

**Harrisonburg City Electoral Board
Minutes
Monday – February 8, 2020
10:00 a.m.
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**Call to Order**

Meeting was called to order by Secretary, Grant Burner at 10:04 a.m.

**In Attendance**

Electoral Board Members; Sandra Price- Stroble, Chair (by phone), David Wiens, new board member, and Jane Grant Burner, Secretary. Also, Mark Finks, Director of Elections.

**Guests Present**

Angela Clapp a representative from the Civic Engagement Center at JMU.

**No Public Comment**

Chair welcomed new Electoral Board Member ‘David Wiens’.

Grant Burner referenced a code that permits board members to join a meeting by phone.

Grant Burner called for nominations for re-organization of the Electoral Board.

Wiens nominated Price- Stroble for Chair (unanimous consent).

Grant Burner nominated Wiens for Vice Chair (unanimous consent).

Price-Stroble nominated Grant Burner for Secretary (unanimous consent).

**Registrar’s Report**

- Waiting for more information from ELECT on RLA Audit for 2020 Election.
- Registrar will be meeting with City Manager in the coming weeks to formalize the 2022 budget.
- The process for filling the other Assistant Registrar position has been narrowed to five candidates. The Registrar will communicate with Electoral Board Members about taking part in the interviews.

**Final Business**

**There was discussion about Wiens receiving ELECT Mail.  
Price-Stroble will sign up Grant Burner and Wiens for VEBA Training.**

**Harrisonburg City political party chairs will be requested to submit names for Precinct Officers.**

**Price-Stroble suggested that the Electoral Board Bylaws should be updated to allow quorum to reflect member attending by electronic device.**

**Registrar brought up the issue of records retention in relation to cancelled and denied voter registrations. Registrar requested approval from the Electoral Board to treat those documents as we currently treat registration forms. So going forward denials and cancellations will be securely shredded after they have been scanned into VERIS.**

**Adjournment**

**Grant Burner made a motion and motion was seconded by Wiens to adjourn at 10:50 am.**

**Respectively submitted,  
Jane Grant Burner, Secretary**

