

**Harrisonburg City Electoral Board
Minutes
Monday – September 28, 2020
10:00 a.m.
~~~~~**

**Call to Order**

Meeting was called to order by Chair, Price-Stroble at 10:08 a.m.

**In Attendance**

**Electoral Board Members; Sandra Price- Stroble, Chair, William Ney, V. Chair, Jane Grant Burner, Secretary. Also, Mark Finks, Director of Elections**

**No Public Comment**

**Ney made a motion to approve the agenda and the motion was seconded by Grant Burner. All board members voted in favor.**

**Ney made a motion to approve the minutes from September 28th and motion was seconded by Price-Stroble.  
All board members voted in favor.**

**Quorum Present**

**Director of Elections Report**

- **There are 23,274 active voters in the City of Harrisonburg. There are 25,598 total voters with inactive voters. The bulk of inactive voters are in Precinct (105), due to JMU location.**
- **(8) new laptops (electronic poll books) for precincts have been ordered and should arrive mid October.**
- **Training for poll books set up is scheduled for October 15<sup>th</sup> for the Registrar and the Technicians.**
- **Care Act Funds may cover the expense of the poll books.**
- **Need for a possible extra voting machine rental may also be covered by Cares Act Funds.**
- **Scheduled extra Officers of Election for the (45) day voting period may also be covered by Cares Act Funds.**
- **PPE supplies sent by the Virginia Department of Elections are being used quickly. More PPE supplies will be needed before the November 3<sup>rd</sup> Election.**
- **Evaluation for a possible voting machine rental from Print Elect is being considered for a fee of \$1,100. This machine will possibly be used after the polls close at 7p.m. on November 3<sup>rd</sup>.**
- **The handling of the verbal results of the election on November 3<sup>rd</sup> will be discussed with other localities.**

- **Statement made by the Electoral Board will be unofficial on Tuesday, November 3<sup>rd</sup>.**

**The unofficial public announcement will include all city precincts and the central absentee precinct. Even for ballots that may come in without postmarks, they will be counted on Friday, November 6<sup>th</sup>.**

**Ney made a motion and the motion was seconded by Price-Stroble for ballots postmarked by Tuesday, November 3<sup>rd</sup> to be announced to the public. All voted in favor.**

**Ney made a motion to rent an extra DS 2000 voting machine and the motion was seconded by Grant Burner. All members voted in favor.**

**The expense of this machine might possibly be covered by a Schwarzenegger Grant.**

- **The Registrar's office is currently overwhelmed with work and the City Public Works office is assisting on Tuesdays and Thursdays up to Election Day.**
- **Another clerk position still needs to be filled but due to time constraints that position can't be filled at this point in time.**
- **Voters currently have many questions as to when their ballots will be counted.**
- **Many extra hours are being put in by the Registrar 45 day voting and many absentee ballot requests.**
- **An automated greeting message is being put on the office phone to assist with time management in the Registrar's office.**
- **Training schedules for poll workers are being planned and the use of meeting rooms at City Hall are being determined. Possibly (11 & 12) training/ meeting rooms in the basement can be used. A possible Simms precinct location can only accommodate (35) at a time due to needed protective spacing. JMU locations might possibly be considered for training purposes. Training needs to start by the week of October 19<sup>th</sup>.**
- **More Republicans are needed for poll workers on November 3<sup>rd</sup>. Numerous blanket email requests have been sent out for such requests.**
- **Statement of Results (SOR) from Richmond might possibly need to be modified.**
- **October 15<sup>th</sup> is a possible date for Logistics and Accuracy Testing for the remainder of the voting machines for the City Precincts.**
- **NEX GEN seems to currently have no 'in person' presence on JMU campus.**
- **As of September 28<sup>th</sup>, the Cap voting machine has (1140) registered votes.**
- **Lock Boxes for each precinct in Harrisonburg are being considered.**

**Recess at 11:25 a.m.**

**Closed Session**

**Price-Stroble made a motion and motion was seconded by Ney that the Board enter into executive session at 11:40 a.m. for the purpose of (i) reviewing security plans and assessing risks relating to our election process and procedures, including discussion of any necessary actions to mitigate those risks, as provided by Section 2.2-3711.A.35 and 24.2-625.1.B of the Code of Virginia, and (ii) discussion and consideration of personnel, the appointment of one or more current and prospective City of Harrisonburg Officers of Election.**

**All members voted in favor.**

**Return to Public Session**

**Price-Stroble made a motion to return to Public Session at 12:58 p.m. and motion was seconded by Ney.**

**Certified Closed Session actions with Roll Call Vote.**

**Price-Stroble; yes, Ney; yes and Grant Burner; yes**

**RESOLVED, that to the best knowledge of each member of this Board (i) only public business matters lawfully exempted from the open meeting requirements of Chapter 37 (Virginia Freedom of Information Act) of Title 2.2 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which today's executive session was convened were heard, discussed or considered in the executive session.—.**

**Price-Stroble made motion to approve the new Officers of Election applicants and motion was seconded by Ney pending verification of applicants being Virginia Voters.**

**Roll Call Vote: Price-Stroble, yes; Ney, yes and Grant Burner, yes.**

**Final Business**

**The next 'Electoral Board Meeting' is scheduled for 10:00 a.m. on Monday - October 5<sup>th</sup>.**

**\* There will be no video from Council Chambers but public is welcome.**

**\* Masks and Distancing are suggested.**

**Adjournment**

**The motion was made by Ney and seconded by Price-Stroble to adjourn the meeting at 1:00 p.m. All voted in favor.**

**Respectively submitted,  
Jane Grant Burner, Secretary**

