

**Harrisonburg City Electoral Board
Minutes
Thursday – June 4, 2020
10:30 a.m.**

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**Call to Order**

Meeting was called to order by Chair - Price-Stroble at 10:30 a.m.

**In Attendance**

Electoral Board Members; Sandra Price- Stroble, Chair, William Ney, V. Chair, Jane Grant Burner, Secretary.  
Also, Deborah Logan, Director of Elections & Donna Herring Assistant Registrar.

**No Guests Present**

Grant Burner made a motion to approve the agenda and the motion was seconded by Ney. All board members present voted in favor.

Ney made a motion to approve the minutes from May 28, and was seconded by Price-Stroble.

All board members present voted in favor.

**Director of Elections Report**

- To date, (172) voters have applied for absentee ballots by mail.
- Three voters have voted in person (no curbside).
- All preventative items (provided by the state) to be used for Election Day precincts have arrived.
- Accuracy testing of the voting machines will take place June 12<sup>th</sup> @ 8:30 a.m. in the basement of City Hall.
- Opening of City Hall to the public is still pending but could take place June 12<sup>th</sup>.
- School Board Office has been contacted by Price-Stroble in reference to Electoral Board entering buildings used for precincts as early as 12:00 noon for set up on June 22<sup>nd</sup>.
  
- Officers of Election will need to arrive at voting precincts at 4:45 a.m.
- Absentee Precinct will most likely be the largest precinct this election.
- Election results received in the registrar's office after the close of the election on June 23<sup>rd</sup> could be a problem due to distancing if safety guidelines have not been lifted. Depending on safety guidelines a different room might need to be used for spacing purposes.
- Guidelines for Election Day will be sent to Officers of Election prior to the election.

- **Officers of Election Training will take place June 18<sup>th</sup> at 6:30 p.m. (Location to be determined)**
- **Public Works has been contacted by Price-Stroble in reference to delivery of voting machines to precincts on June 22<sup>nd</sup>.**
- **Custodians of precincts will thoroughly clean each location before and after voting takes place on the 23<sup>rd</sup>.**
- **Lysol spray needed for Election Day (Limited availability due to Pandemic)**
- **Election Build is scheduled for June 20<sup>th</sup> at 4:00 p.m. in Registrar's Office.**

**Closed Session**

**Price-Stroble made a motion and motion was seconded by Ney that the Board enter into executive session at 11:21 a.m. as provided by Section and 24.2-625.1.B of the Code of Virginia, (ii) discussion and consideration of personnel, the appointment of one or more current and prospective City of Harrisonburg Officers of Election. All Board Members voted in favor.**

**Return to Public Session**

**Ney made a motion to return to Public Session at 12:48 p.m. and motion was seconded by Price-Stroble. All Board Members voted in favor.**

**The Chair called for certification of the Closed Meeting.**

**RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. ---.**

**The motion was made by Ney to approve the Officers of Election reviewed in Closed Session. Motion was seconded by Price-Stroble and passed.**

**Ney made a motion to return to public session at 12:48 and motion was seconded by Price -Stroble. All Board Members voted in favor.**

**The Chair called for certification of the Closed Meeting. It is RESOLVED that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session. ---. The Chair called for roll call vote to certify the Closed Session. Price-Stroble-yes, Ney, yes, Grant Burner-yes.**

**The motion was made by Ney to approve the officers of Election reviewed in Closed Session. Motion was seconded by Price-Stroble and passed.**

**Final Business**

- Next Electoral Board Meeting is scheduled in the Council Chambers, Thursday – June 11<sup>th</sup> at 10:00 a.m.
- Posting for the position of Director of Elections will take place within a few days on the Harrisonburg City Website.

**Adjournment**

The motion was made by Price-Stroble and seconded by Ney to adjourn the meeting at 12:55 p.m. All voted in favor. Roll Call Vote: Price-Stroble - yes, Ney - yes and Grant Burner - yes.

Respectively submitted,  
Jane Grant Burner, Secretary

**DRAFT**