



An appeal to the board may be taken by any person aggrieved or by an officer, department, board or bureau of the city affected by any decision of the administrator, or from any order, requirement, decision or determination made by any other administrative officer in the administration or enforcement of this chapter. Such an appeal shall be taken within 10 days for a notice of violation involving temporary or seasonal commercial uses, maximum occupancy limitation of a residential dwelling unit, keeping of inoperable vehicles and junk, or similar short term, recurring violations, or within thirty (30) days after the entry of any other decision appealed from by filing with the administrator, and with the board, a notice of appeal specifying the grounds thereof.

**PROPERTY INFORMATION**

Property Address

Tax Map Parcel/ID

**PROPERTY OWNER INFORMATION**

Property Owner Name

Telephone

Mailing Address

E-Mail

City

State

Zip

**APPLICANT INFORMATION (IF DIFFERENT FROM PROPERTY OWNER)**

Applicant Name

Telephone

Mailing Address

E-Mail

City

State

Zip

**NATURE OF APPEAL**

- An interpretation of Article \_\_\_\_\_ Section \_\_\_\_\_ of the Harrisonburg Zoning Ordinance.
- An interpretation of the Zoning Ordinance Map.
- An appeal of an administrative decision.

**ATTACHMENTS:**

- A letter from the applicant stating the nature of the appeal.
- Supporting materials such as a site plan, plat, topographic map, drainage map, building elevation, photos, etc.

**CERTIFICATION**

*By signing below, I certify that the information supplied on this application and on the attachments provided (maps and other information) is accurate and true to the best of my knowledge. In addition, I hereby grant permission to the agents and employees of the City of Harrisonburg to enter the above property for the purposes of processing and reviewing this application. I also understand that, when required, public notice signs will be posted by the City on any property.*

\_\_\_\_\_  
**APPLICANT OR PROPERTY OWNER SIGNATURE**

\_\_\_\_\_  
**DATE**

**TO BE COMPLETED BY PLANNING & ZONING DIVISION**

\_\_\_\_\_  
Date Form Received

\_\_\_\_\_  
Form Received By  
Application Fee: \$300