

**Harrisonburg City Electoral Board
Minutes
Monday – September 13, 2021
10:00 a.m.
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**Call to Order**

Meeting was called to order by Chair, Weins at 10:01 a.m.

**In Attendance**

**Electoral Board Members; Dave Wiens, Chair, Sandra Price-Stroble, V.Chair Jane Grant Burner, Secretary and Mark Finks, Director of Elections and Katrina Gerald, Assistant Director of Election. Also, Pat Haden, GOP Harrisonburg City Chair.**

**Welcome**

**Pat Haden**

**Grant Burner made a motion to approve the agenda and the motion was seconded by Price-Stroble.**

**All board members voted in favor.**

**Price-Stroble made a motion to approve the minutes from August 23rd meeting and motion was seconded by Weins.**

**All board members voted in favor.**

**Quorum Present**

**Public Notice:**

**Outside Drop Box locations will have consistent hours as the Cap Precinct and will be staffed with (2) poll workers. Tents will be provided. These locations are intended for ballots requested by mail.**

**Sunday Voting locations needed to be voted on by September 8th and will not be scheduled for the November (2021) Election.**

**Director of Elections Report:**

- Training for new Express Votes Machines is scheduled for Tuesday afternoon– September 14<sup>th</sup> in Council Chambers. Testing on AB Machines will take place at 5:00 p.m. on September 14<sup>th</sup> in the Registrar's Office.**
- The extra DS200 machine will be purchased instead of a possible rental due to the excessive rental fee.**
- CAP processing of ballots is scheduled for October 26<sup>th</sup>, October 30<sup>th</sup>, November 2<sup>nd</sup>, and November 5<sup>th</sup>.**

- **260 Ballots** are ready to be mailed as of **September 13<sup>th</sup>**.
- **375** paper application registrations from **JMU** have been processed.
- **Harrisonburg City** currently has **22,828 Active voters**. Total voters, with inactive voters included total **25,085**.
- Last day to register to vote is **October 12<sup>th</sup>**.
- In **'2022'** Officers of Election can be scheduled for possible half day scheduling on Election day. Consideration will be considered in **2022**.

### **Closed Session**

**Price-Stroble** made a motion and motion was seconded by **Grant Burner** that the Board enter into executive session at **11:12 a.m.** for the purpose of (i) reviewing security plans an assessing actions to mitigate those risks, as provided by **Section 2.2-3711.A.35** and **24.2-625.1.B** of the Code of Virginia, (ii) discussion and consideration of personnel, the appointment of one or more current and prospective **City of Harrisonburg Officers of Election**.

All voted in favor.

### **Return to Public Session**

**Price -Stroble** made a motion to return to **Public Session** at **11:39 a.m.** and motion was seconded by **Grant Burner**.

**RESOLVED**, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of **Chapter 37 (Virginia Freedom of Information Act) of Title 2.2** of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.— Roll Call vote: **Weins, yes; Price-Stroble, yes; and Grant Burner, yes.**

Motion was made by **Price-Stroble** and seconded by **Grant Burner** and **Officers of Election** were approved as presented.

Roll Call Vote: **Wiens, yes, Price-Stroble, yes, and Grant Burner, yes.**

### **Final Business**

The next 'Electoral Board Meeting' is scheduled for **10:00 a.m.** on **Monday - September 27<sup>th</sup>**.

### **Adjournment**

The motion was made by **Wiens** and seconded by **Price-Stroble** to adjourn the **EB Board meeting** at **11:45 p.m.** All voted in favor.

Respectively submitted,  
**Jane Grant Burner, Secretary**

