

**City of Harrisonburg Electoral Board Meeting  
Minutes  
Council Conference Room  
September 26<sup>th</sup>  
10:00 AM**

**In Attendance**

Sandra Price-Stroble, Chairman; Bill Ney, Vice Chairman; Jane Grant Burner Secretary; Debbie Logan, Officer of Elections [Registrar] for the City of Harrisonburg; Chief Ian Bennett of the Harrisonburg Fire Department; First Sgt. Frank Pyance of the Virginia State Police; CPL W.E. Westfall, Jr. of the Harrisonburg Police Dept.; Major Kevin Lanone of the JMU Police; Tony Brown, a Daily News Record reporter; and Josh Humphries, JMU Representative.

**Chairman Price-Stroble called the meeting to order at 10:00 AM.**

**Welcome and Introductions of Visitors**

Introductions of Harrisonburg First Responders from Fire and Police Departments as well as representatives from JMU Police and the Virginia State Police.

A motion was made by Ney to approve the meeting agenda. Motion was seconded by Price-Stroble.

A motion was made by Ney to approve the meeting minutes. Motion was seconded by Price-Stroble.

**Meeting Moved to Closed Session Pursuant to 24.2-625.1 Code of Virginia at 10:08AM**

**Discussing Voting Security Procedures**

Roll Call Vote was taken; Ney -Yes , Burner- Yes, Price Stroble-Yes

**Director of Elections [Registrar] Report**

- First batch of Absentee ballots will be mailed September 30th and thereafter the Director of Elections [Registrar] has three days to mail absentee ballots as received in the office of the Registrar
- Voter Drives across the City of Harrisonburg have been effective
- City of Harrisonburg has approved the ordering of [1 or 2] new voting scanner machines, if needed, due to several precincts possibly reaching 4,000 registered voters
- Extra staff for the Registrar's Office has also been approved by the City of Harrisonburg due to projected voter turn out on November 8th
- Registrar is scheduled to visit VMRC on Monday --September 26th to assist with Voter Registrations
- Registrar has already visited Harrisonburg High School to assist with Voter Registrations
- Registrar has not heard back from AVANTE and Harrisonburg Health and Rehabilitation Center as to needing voter registration assistance

### Checklist for Elections

- Statewide VERIS triggers if there are problem applications. VERIS will also trigger duplications. If applications are satisfactory then voter applications will be keyed into the statewide system . VERIS is strictly adhered to and no voter registration judgement calls are made by the Registrar's Office
- If any voter or potential voter has any questions, they should be directed to the Registrar's Office or to the Virginia Department of Elections
- Two tall tables will be required for voters at each city precinct
- City of Harrisonburg Public Works office will be invited to the Electoral Board's next work session to review specifics of the city precincts

### Electoral Board Scheduled October Meetings and Work Sessions

- Work session scheduled on October 3rd @ 2:00 PM at the Registrar's Office
- Regular scheduled meeting on October 11th @ 10:00AM at the Registrar's Office
- Work session scheduled on October 19th @ 10:00 AM at the Registrar's Office
- Regular scheduled meeting on October 24th @ 10:00AM at the Registrar's Office

**Electoral Board recessed at 11:40 AM .**

### Closed Session

A motion was made at 11:52AM by Ney and seconded by Price-Stroble to adjourn the public session and open the board meeting in Closed Session according to authority of the Code of Virginia 2.2-3707 and 2.2-2708 for the purpose of discussion of personnel and assignment of officers for the November 8th election. All board members voted in favor.

### Open Session

Closed Session adjourned at 12:45 PM with a motion from Ney to return to public session and certify by Roll Call Vote that the only matters as stated were discussed in the closed session. This was seconded by Price-Stroble and approved. A Roll Call Vote was taken; Price-Stroble-yes, Ney-yes, and Burner-yes. As required by 2.210-3712-D of the Code of Virginia to certify that during the Closed Session only business transpired as allowed according to the authority of code 2.2-371-A1.

Ney made the motion to approve [15] new Officers of Election reviewed in Closed Session. Price-Stroble seconded the motion and all voted in favor.

### Adjournment

With no further business a motion was made by Ney and seconded by Price-Stroble to adjourn the meeting at 12:55 PM. All board members voted in favor.

Respectfully submitted,

Jane Grant Burner, Secretary