

**Harrisonburg City Electoral Board  
Minutes  
Tuesday – September 15, 2020  
10:00 a.m.  
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**Call to Order**

Meeting was called to order by Chair, Price-Stroble at 10:05 a.m.

**In Attendance**

**Electoral Board Members; Sandra Price- Stroble, Chair, William Ney, V. Chair, Jane Grant Burner, Secretary. Also, Mark Finks, Director of Elections.**

**No Public Comment**

**Ney made a motion to approve the agenda and the motion was seconded by Grant Burner. All board members voted in favor.**

**Ney made a motion to approve the minutes from August 31 and motion was seconded by Price-Stroble.  
All board members voted in favor.**

**Quorum Present**

**Director of Elections Report**

- **Welcome extended to Rosanna Bencoach as the new seasonal Assistant Registrar.**
- **Melanie Goodson from JMU is assisting in the Registrar's office three days a week.**
- **Voting Ballots for the November 3<sup>rd</sup> Election have arrived at the Registrar's Office.**
- **Alejandro Mora, from the City Water Department is assisting in the Registrar's Office for a period of time to help manage with the massive mailing of ballots and entering of voter data.**
- **(10) Election officers will be needed to assist with processing of the mailing of ballots.**
- **First time voters will need proper identification, otherwise a provisional ballot will need to be cast.**
- **Voting, to include curbside, will start Friday - September 18<sup>th</sup> at City Hall.**
- **Details as to a drop box at City Hall are still be discussed.**
- **Printed poll books will be available at the City Voting Precinct to accommodate any electronic failure of the poll books or the possibility of VERIS failure.**
- **Peview of City Voting Precincts by the Electoral Board will be previewed as to logistics of layouts.**
- **Inventory of precinct signage will be taken and was suggested that a complete inventory will be taken after each future primary or election.**

- **Another voting scanner should be ordered so as to have another extra machine on hand.**
- **Officer Training (Poll Workers) will be scheduled the week of October 19<sup>th</sup>. Up to (4) possible training times will be scheduled.**
- **Precinct workers will need to provide their own lunch and snacks for Election Day.**
- **Logistics and Accuracy Testing for the remainder of the voting machines/scanners will be scheduled.**
- **Recruitment of officers for Election Day and voting at City Hall for (45) days is still on going.**
- **Chamber of Commerce publication will be given necessary voter information.**

**Ney made a motion and motion was seconded by Price-Stroble to not put up an unmanned outside drop box for ballots at City Hall at this time due to logistics. All members voted in favor.**

**Public Comment**

**No public session.**

**Closed Session**

**Price-Stroble made a motion and motion was seconded by Ney that the Board enter into executive session at 11:19 a.m. for the purpose of (i) reviewing security plans and assessing risks relating to our election process and procedures, including discussion of any necessary actions to mitigate those risks, as provided by Section 2.2-3711.A.35 and 24.2-625.1.B of the Code of Virginia, and (ii) discussion and consideration of personnel, the appointment of one or more current and prospective City of Harrisonburg Officers of Election.**

**Return to Public Session**

**Ney made a motion to return to Public Session at 12:00 p.m. and motion was seconded by Price-Stroble.**

**Certified Closed Session actions with Roll Call Vote.**

**Price-Stroble; yes, Ney; yes and Grant Burner; yes**

**RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—.**

**Price-Stroble made motion to approve the new Officers of Election applicants and motion was seconded by Ney pending verification of applicants being Virginia Voters.**

**Roll Call Vote: Price-Stroble, yes; Ney, yes and Grant Burner, yes.**

**Final Business**

**The next 'Electoral Board Meeting' is scheduled for 10:00 a.m. on Monday - September 21<sup>th</sup>.**

**\* There will be no video from Council Chambers but public is welcome.**

**\* Masks and Distancing are suggested.**

**Adjournment**

**The motion was made by Ney and seconded by Grant Burner to adjourn the meeting at 12:03 p.m. All voted in favor.**

**Respectively submitted,  
Jane Grant Burner, Secretary**

