 F. dictates that emergency purchases must be documented in writing and the written notice shall be posted on the eVA website. Please complete the following information and send the form to the Purchasing Office for posting. This document shall also be submitted with the requisition.

Date: 08/30/22

Department: Public Works

Commodity/Service: Spill Cleanup

Contractor/Vendor: Cedar Hill Farms

This Contractor/Vendor was selected because:

We were told by the Department of Environmental Quality that the spill needed to be cleaned up immediately. Three companies were contacted, but Cedar Hill was the only one available to come the day of the spill.

Nature of the Emergency:

Cedar Hill was called to clean an illicit discharge that occurred at 847 Chicago Avenue. They cleaned the material and hauled it out of state.

Signature: *Lizzy C. Farbach* Date: 8/30/22