

**Harrisonburg City Electoral Board
Minutes
Monday – April 26, 2021
10:00 p.m.
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**Call to Order**

Meeting was called to order by Chair, Price-Stroble at 10:02 a.m.

**In Attendance**

**Electoral Board Members; Sandra Price- Stroble, Chair, Dave Wiens, V. Chair, Jane Grant Burner, Secretary and Mark Finks, Director of Elections. Also, Katrina Gerald, Assistant Registrar.**

**Grant Burner made a motion to approve the agenda and the motion was seconded by Wiens. All board members voted in favor.**

**Price-Stroble made a motion to approve the minutes, with correction, from April 12th and motion was seconded by Wiens. All board members voted in favor.**

**Quorum Present**

**Director of Elections Report**

- **Annual Security Plan will be finalized for May approval.**
- **New clerk position interviews in Registrar's office will start week of May 3<sup>rd</sup>. The last day worked by the current clerk will be April 30<sup>th</sup>. The position equates to one full day a week.**
- **Officers for early voting at the CAP Precinct have been oathed into their positions.**
- **Daily Ballot Log has been added to Cap Precinct daily paperwork.**
- **L & A Testing (Logic & Accuracy) of voting machines was successful on April 13<sup>th</sup>.**
- **Ballots have arrived for the June 8<sup>th</sup> Primary and inventoried and secured.**
- **Simms polling location has requested to move usual voting entrance due to a facility activity. Extra change signage will be required for the voters of that precinct.**
- **Current Officers of Election were presented by Assistant Registrar for June 8<sup>th</sup> Primary Day. Seven to eight officers per precinct were presented for consideration to the Electoral Board.**
- **Three 'new officers' were presented. Wiens made a motion to approve the new officers and Grant Burner seconded the motion.**

### **Closed Session**

**Price-Stroble made a motion and motion was seconded by Wiens that the Board enter into executive session at 10:35 a.m. 24.2-625.1.B of the Code of Virginia, and (ii) discussion and consideration of personnel, the appointment of one or more current and prospective City of Harrisonburg Officers of Election. All members voted in favor.**

### **Return to Public Session**

**Grant Burner made a motion to return to Public Session at 11:30 a.m. and motion was seconded by Wiens.**

**Certified Closed Session actions with Roll Call Vote.**

**Price-Stroble; yes, Wiens; yes and Grant Burner; yes**

**RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—.**

**Wiens made motion to approve the new Officers of Election applicants and motion was seconded by Price-Stroble.**

**Roll Call Vote: Price-Stroble, yes; Wiens, yes and Grant Burner, yes.**

### **Final Business**

- City of Harrisonburg Public Works have been notified as to Primary Day Scheduling.**
- Training of Officers of Election will take place June 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup>.**
- June 9<sup>th</sup> Canvas starts, June 10<sup>th</sup> Provisional Hearing will start, June 11<sup>th</sup> continuation of Provisional Canvas will continue at noon in the basement.**
- Copies of Parking Permits for City Hall Parking will be made for CAP Precinct Workers.**

**The next 'Electoral Board Meeting' is scheduled for 10:00 a.m. on Monday - April 26<sup>th</sup>.**

### **Adjournment**

**The motion was made by Price-Stroble and seconded by Wiens to adjourn the meeting at 11:50 a.m. All voted in favor.**

**Respectively submitted,  
Jane Grant Burner, Secretary**

DRAFT