

**Harrisonburg City Electoral Board  
Minutes  
Monday – March 11, 2022  
9:00 a.m.  
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**Call to Order**

Meeting was called to order by Chair of Electoral Board, Wiens at 9:02 a.m.  
Meeting was held in Harrisonburg City Council Chamber and broadcast on City TV.

**In Attendance**

Electoral Board Members; Dave Wiens, Chair, Sandra Price-Stroble, V.Chair Jane Grant Burner, Secretary; Mark Finks, Director of Elections, Katrina Gerald, Associate Registrar and visitor Sara Akers with Center for Civic Engagement.

All board members voted in favor of the agenda.

Price-Stroble made a motion to approve the minutes with adjustments/corrections and the motion was seconded by Wiens.  
All board members voted in favor.

Electoral Board Meeting Minutes are posted on the Harrisonburg City Web-Site on Thursdays before following Monday scheduled meeting.

**Director of Elections Report**

Attached are General Registrar Report Items for review, also attached Bills(HB927 & HB542) recently signed by Governor Youngkin that effect elections:

Decisions/Discussion by Board from Registrar's Report:

- Two officers of elections will be scheduled for the (45) days of voting prior to primary day, starting May 6th and four to five officers of election will be scheduled for Primary Day June 21<sup>st</sup>.
- On June 22<sup>nd</sup> 'Ballot Hearing' time will be scheduled for 11:00 a.m. and gavel in at 10:40 a.m. to start canvass.
- Host 'Provisional Ballot Hearing' later in the day but start before 5:00 p.m.

-VEBA (Virginia Electoral Board Association) Meeting review (March 18-20) at The Homestead established it was nice to be meeting in person and not zoom meetings as needed during COVID pandemic.

\*\*\* Meeting opened to public comment at 9:42 a.m.  
Call in number: 540-432-7707  
No Public Comment

**Closed Session**

**Price-Stroble** a motion that the Board enter into executive session for the purpose of (i) reviewing and updating the HEB Security Policies and Guidelines relating to our election process and procedures, including discussion of any necessary actions to mitigate those risks, as provided by Section 2.2-3711.A.35 and 24.2-625.1.B of the Code of Virginia, and (ii) discussion and consideration of personnel, the appointment of one or more current and prospective City of Harrisonburg officers of election, as provided by Section 2.2-3711.A.1 of the Code of Virginia

**Return to Public Session**

**Certify Closed Session actions with Roll Call Vote:**

**Wiens** made motion and all members voted yes; **Wiens, Price-Stroble** and **Grant Burner**.

**RESOLVED**, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—.

**One new Officer of Election** was approved for the (2022) Primary Election early voting.

**New Business:**

- **Waterman Precinct ADA Ramp** to entrance of voting precinct in noncompliance with ADA regulations. Situation needs to be reviewed with City School Board.
- **Chamber of Commerce Annual Membership for the Electoral Board** was reviewed and all board members voted in favor of renewal.

**Final Business**

**The next Electoral Board Meetings** are scheduled for **9:00 a.m.** on **Monday – April 25<sup>th</sup>** and **May 9<sup>th</sup>**.

**Adjournment**

**The motion** was made by **Price-Stroble** to adjourn the Electoral Board meeting at **10:35 a.m.** All voted in favor.

**Respectively submitted,**  
**Jane Grant Burner, Secretary**