

**Harrisonburg City Electoral Board
Minutes
Monday – May 11, 2020
10:00 a.m.
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**Call to Order**

Meeting was called to order by Chair, Price-Stroble at 10:00 a.m.

**In Attendance**

**Electoral Board Members; Sandra Price- Stroble, Chair, William Ney, V. Chair, Jane Grant Burner, Secretary. Also, Deborah Logan, Director of Elections & Donna Herring Assistant Registrar.**

**No Guests Present**

**Ney made a motion to approve the agenda and the motion was seconded by Grant Burner. All board members voted in favor.**

**Ney made a motion to approve the minutes from May 1, and was seconded by Price-Stroble.**

**All board members voted in favor.**

**Director of Elections Report**

- **Absentee in person voting will start Friday-May 15... (Absentee curbside voting will occur outside in front of City Hall due to the building being closed because of the current pandemic).**
- **To date, (100) voters have applied for absentee ballots by mail.**
- **Registrar has ordered and is waiting for ballot cover folders, safety gloves, masks, shields and disposable pens to be used for the June 23<sup>rd</sup> primary. Wipes and sanitizing spray cannot be ordered at this time due to overwhelming demand.**
- **Voting machines for absentee voting have been programmed and remainder of voting machines will be scheduled for programming as soon as possible.**
- **Polling location guidelines will be updated due to safety regulations for voters.**
- **Voting locations in the city will remain the same as in previous primaries and elections.**
- **Voters will be separated with proper distancing and ‘Officers of Election’ will be constantly cleaning the voting areas at the precincts.**
- **‘I Voted Stickers’ and ‘Future Voter Stickers’ will not be given out at the June 23<sup>rd</sup> Primary due to maintaining proper distancing and sanitation procedures.**
- **Officers of Election will use proper spacing measures when eating their meals on primary day.**

- **Grant Burner will design new precinct floor plans incorporating space and safety measures.**
- **There will be additional custodial charges at voting precincts due to necessary safety precautions for 'Voters and Officers of Elections'.**
- **City Hall might be reopened on June 10<sup>th</sup>. To date, the decision has not officially been made.**

### **Closed Session**

**Price-Stroble made a motion and motion was seconded by Ney that the Board enter into executive session at 10:40 a.m. as provided by Section and 24.2-625.1.B of the Code of Virginia, (ii) discussion and consideration of personnel, the appointment of one or more current and prospective City of Harrisonburg Officers of Election. All Board Members voted in favor.**

### **Return to Public Session**

**Price-Stroble made a motion to return to Public Session at 11:41 a.m. and motion was seconded by Grant Burner.**

**The Chair called for certification of the Closed Meeting.**

**RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.**

**The Chair asked for roll call vote to certify appointment of necessary Officers of Election working the June 23<sup>rd</sup> Primary. Price-Stroble -yes, Ney-yes, Grant Burner-yes.**

### **Final Business**

- Depending on the Harrisonburg City schedule of the Council Chambers, the next Electoral Board Meeting is scheduled for Monday - May 28<sup>th</sup> at 10:00 a.m.**
- When training schedules were discussed for the Officers of Election, a suggestion was made to invite an employee of the Harrisonburg City Health Department so the Electoral Board can follow through properly with health and safety measures. Ney will contact the City Health Department.**

**Adjournment**

**The motion was made by Ney and seconded by Grant Burner to adjourn the meeting at 11:50 a.m. All voted in favor. Roll Call Vote: Price-Stroble - yes, Ney - yes and Grant Burner - yes.**

**Respectively submitted,  
Jane Grant Burner, Secretary**

**DRAFT**