

**Harrisonburg City Electoral Board  
Minutes  
Monday – October 5, 2020  
10:00 a.m.  
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**Call to Order**

Meeting was called to order by Chair, Price-Stroble at 10:03 a.m.

**In Attendance**

**Electoral Board Members; Sandra Price- Stroble, Chair, William Ney, V. Chair, Jane Grant Burner, Secretary and Mark Finks, Director of Elections. Also, representatives from the Civic Engagement at JMU and Sergeant Wayne Westfall with the Harrisonburg Police Department.**

**No Public Comment**

**Ney made a motion to approve the agenda and the motion was seconded by Grant Burner. All board members voted in favor.**

**Ney made a motion to approve the minutes from September 28th and motion was seconded by Price-Stroble.  
All board members voted in favor.**

**Quorum Present**

**Director of Elections Report**

- **1955 Early Voters, as of 6:00 p.m. Friday – October 2<sup>nd</sup>  
863 registered voters have voted by mail(or walked in with Ballot mailed by request)**
- **Another voting machine might need to be ordered vs. using the same machine with different Software. Print Elect will send guidance with programming for voting machine. Programming will take (1) plus hours to re-program.**
- **Per VA Department of Elections ballots can be processed until midnight of Election Night.**
- **Lisa Gooden is creating a joint informational ad with Harrisonburg City for the Daily News Record. Grant Burner will try to get the same ad published in the local Chamber of Commerce Publication.**
- **Harrisonburg High School Auditorium might be an alternative space for training of the poll workers scheduled for November 3<sup>rd</sup>.**
- **Starting October 19<sup>th</sup> training will start for chiefs, returning and new poll workers. Training location will need to be set up for Power Point.**
- **Some voters entering the City Hall Precinct are asking about when their vote is registered.**

- **Some voters are not sure as to their voting location between the city and the county.**
- **Civic Engagement at JMU is working with students as to registrations now that the university is going back to class rooms studies as of October 5th.**

### **Closed Session**

**Price-Stroble made a motion and motion was seconded by Ney that the Board enter into executive session at 10:30 a.m. for the purpose of (i) reviewing security plans and assessing risks relating to our election process and procedures, including discussion of any necessary actions to mitigate those risks, as provided by Section 2.2-3711.A.35 and 24.2-625.1.B of the Code of Virginia, and (ii) discussion and consideration of personnel, the appointment of one or more current and prospective City of Harrisonburg Officers of Election.**

**All members voted in favor.**

### **Return to Public Session**

**Price-Stroble made a motion to return to Public Session at 12:45 p.m. and motion was seconded by Ney.**

**Certified Closed Session actions with Roll Call Vote.**

**Price-Stroble; yes, Ney; yes and Grant Burner; yes**

**RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—.**

**Price-Stroble made motion to approve the new Officers of Election applicants and motion was seconded by Ney pending verification of applicants being Virginia Voters.**

**Roll Call Vote: Price-Stroble, yes; Ney, yes and Grant Burner, yes.**

### **Final Business**

- **Ballot boxes for voters for each city precinct have not yet been ordered**
- **Two to three teams will be scheduled for the Cap Precinct tabulations.**
- **Ney will not be available on November 11<sup>th</sup> if the election procedures are not completed by that date.**

**The next 'Electoral Board Meeting' is scheduled for 10:00 a.m. on Monday - October 12<sup>th</sup>.**

**\* There will be no video from Council Chambers but public is welcome.**

**\* Masks and Distancing are suggested.**

**Adjournment**

**The motion was made by Ney and seconded by Price-Stroble to adjourn the meeting at 1:18 p.m. All voted in favor.**

**Respectively submitted,  
Jane Grant Burner, Secretary**

