

**Harrisonburg City Electoral Board Meeting**  
**Minutes**  
**August 23, 2016**  
**3:00 PM**  
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**In Attendance**

Sandra Price-Stroble, Chairman; Bill Ney, Vice Chairman;  
Jane Grant Burner, Secretary; Dr. Meg Mulrooney and Josh Humphries, JMU  
Representatives.

**Agenda**

Chairman Price-Stroble called the meeting to order at 3:00 PM.

**Welcome to Visitors and Public Comment Session**

Dr. Meg Melroony and Josh Humphroies were welcomed.  
Melroony gave an update on JMU campus election activities. Also, student addresses and voter  
registration scenarios were discussed.

**Agenda Resumed**

A motion was made by Ney to approve the agenda. The motion was seconded by Burner. All  
board members voted in favor.

Ney moved to approve minutes from the August 15, 2016 meeting. Motion was seconded by  
Price-Stroble. All board members voted in favor.

**Registrar's Report**

- Virginia State Board of Elections was contacted in reference to active voters at the  
JMU Main Street address in Harrisonburg, VA. State Board can be sent a request to  
report on the current approximate list of 2600 registered voters at the JMU Main  
Street Address to give to Josh Humphries to cross reference.
- Logan reported on the restoration of Virginia convicted felon rights in  
reference to how those rights will be affected in the upcoming elections.
- Logan contacted police investigator in reference to a police presence at the November  
8<sup>th</sup> election.
- Logan has contacted local nursing homes to offer assistance with Voter  
Registration/Absentee Voting. Those contacted were Harrisonburg Rehab,  
VMRC, Avante and Brookdale Senior Living Center.
- Logan has also contacted Harrisonburg High School in reference to the Page Program  
to assist in Harrisonburg City Precincts with the November 8<sup>th</sup> Election.  
[32 pages] will be needed and a schedule for the training of the pages  
will be arranged by the Electoral Board.
- Virginia State Board of Elections is encouraging [Online registrations].
- Logan attended a Naturalization Ceremony at the Federal Building for [10] new  
citizens. Logan makes every attempt to attend these ceremonies when scheduling  
permits.

- A shared advertisement in the Daily News Record Newspaper, with the Rockingham County Registrar's Office, will be placed in the paper with reference to and specifications of the details for the upcoming November 8<sup>th</sup> Election.
- Election Officers training will take place on October 24<sup>th</sup> and 25<sup>th</sup>.
- Media Sticks have been mailed for each Voting and Automark Machines specific to each precinct and the testing of the machines will take place on September 19<sup>th</sup> at 8:00AM at 409 S. Main Street, Harrisonburg, VA. 22801
- Thirty two new Electronic Poll Books [4 for each city precinct] are available for the November 8<sup>th</sup> election. The old electronic poll books will be utilized in the Cap Precinct.
- Absentee Voting will be set up in the Cap Precinct, from September 23-November 5th on the second floor, Room # 241, at 409 S. Main Street, Harrisonburg, VA 22801
- When third party registrations are occurring, the voter registration receipt has to be signed by the person taking the application. Also, the State Board of Elections advises that individuals or third party groups take the training course offered online when assisting with voter registrations.

### **Continuation of Agenda Items**

- Price-Stroble will mail an informational letter by August 29<sup>th</sup>, inviting perspective Officers of Election to work the polls on November 8, 2016.
- Pay schedule for Officers of Election is as follows:  
  - \$200.00 for chiefs, \$185.00 for Electronic Poll Book Officers of Election, \$175.00 for remaining Officers of Election and \$175.00 for Cap Officers of Election.
- The Cap Precinct will require three Officers of Election on Election Day.
- The visitation of the city precincts by the Electoral Board took place as scheduled and the precinct lay-outs for election day were discussed. The Electoral Board Secretary was thanked for her drawings/lay-outs specifications for each precinct.
- City of Harrisonburg Public Works Trucks have been secured for delivery of precinct equipment for November 8<sup>th</sup> Election.
- Communication has been made with appropriate staff at city precincts for the purpose of Election Day activities.
- Coordination with the Harrisonburg City Police Department and the Virginia State Police is a directive from the State Board of Elections to make arrangements for security at the city precincts for the November 8, 2016 Election.
- Harrisonburg City Schools will be closed the day before and the day of the election.

### **Closed Session**

A motion was made at 4:30PM by Price-Stroble and seconded by Ney to adjourn the public meeting and reconvene in Closed Session to discuss personnel matters according to authority of the Code of Virginia 2.2-3711. All board members voted in favor.

### **Open Session**

At 5:00 PM Ney made a motion to return to public session. This was seconded by Burner and approved. A Roll Call vote was taken as required by 2.210-3712-D of the Code of Virginia to certify that during the Closed Session only business transpired as allowed according to the authority of code 2.2-371-A1. Ney - yes, Burner -yes, Price-Stroble-yes.

Ney made the motion to approve the new Officers of Elections reviewed in Closed Session. Burner seconded and all voted in favor.

**Adjournment**

**With no further business a motion was made by Ney and seconded by Price-Stroble to adjourn the meeting at 5:04 PM. All board members voted in favor.**

**Respectfully submitted,  
Jane Grant Burner  
Secretary**