

**Harrisonburg City Electoral Board  
Minutes  
Monday – March 14, 2022  
9:00 a.m.  
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**Call to Order**

Meeting was called to order by Chair of Electoral Board, Wiens at 9:04 a.m.  
Meeting was held in Harrisonburg City Council Chamber and broadcast on City TV.

**In Attendance**

**Electoral Board Members; Dave Wiens, Chair, Sandra Price-Stroble, V.Chair Jane Grant Burner, Secretary; Mark Finks, Director of Elections and Katrina Gerald, Assistant Director of Elections.**

**Price - Stroble made a motion to approve the agenda and the motion was seconded by Grant Burner.  
All board members voted in favor.**

**Price-Stroble made a motion to approve the minutes and the motion was seconded by Wiens.  
All board members voted in favor.**

**Electoral Board Meeting Minutes are posted on the Harrisonburg City Web-Site on Thursdays before following Monday scheduled meeting.**

**Director of Elections Report**

- LES IT process (Access to VERIS across the state was revised (2020) and will be revised in (2022).**
- May 6<sup>th</sup> Security Plan will be reviewed. Previous review was completed (2021).**
- A zoom meeting for Registrars will take place with Print-Elect.**
- Ballots for early voting will be reviewed. Each ballot will be identified by specific precinct names.**
- April 12<sup>th</sup> is the last day for candidates to turn in required signatures to run for office. US Congress, City Council and City School Board will have candidates running for office.**
  
- Virginia Electoral Board Association will have their annual meeting at the Homestead in Hot Springs March 18-20. Sandra Price-Stroble, Jane Grant Burner, Mark Finks and Katrina Gerald will be attending.**
  
- April 12<sup>th</sup> will be the final decision (2<sup>nd</sup> time vote by Harrisonburg City Council) in reference to change of precinct voting lines within the City of Harrisonburg.**

**New Business:**

**In the future, all City Board Meetings are requested to be televised through the city TV site. Price-Stroble made a motion and motion was seconded by Wiens to televise Electoral Board Meetings in the future. All voted in favor.**

**The will be a partial review of ADA regulations for Harrisonburg City Precincts by the April Business Meeting.**

**Old Business:**

**None**

**\*\*\* Meeting opened to public comment at 9:42 a.m.**

**No Public Comment**

**Closed Session**

**Price-Stroble made a motion and motion was seconded by Grant Burner that the Board enter into executive session at 9:46 a.m. for the purpose of 24.2-625.1.B of the Code of Virginia, (ii) discussion and consideration of personnel, the appointment of prospective City of Harrisonburg Officers of Election. All voted in favor.**

**Return to Public Session**

**Price -Stroble made a motion to return to Public Session at 10:09 a.m. and motion was seconded by Grant Burner.**

**RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—. Roll Call vote: Wiens, yes; Price-Stroble, yes; and Grant Burner, yes.**

**Final Business**

**Commonwealth of Virginia has given notice requesting the calling of a Primary Election for the purpose of nominating a candidate for the Democratic and Republican Parties for the offices of United States House of Representatives and local offices. Should only one candidate qualify for the primary ballot in any office, no primary for that office will be held .**

**\*Attachment from Christopher E. Piper, Commissioner, Department of Elections.**

**Chairman Wiens requested possible video to be provided by VEBA for review of Annual Meeting at the Homestead.**

**The next Electoral Board Meeting is scheduled for 9:00 a.m. on Monday – April 11<sup>th</sup>.**

**Adjournment**

**The motion was made by Price-Stroble and seconded by Wiens to adjourn the Electoral Board meeting at 10:18 a.m. All voted in favor.**

**Respectively submitted,  
Jane Grant Burner, Secretary**

DRAFT