CITY OF HARRISONBURG
COMMUNITY DEVELOPMENT

Short-Term Rental Questionnaire

https://harrisonburgva.gov/short-term-rentals

This form shall accompany a Special Use Permit (SUP) application for a Short-Term Rental (STR).

PROPERTY INFORMATION

_____

Property Address

QUESTIONNAIRE

1. Is the property the operator's primary residence? ☐Yes ☐No
2. Is the operator the property owner? ☐Yes ☐No

   Note: If the operator is not the property owner, the operator must be present during lodging periods.
3. Where is the STR being provided? (E.g., Accessory building, above garage, basement, bedroom on second story, etc.)

   _____
4. Is the STR accessible from within the principal building? ☐Yes ☐No
5. Do you plan to operate the STR for more than 90 nights in a calendar year? ☐Yes ☐No
6. How many bedrooms or accommodation spaces are provided? _____

   Note: "Accommodation spaces" mean any room offered for sleeping including, for example, living rooms with pull-out sofas. This would not include living spaces or rooms where guests would not be sleeping.
7. What is the maximum number of guests that would stay at one time? _____
8. How many guest parking spaces will be provided on the property, if any? _____

   Illustrate the parking spaces on the Site or Property Map.
9. Does the STR include a stove/oven/range? ☐Yes ☐No
10. Will the STR be used for events? ☐Yes ☐No

    Note: If the applicant proposes to market or use the STR for events, those plans must be described in the applicant's letter. Such events may require Building Code-related improvements. Applicants are highly encouraged to speak with City staff before submitting an application that includes events.

The SUP application requires applicants to provide a letter explaining the proposed use and reasons for seeking the SUP. The letter should address the information requested and may include any additional relevant information.

_____

SIGNATURE **DATE**
PROPERTY OWNER OR REPRESENTATIVE