

**Harrisonburg City Electoral Board
Minutes
Monday – June 6, 2022
9:00 a.m.
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**Call to Order**

**Meeting was called to order by Chair of Electoral Board, Wiens at 9:05 a.m.  
Meeting was held in Harrisonburg City Council Chamber and broadcast on City TV.**

**In Attendance**

**Electoral Board Members; Dave Wiens, Chair, Sandra Price-Stroble, V.Chair  
Jane Grant Burner, Secretary: Mark Finks, Director of Elections.**

**Sandra made a motion to approve the agenda and all board members voted in favor of the agenda.**

**Minutes from April, May and June meetings will be presented at the next business meeting of the Electoral Board.**

**Closed Session**

**Price-Stroble a motion that the Board enter into executive session at 9:12 a.m. and motion was seconded by Grant Burner and all members voted yes for the purpose of (i) reviewing and updating the HEB Security Policies and Guidelines relating to our election process and procedures, including discussion of any necessary actions to mitigate those risks, as provided by Section 2.2-3711.A.35.**

**Return to Public Session at 10:01 a.m.**

**Certify Closed Session actions with Roll Call Vote:**

**Wiens made motion and all members voted yes; Wiens, Price-Stroble and Grant Burner.**

**RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—.**

### **Director of Elections Report**

- School precinct set-up the day before the June 21<sup>st</sup> primary scheduled from 2-8 pm.  
Public Works will arrive to City Hall at 1:00 p.m. for equipment transport.
- Letters have been sent to JMU Precinct Registered Voters with necessary obligation notification as to change of precinct location on campus. (Cumulative Report Attached).
- 'Addendums for Use of Facilities Permit' ready for distribution to city precincts by Electoral Board Members.
- June 20<sup>th</sup> is a City Holiday and City Hall will be officially closed, but the Registrar's Office will be open due to scheduled Primary on Tuesday - June 21<sup>st</sup>.
- Update on Candidates for City Council:  
Marshall Orenic has submitted all required documents and has qualified for the ballot as an independent.  
Based on the outcome from the Democratic caucus, Danny Fleming and Monica Robinson will also Qualify once documents have been submitted by the local party chair. The order for the City Council General Election as of today will be Orenic, Fleming and Robinson. The deadline for independent candidates to file documents is June 21<sup>st</sup>. All candidates are required to obtain (125) signatures to run for office.
- City Council Special Election request for writ of election to fill George Hirschman council seat, has been sent to the Circuit Court by the City Attorney. Once the writ has been received a Special Election with ELECT can be set. The deadline for candidate filing documents for the Special Election will be August 19<sup>th</sup>.
- Thus far five candidates have qualified for the fall School Board Election in this order; Obie Hill, Corrin Jackson, Emma Phillips, Andy Kohen and Kristen Loflin.
- Currently, interviewing to fill the vacant Office Assistant position is being scheduled by the Registrar's Office. Until such time, Sara Sipe from the City Water department is temporarily filing in at the City Registrar's Office.
- Important Scheduling Dates for the June Primary are attached:

### **Closed Session**

**Price-Stroble a motion that the Board enter into executive session at 10:56 a.m. and motion was seconded by Grant Burner and all members voted yes for the purpose of 24.2-625.1.B of the Code of Virginia, (ii) for discussion of personnel.**

### **Return to Public Session at 11:11 a.m.**

**Certify Closed Session actions with Roll Call Vote:**

**Wiens made motion and all members voted yes; Wiens, Price-Stroble and Grant Burner.**

**RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—.**

**Final Business**

- **ADA Ramp discussion at the Waterman Precinct will continue after the Primary and a draft letter will be sent to the Superintendent of the Harrisonburg Schools ASAP.**
- **No other business meetings are scheduled for the Electoral Board before the June 21<sup>st</sup> Primary.**

**Adjournment**

**The motion was made by Price-Stroble to adjourn the Electoral Board meeting at 11:13 a.m. All voted in favor.**

**Respectively submitted,  
Jane Grant Burner, Secretary**

