

**Harrisonburg City Electoral Board
Minutes
Monday – September 30, 2022
9:00 a.m.
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**Call to Order**

Meeting was called to order by Electoral Board Chair, Wiens at 9:12 a.m.  
Meeting was held at City Hall in Council Chambers.

**In Attendance**

**Electoral Board Members; Dave Wiens, Chair, Sandra Price-Stroble, V.Chair  
Jane Grant Burner, Secretary; Mark Finks, Director of Elections.  
No Visitors Present.**

**Price-Stroble made a motion to approve the agenda, motion was seconded by Grant Burner and all board members voted in favor of the agenda.**

**Motion was made by Price-Stroble to approve minutes from previous meeting and Wiens seconded the motion and board members present voted in favor of minutes.**

**Director of Elections Report**

**Refer to Report Attached ...**

- **Calls have come into the Registrar's office, by voters, concerning the change of some voting precincts in the city.**
- **There was discussion concerning when death notices from the State of Virginia from vital records are placed in the VERIS System.**
- **A permit was obtained for a protest that took place in front of city hall in reference to the environment. No mega phones were permitted and the forty foot guideline for the protection of voters, was adhered to by protesters.**
- **As of 9/30 (214 voters) have voted at the CAP Precinct (City Hall).  
When approximately (900) voters have voted, the CAP voting machine will be cleared of ballots due to space. Approximate voters projected for November Election for early voting could be 3500/4000 voters.**
- **Evaluations for precinct chiefs was suggested for all city precinct locations for November 8<sup>th</sup> Election Day Voting.**
- **Per Code (2) officers are not needed for curb side voting unless the ADA machine is used.**

- **Specific Notification to all City Hall employees must be made prior to (45) day start of early voting at City Hall and notification will need to be more specific in reference to restricted parking lot spots blocked off for designated ‘Curb Side Voting’. Employees CAN NOT park in designated curb side parking during the ‘45’ day early voting process !...**

**New Business**

**None**

**Old Business**

**None**

**Closed Session**

**Price Stroble made a motion that the Board enter into executive session at 9:58 a.m. and motion was seconded by Grant Burner and all members voted yes for the purpose of (i) reviewing and updating personnel as provided by Section 2.2-3711.**

**Return to Public Session at 10:45 a.m.**

**Certify Closed Session actions with Roll Call Vote:**

**Price Stroble made motion and motion was seconded by Wiens; all members voted yes by roll call; Wiens, Price-Stroble and Grant Burner.**

**RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today’s executive session was convened were heard, discussed or considered in the executive session.—.**

**Names of Officers of Election presented in closed session were approved: Roll Call Vote; Wiens – yes, Price Stroble – yes, and Grant Burner - yes.**

**Final Business**

- **A City of Harrisonburg Police Department representative and a James Madison University Police representative will be scheduled to discuss security for the upcoming November 8<sup>th</sup> Election at the scheduled October 10<sup>th</sup> Meeting.**
- **Next Business Meeting is scheduled for October 10<sup>th</sup> at 10:00 a.m. at City Hall.**
- **Last October Business Meeting is scheduled for October 24<sup>th</sup> before the November 8<sup>th</sup> Election.**

**Acknowledgement went to Mrs. Gerald, Deputy Registrar, for completion of November 8<sup>th</sup> Election Day scheduling for all city precincts.**

**Training days for Officers of Election are scheduled for October 27<sup>th</sup> and 29<sup>th</sup>.**

**Adjournment**

**The motion was made by Wiens to adjourn the Electoral Board meeting at 11:03 a.m. All voted in favor.**

**Respectively submitted,  
Jane Grant Burner, Secretary**





CITY OF HARRISONBURG  
**VOTER**  
**REGISTRAR**

HARRISONBURG CITY HALL  
409 SOUTH MAIN STREET, HARRISONBURG, VA 22801  
OFFICE (540) 432-7707 • FAX (540) 432-7784

To: Electoral Board  
Re: General Registrar Report  
Date: 09/29/22

1. Redistricting Notices: The state has mailed out the notices and they are starting to be received around the state. There have been a few reported issues with the mailer from other localities. For example, the letter does not include a voter's suffix.
2. Early Voting Update: In General things have gone smoothly. We did have a protest of around 40 JMU students that stood outside of the polling place entrance on the first day of Early Voting. I informed them, on the arrival, to stay out of the 40-foot range, off the sidewalk, and that they couldn't use a megaphone. Officer Westfall from HPD had informed me in advance.
3. Election Ballots: We have received all of our absentee and election day ballots for a total of 28,460. These ballots can be used for Early Voting or Election Day, but they are all precinct specific.
4. Evaluations? Should we have the Chiefs do evaluations for this election?
5. Write In Special Election It appears some political campaigners are encouraging voters to write in a name for the City Council Special Election. Just a reminder that if the write-in vote totals for any office go over 10% this body will be required to look through all the tapes and certify.

**Important Dates for November Election**

Tuesday October 18<sup>th</sup> 1:00pm L&A All Election Machines  
Thursday October 27<sup>th</sup> 6:00pm Officer Pollbook training  
Saturday October 29<sup>th</sup> 10:30am Officer training  
Saturday October 29<sup>th</sup> 2:00pm Chief training  
Tuesday November 1<sup>st</sup> CAP Preprocessing  
Saturday November 5<sup>th</sup> CAP Preprocessing  
Tuesday November 8<sup>th</sup> CAP Preprocessing / Election Day  
Wednesday November 9<sup>th</sup> 1:00pm Provisional Ballot Hearing / 1:40pm Canvass  
Thursday November 10<sup>th</sup> 9:00am Continuation of Canvass if Needed  
Monday November 14<sup>th</sup> CAP Post Election processing / Finish Canvass